Employee Request for Annual Leave

Employee Name: M HARLAND	·
I request PAID leave from work as follows:	
Commencing: 10th COPT 2-021	
Commencing.	
Commencing: 10th SOPT 2021 Ending: 10th SOPT 2021	
Number of days to be taken:	
I request UNPAID leave from work as follows:	
request one Aid leave from work as joilows.	
Commencing:	
Ending:	
Number of days to be taken:	
Places Note: Linnaid laws cannot be taken until all las	and and an and
Please Note: Unpaid leave <u>cannot</u> be taken until all lea no unpaid leave can be taken without the prior authoris	
The simplified to the transmitted the prior successions	sudon of Monara or Wartin.
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Employee's Signature:	JAMES SPECIALIST JOINERY LTD
IV	1000 ann
Authorised by:	13 SEP ZUZI
	1 1
R.C. Hayhoe:	ACTION COS.
n.c. maynoe.	(E)x
M. O'Brien: :	
IVI. O Briefi.;	Office use only
W. O Brieff.;	Office use only:
W. O Brieff. :	Office use only: Days remaining