## **Employee Request for Annual Leave**

Employee Name: M HARLAND	
I request PAID leave from work as follows:	
Commondia o 19th care and	
Commencing: 24th Sept 2021	
Ending: 24th SSPT 2021	•
	*
Number of days to be taken: のいも	
and the second second	
I request UNPAID leave from work as follows:	
Commencing:	
Ending:	
Number of developing	
Number of days to be taken:	
~	
Please Note: Unpaid leave <u>cannot</u> be taken until all leave	antitlement is used as and
no unpaid leave can be taken without the prior authorisati	ion of Richard or Martin
, and the same of the prior ductions at	on of Menara or wartin.
Employee's Signature: Miles In	- Secondary Police
	SOMERY LTD
Market Control	
Authorised by:	15 SEP 2021
	0
R.C. Hayhoe:	She
n.c. naynoe:	COSPOSIES
M. O'Brien: :	
	Office use only:
	Days remaining 13