## **Employee Request for Annual Leave**

Employee Name: KEVIN LEGK	
· , ·	
I request PAID leave from work as follows:	
1 1770/01/2001	
Commencing: UEDS 1714 NOV 2021 Ending: THURS 18th NOV 2021	
1000 10 H NO 2021	Į.
Ending: THURS 18 "TVEN 21021	
Number of days to be taken:	
I request UNPAID leave from work as follows:	
Commonatori	*
Commencing:	
Ending:	
Ending:	* * * * * * * * * * * * * * * * * * * *
Number of days to be taken:	
Number of days to be taken.	
	**
Please Note: Unpaid leave cannot be taken until all leave	e entitlement is used un and
no unpaid leave can be taken without the prior authorisa	
The strip will be suffer that the prior and the	non of manara or man
Employee's Signature:	/ Jes
1	JMS SPECIALIST JOINERY LTD
. //	/ JOINER
Authorised by:	1
	26 OCT 2000
R.C. Hayhoe:	ACTION
	(CORPANO)
M. O'Brien: :	Office use only:
	Days remaining
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