Employee Request for Annual Leave

| Employee Name: Nathan Winterburn | |
|--|-----------------------|
| | |
| | |
| I request PAID leave from work as follows: | |
| | |
| 111/07/21 | |
| Commencing: 14/01/21 | |
| Commencing: $14/07/21$ Ending: $14/07/21$ | |
| Number of days to be taken: day | |
| | |
| | |
| I request UNPAID leave from work as follows: | |
| | |
| | |
| Commencing: | |
| | |
| Ending: | |
| NI Colombia Colombia Colombia | |
| Number of days to be taken: | |
| | |
| Plance Note: Unneid lance cannot be taken until all lance and | |
| Please Note: Unpaid leave <u>cannot</u> be taken until all leave ent no unpaid leave can be taken without the prior authorisation | |
| no unpula leuve can be taken without the prior authorisation | of Richara or Wartin. |
| | |
| | |
| Employee's Signature: | |
| employee 3 Signature, international statements | |
| | |
| Authorised by: | |
| Tradition of the state of the s | |
| | |
| R.C. Hayhoe: | |
| and haynot | |
| M. O'Brien:: | 0.00 |
| | Office use only: |
| | Days remaining |
| · · | |