

Bespoke Specialists in all Hardwood & Softwood Joinery



Working hours

like you to work as follows: In terms of your work as a flexible furlough worker, with effect from 12th October, we would

8.00am to 430pm Monday to Wednesday

However, these are unpredictable times and we will need to keep these working hours under

your employment in any way. This process does not affect your continuity of service with the Company, nor does it break

during this time to generate work. I am of course always available if you want to talk anything through. I obviously hope we can return to normal hours as soon as possible, but I will keep during this difficult period. you informed of any changes or developments. I would like to thank you for your support I know this is a very worrying and uncertain time for many reasons and we will do all we can

endeavour to answer any questions that you raise If you have any queries relating to this letter, please do not hesitate to contact me and I will

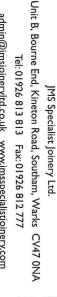
Yours sincerely

Martin O'Brien Director

I agree to the contents of this letter and in particular to being placed on 'flexible furlough' under the conditions detailed in this letter from 12th October until 31 October 2020.

SIGNED

DATED 12 /10/8



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