Employee Request for Annual Leave

| Employee Name: LEE DORAN | |
|--|-----------------------------|
| | |
| I request DAID leave from work as follows: | |
| I request PAID leave from work as follows: | |
| | |
| Commencing: MON 9 AUG 2021 | |
| Ending: MON 9 AUG 2021 | |
| Litting. 77070 1 7709 2021 | MILELLED |
| Number of days to be taken: | ANCELLED |
| | M |
| I request UNPAID leave from work as follows: | |
| request sin rub leave from work as jonews. | |
| | |
| Commencing: | |
| Ending: | |
| | |
| Number of days to be taken: | |
| | |
| Please Note: Unpaid leave cannot be taken until all leave en | titlement is used up and |
| no unpaid leave can be taken without the prior authorisation | of Richard or Martin. |
| 1 | |
| | |
| Employee's Signature: | JAMES SPECIAL |
| | JIMS SPECIALIST JUDIERY LID |
| Authorised by: | 1 |
| | 10 AUG 2021 |
| B.C. Haukan | ACTION |
| R.C. Hayhoe: | PROPES |
| M. O'Brien: : | Office use only: |
| | Days remaining 18 |
| | , , |