Employee Request for Annual Leave

Employee Name: SOSEPH M'SHARRY	
I request PAID leave from work as follows:	
Trequest PAID leave from work as joilows.	
Commencing: 17.10.20	
Fording	
Ending:	
Number of days to be taken: (·
I request UNPAID leave from work as follows:	
request on Alb leave from work as joilows.	
JIMS SPENIE	
Commencing:	
Ending:	
SEP Man	
Number of days to be taken:	
Joseph Joseph	
Please Note: Unpaid leave cannot be taken until all leave entitle	ement is used up and
no unpaid leave can be taken without the prior authorisation of	
Employee's Signature: 5 17 Sland	JNIS SPECIALIST JOINERY I TO
	. JOINERY LTD
Authorised by:	1500
	15 SEP 2020
	ACTION -
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M. O'Brien: :	ffice use only:
	ays remaining1619.
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