



KRAFT
CONTRACTING LTD

Employee Request for Annual Leave

Employee Name: Joe McSherry

I request PAID leave from work as follows:

Commencing: 18/2/22

Ending: -

Number of days to be taken: 1

I request UNPAID leave from work as follows:

Commencing: /

Ending: /

Number of days to be taken: /

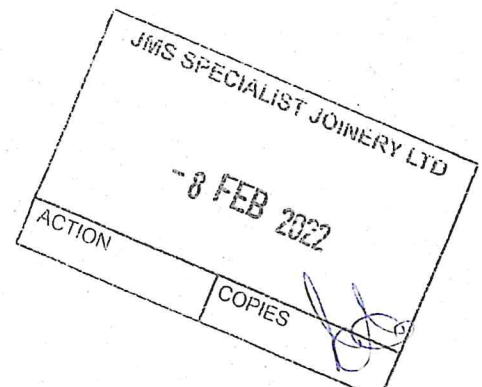
Please Note: Unpaid leave cannot be taken until all leave entitlement is used up and no unpaid leave can be taken without the prior authorisation of Richard or Martin.

Employee's Signature: J. McSherry

Authorised by: /

J.R. Hayhoe:

M. O'Brien:



Office use only:
Days remaining 9

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