Employee Request for Annual Leave

Employee Name: MALCOLM TAYLON	
I request PAID leave from work as follows:	
11/11/11/1/21	
Commencing: Wed 11th August 21	
Ending:	
Number of description	
Number of days to be taken:	
Lyonyork LINDAID Laws from south of full and	
I request UNPAID leave from work as follows:	
Commoncing	
Commencing:	
Ending:	
Littuing.	*
Number of days to be taken:	
Number of days to be taken.	,
Please Note: Unpaid leave <u>cannot</u> be taken until all leave en	titlement is used up and
no unpaid leave can be taken without the prior authorisation	
supplied to taken without the prior dutions dion	of Menara or Waren.
Employee's Signature: Malada Tol	
Authorised by:	,
R.C. Hayhoe:	
	4
M. O'Brien: :	Office use only:
	Days remaining
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