

## Employee Request for Annual Leave

Employe	e Name: MA	LCOLM .	TAY	ion			2
- " .							
Irequest	PAID leave fro	m work as j	follov	vs:			
Commen	cing: Fri 40	th March	22	2			
Ending:							
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Number	of days to be ta	ken:					
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request	UNPAID leave	jiom work	us joi	10105:			
Commen	cing:		×				
Ending:							
Number	of days to be ta	ken:					
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по ипрак	a leave cun loe i	aren withc	ucen	e prior authorisatio	n oj Richara c	r Martin.	of
		/		1	JIVIS e		
Employee	e's Signature: /	Malcolin /	aj.	<u></u>		PECIALIST JO	INERY LTD
		. /				4 Báan	
Authorise	ed by:	JA	···		1 MAR 20	22	
					ACTION	COPIE	
J.R. Hayh	oe:						
M. O'Brie	en:				Office use	only:	
					Days rema		27
					ā .		
IT REFERENCE:	ADM-FM-001 HOLIDAY REQUEST FORM	VERSION NO:	1.1	CREATION DATE: LAST REVISION DATE:	27/03/2013 22/12/2021	Page	1 of 1

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