

Employee Request for Annual Leave

	Employee	Name:	Moucoln	CTO	ruler			
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	Please No	te: Unpaid led	ave <u>cannot</u>	be ta	ken until all leave e	ntitlement is u	ised up a	and
	no unpáid	leave can be t	aken witho	ut the	e prior authorisatio	n of Richard o	r Martin	•
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