TBS Amwell

Ground Floor Suite

2 Middlesex House,

Meadway Corporate Centre,

Stevenage SG1 2EF

7th April 2022

For the attention of Megan Cornell

Dear Sirs,

# Re: Hoxton Hotel, London W12

We enclose herewith our Order No 33149 for the supply of washroom vanity units at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

M O’Brien

M Robinson

D Singh

P Bennett

J Hayhoe

TBS Amwell

Ground Floor Suite

2 Middlesex House,

Meadway Corporate Centre,

Stevenage SG1 2EF

7th April 2022

Order No. 33149

# Re: Hoxton Hotel, London W12

To supply washroom vanity units at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. Our emailed invitation to tender dated 02.12.20 (and the enclosures listed therein).
2. Your quotation ref AM/101981C dated 28.03.22.

Total Order Value £1,853.12 (nett plus VAT).

Please note the following:-

a) Your price is fixed for the duration of the works.

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Our contracts manager will agree a detailed delivery schedule with yourselves.

e) Drawings: Our contracts manager will agree a drawing schedule with yourselves, the lead-in for drawings is one week.

e) Requests for information must be in writing and should be addressed to our Project Manager.

g) All samples requested by ourselves are to be provided, where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will issue, under cover of an Addendum Order a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

c/o McLaren Construction

65-69 Shepherds Bush Green

London

W12 8TX.

Contracts Manager Mr Mark Robinson

Mobile No. 07968 010377