BCL Timber Projects Ltd

The Old Byre

Oakley Farm

Pound lane

Hurst,

Berks. RG10 0RS

 12th April 2019

For the attention of Mr N Barrett

Dear Sirs,

# Re: City University of London, Sebastian Street

We enclose herewith our Order No 32340 for the supply of acoustic wall panelling at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

 M O’Brien

 D Sanders

 T Finnis

 D Singh

 P Bennett

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Berks. RG10 0RS

 12th April 2019

Order No. 32340

# Re: City University of London, Sebastian Street

To supply acoustic wall panelling at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. Our emailed invitation to tender dated 01.06.18.
2. Our emailed tender addendum dated 02.10.18.
3. Your quotation ref 5907R - 6 dated 11.01.19.

Total Order Value £191,474.25 (nett plus VAT)

Please note the following:-

a) **The quantities within your quotation are subject to remeasurement based upon your drawings once they have been approved for manufacture.**

b) Your price is fixed for the duration of the works

c) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

d) Terms: 10% deposit. 3% discount for payment immediately after deliveries.

e) Programme: To be as your programme dated 21/12/18 (copy attached) but with the receipt of order being during w/c 12/4/19 giving a deferred delivery date of w/c 29/7/19.

f) Requests for information must be in writing and should be addressed to our Project Manager.

g) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence.

h) All samples requested by ourselves are to be provided, where applicable all materials are to be in accordance with approved samples.

i) Our Project Manager has issued, under cover of an Addendum Order, a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

j) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)
3. Fire and acoustic certificates (where applicable)

Please note that your final payment may not be released until we are in receipt of these

k) The Project address is:-

Raphael Contracting Ltd

 C/O BAM

University of London, Sebastian Street Law School

17 - 19 Sebastian Street,

167-173 Goswell Road,

Islington,

London, EC1V 0HB

 Contracts Manager Mr Dave Sanders

 Mobile No. 07967 331912