Elite Architectural Ironmongery Ltd

25-31 Lower Loveday Street

Birmingham

B19 3SE 27th April 2021

Dear Sirs,

# Re: Red Car Park, Woking

We enclose herewith our Order No 33007 for the ironmongery supply at the above.

**You are not to commence manufacture and/or procure materials until you have received the most up to date Construction Information from our Site Team and, where applicable, had drawings and/or samples approved.**

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 D Sanders

 J Hayhoe

 D Singh

 P Bennett

 J Wray

Elite Architectural Ironmongery Ltd

25-31 Lower Loveday Street

Birmingham

B19 3SE 27th April 2021

# ORDER No. 33007

# Re: Red Car Park, Woking

#

To supply ironmongery in accordance with the documentation listed below (copies of which are attached):-

1. RCL’s Tender Enquiry dated 20.07.20 and the enclosures listed therein.
2. RCL’s Tender Addendum dated 19.12.20 and the enclosures listed therein.
3. Your quotation ref 124940 dated 05.03.21 in the sum of £43,488.40.

Total order value £43,488.40.

Please note the following:-

1. Your price is fixed for the duration of the works
2. Delivery charges are included
3. Terms: Monthly
4. Discount: 10%
5. Programme: Our Contracts Manager will agree a delivery schedule with yourselves
6. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence
2. You are to provide the following by return:-
3. O & M manual data
4. All relevant fire certificates

Please note that your final payment will not be released until we are in receipt of this.

1. Your quotation includes for the provision of all necessary samples (see below) and priced & unpriced ironmongery schedules.
2. **You are not to commence manufacture and/or procure materials until you have received the most up to date Construction Information from our Site Team and, where applicable, had drawings and/or samples approved.**
3. Ironmongery is to be supplied in accordance with your approved schedule
4. Where applicable all ironmongery is to match the approved samples.
5. Suiting is included within your rates
6. The Project address is:-

Raphael Contracting Ltd

 c/o SRM

 Victoria Square,

Victoria Way,

Woking,

GU21 6DG

 Contracts Manager Mr Dave Sanders

 Mobile No. 07967 331912

 Project Manager Mr Jason Wray

 Mobile No. 07968 010377