C W Fields & Son

Station Road Ind Estate

Station Road

Epworth

DN9 1JZ

 13th September 2023

Dear Sirs,

# Re: 84 Moorgate, London EC2

We enclose herewith our **CONFIRMATION** Order No 33336 for the supply of door leafs to the above project.

**The purpose of this confirmation order is to formally ratify all that has gone before at site level, it does not require any further specific action from yourselves.**

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 P Haugh

 D Sanders

 D Singh

 P Bennett

 J Hayhoe

C W Fields & Son

Station Road Ind Estate

Station Road

Epworth

DN9 1JZ

# ORDER No 33336 13th September 2023

# Re: 84 Moorgate, London EC2

To supply only door leafs in accordance with the documentation listed below (copies of which are attached):-

1. RCL’s 3 Nr tender enquiry emails dated 11 & 12 Nov 2022 (and the enclosures listed therein)
2. RCL’s Tender Addendum email dated 16.01.23
3. Your quotation ref SQU020068 Rev E dated 03.04.2023
4. Your design statement signed and dated 12.09.23

Total Order value £206,998.00

Please note the following:-

1. All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody
2. **You are to provide fire and acoustic certification for the doorset as a whole, including the frame which will be manufactured by others.**
3. Your price is fixed for the duration of the works
4. Delivery costs are included.
5. Terms: Monthly
6. Discount: Nett.
7. Doors are to be delivered correctly packaged
8. Programme: Our contracts manager will agree a detailed delivery schedule with yourselves
9. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. All samples requested by ourselves are to be provided FOC, manufacture is not to commence until samples are approved. All materials are to be in accordance with approved samples.
2. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
3. It is a requirement of this order that you provide the following :-
4. O & M manual data (by return)
5. All relevant fire and acoustic certification
6. Full chain of custody documentation

Please note that payments may be withheld until we are in receipt of these

1. Our Project Manager has forwarded, under cover of an Addendum Order, a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**
2. The Project address is:-

Raphael Contracting Ltd

c/o Osborne

 84 Moorgate

 Finsbury Circus loading bay

 London

 EC2M 6SQ

 Contracts Manager Mr Paul Haugh

 Mobile No. 07970 045912