JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 16th August 2023

For the attention of Mr J Gould

Dear Sirs,

# Re: 84 Moorgate, London EC2

We enclose herewith our Order No 33369 for the supply of door frames and joinery doors at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

M O’Brien

P Haugh

D Sanders

D Singh

P Bennett

J Hayhoe

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 16th August 2023

Order No. 33369

# Re: 84 Moorgate, London EC2

To supply joinery at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. The email trail ending with our Tender Enquiry Addendum 01 on 16.01.23.
2. Your quotation ref 7112.5/AB dated 24.01.23.
3. Your signed design statement dated 24.01.23.

Total Order Value £122,958.53 (nett plus VAT).

Please note the following:-

a) Your price is fixed for the duration of the works.

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Our contracts manager will agree a detailed delivery schedule with yourselves.

e) Drawings: Our contracts manager has agreed a detailed drawing schedule with yourselves.

e) Requests for information must be in writing and should be addressed to our Project Manager.

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence.

g) All samples requested by ourselves are to be provided, where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will issue, under cover of an Addendum Order a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)
3. Fire and acoustic certificates (where applicable)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

c/o Osborne

84 Moorgate

Finsbury Circus

London

EC2M 6SQ

Contracts Manager Mr Paul Haugh

Mobile No. 07970 045912