JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 23rd August 2018

For the attention of Mr J Gould

Dear Sirs,

# Re: Manhattan Lofts Garden Hotel, Stratford

We enclose herewith our Order No 32060 for the supply of joinery at the above.

**You have full design responsibility for all of the joinery that you supply to the above project.**

**This order excludes the following items that are currently in abeyance:-**

1. **Meeting room TV units**
2. **Mezzanine floor fixed windows**
3. **Fire assessments**
4. **Wall panelling to lift lobbies levels 2 – 6**
5. **Wall panelling to ground and mezzanine rest rooms**

**Separate addendum orders will be issued if these are required**

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

 M O’Brien

 P Haugh

 G Buck

 T Finnis

 D Singh

 P Bennett

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 23rd August 2018

Order No. 32060

# Re: Manhattan Lofts Garden Hotel, Stratford

To supply joinery, **including full design responsibility,** at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. Our emailed invitation to tender for Back of House joinery dated 04.05.18.
2. Our emailed invitation to tender for Front of House joinery dated 01.06.18.
3. Our emailed initial invitation to tender for Back of House frames dated 05.06.18.
4. Our emailed full invitation to tender for Back of House frames dated 08.06.18.
5. Our emailed tender addendum A for Back of House panelling and skirtings dated 2406.18.
6. Your quotation ref 6776/AB dated 21.05.18 for Back of House joinery.
7. Your quotation ref 6781/AB dated 04.07.18 for Front of House joinery
8. Your quotation ref 6781.7/AB dated 22.08.18 for Back of House frames
9. The attached priced scope of works.

Total Order Value £772,206.41 (nett plus VAT).

**This order excludes the following items that are currently in abbeyance:-**

1. **Meeting room TV units**
2. **Mezzanine floor fixed windows**
3. **Fire assessments**
4. **Wall panelling to lift lobbies levels 2 – 6**
5. **Wall panelling to ground and mezzanine rest rooms**

**Separate addendum orders will be issued if these are required**

Please note the following:-

a) Your price is fixed for the duration of the works

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Currently you are to plan your drawing preparation, procurement and manufacture around your programme “Manhatten Loft Gardens Joinery Programme” dated 14.08.18. There is a maximum 5 week drawing approval period and you are to attend whatever workshops that are necessary to try to improve upon this. Please note however that your programmes may vary once we receive fuller details from the main contractor.

e) Requests for information must be in writing and should be addressed to our Project Manager.

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence.

g) Samples are to be provided in accordance with the list that will provided by ourselves, where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager has issued, under cover of an Addendum Order, a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)
3. Fire and acoustic certificates (where applicable)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

 c/o ISg Hospitality Ltd Ltd

 20 – 22 International Way

 Stratford

London E20 1GQ

 Contracts Manager Mr Paul Haugh

 Mobile No. 07970 045912

 Project Manager Mr Gary Buck

 Mobile No. 07968 010386