JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 6th February 2020

For the attention of Mr J Gould

Dear Sirs,

# Re: 123-124 New Bond Street, London W1

We enclose herewith our Order No 32695 for the supply of joinery at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

M O’Brien

M Robinson

T Finnis

D Singh

P Bennett

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 6th February 2020

Order No. 32695

# Re: 123-124 New Bond Street, London W1

To supply joinery at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. Our emailed invitation to tender dated 31.07.19 for Specialist Joinery (and the enclosures listed therein).
2. Our emailed invitation to tender addendum Nr 1 for Specialist Joinery dated 23.08.19 (and the enclosures listed therein)
3. Our emailed invitation to tender dated 10.09.19 for door frames (and the enclosures listed therein)
4. Our emailed invitation to tender addendum Nr 1 for General Joinery dated 30.09.19 (and the enclosures listed therein)
5. Your quotation ref 6763.3/AB dated 12.08.19 for Specialist Joinery.
6. Your quotation ref 6763.4/AB dated 06.09.19 for wall panels.
7. Your quotation ref 6763.5/AB dated 27.09.19 for door frames.
8. Your quotation ref 6763.6/AB dated 27.09.19 for the reception desk.
9. Your quotation ref 6763.7/AB dated 02.10.19 for General Joinery.

Total Order Value, all as the attached pricing schedule, £72,789.88 (nett plus VAT)

Please note the following:-

a) Your price is fixed for the duration of the works.

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Our contracts manager will agree a detailed drawings and delivery schedule with yourselves.

e) Requests for information must be in writing and should be addressed to our Project Manager.

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence.

g) All samples requested by ourselves are to be provided, where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will issue, under cover of an Addendum Order a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)
3. Fire and acoustic certificates (where applicable)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

c/o Osborne

123-124 New Bond Street

Mayfair

London W1S 1EJ

Contracts Manager Mr Mark Robinson

Mobile No. 07968 010377