JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 20th January 2022

For the attention of Mr J Gould

Dear Sirs,

# Re: Repton Gardens, Wembley

We enclose herewith our Order No 33123 for the supply of joinery at the above**, this order currently excludes the reception desk for which an addendum order will follow once the final specification is decided upon.**

**This order includes the sums of £1,000.00 and £8,685.00 respectively for samples and Fixed Price. We had to make some difficult commercial decisions in order to secure this package and this is the most that can be afforded, you are to use your best endeavours to work within these sums.**

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

Simon Thorpe

cc R C Hayhoe

M O’Brien

D Sanders

D Singh

P Bennett

J Hayhoe

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 25th January 2022

Order No. 33123

# Re: Repton Gardens, Wembley

To supply joinery at the above, all as the documentation detailed below and the enclosures listed therein (copies of which are attached):-

1. Our emailed invitation to tender dated 09.03.21 (and the enclosures listed therein).
2. Your quotation ref 6983.4/AB dated 04.08.21.

Total Order Value £134,674.32 (nett plus VAT) **excluding the reception desk for which an addendum order will follow once the final specification is decided upon.**

**This order includes the sums of £1,000.00 and £8,685.00 respectively for samples and Fixed Price. We had to make some difficult commercial decisions in order to secure this package and this is the most that can be afforded, you are to use your best endeavours to work within these sums.**

Please note the following:-

a) Your price is fixed for the duration of the work.

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Our contracts manager will agree a detailed delivery schedule with yourselves.

e) Requests for information must be in writing and should be addressed to our Project Manager.

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence.

g) All samples requested by ourselves are to be provided, where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will issue, under cover of Addendum Orders, a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)
2. Chain of custody documentation (immediately following deliveries)
3. Fire and acoustic certificates (where applicable)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

c/o McLaren Construction

Yellow Carpark, Fulton Road,

Wembley,

HA9 0JB

Contracts Manager Mr Dave Sanders

Mobile No. 07967 331912