JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 17th November 2017

For the attention of Mr J Gould

Dear Sirs,

# Re: Walsingham House, London EC3

We enclose herewith our Order No 31657 for the supply of joinery at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

S C Thorpe

cc R C Hayhoe

M O’Brien

D Sanders

I Andrew

T Finnis

D Singh

P Bennett

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 17th November 2017

Order No. 31657

# Re: Walsingham House, London EC3

To supply joinery at the above, all as the documentation detailed below (copies of which are attached):-

1. Our e mailed Tender Addendum A dated 27.06.16 and the enclosures referenced therein.
2. Our e mailed Tender Addendum B dated 28.06.16 and the enclosures referenced therein.
3. Your quotation No 6598.2/AB dated 29.06.16 for door frames in the sum of £39,639.26.
4. Your quotation No 6598.4/AB dated 30.06.16 for joinery, hand amended to take account of A Barlow email 22.09.16 (item 5 below), in the sum of £426,743.30.
5. A Barlow email 22.09.16 confirming the revised rate for Valchromat panelling.

Total Order Value £466,382.56 (nett plus VAT).

Please note the following:-

a) Your price is fixed for the duration of the works

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: Are to be in accordance with the drawing and delivery schedule agreed with our Contracts Manager, Paul Haugh.

e) Requests for information must be in writing and should be addressed to our Project Manager.

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence

g) Where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will forward, under cover of an Addendum Order, a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

i) You are to provide the following:-

1. O & M Manual data (by return)

(ii) Chain of custody documentation (immediately following deliveries)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

c/o ISG

Walsingham House

35 Seething Lane

London EC3N 4AH

Contracts Manager Mr Paul Haugh

Mobile No. 07970 045912