JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 7th January 2019

For the attention of Mr J Gould

Dear Sirs,

# Re: Wellington House

We enclose herewith our Order No 32266 for the supply only of door frames and joinery at the above.

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

We trust this is self-explanatory but, should you have any queries, please contact the undersigned.

Yours faithfully,

S Thorpe

cc R C Hayhoe

M O’Brien

D Sanders

I Andrew

D Singh

P Bennett

JMS Specialist Joinery Ltd

Unit B Bourne End

Kineton Road

Southam

CV47 0NA 7th January 2019

For the attention of Mr J Gould

Dear Sirs,

# Re: Wellington House

To supply door frames and joinery at the above, all as the documentation detailed below (copies of which are attached):-

1. Our invitation to tender e mail dated 24.07.17 and the enclosures referenced therein.
2. Our e mailed Tender Addendum Nr 1 dated 28.07.17 and the enclosures referenced therein
3. Our e mailed Tender Addendum Nr 2 dated 02.08.18 and the enclosures referenced therein.
4. Your quotation No 6715/AB dated 01.08.17 (hand amended in the sum of £24,211.95)
5. Your quotation No 6715.1/AB dated 05.08.17 for door frames in the sum of £24,052.11

Total Order Value £48,264.06

Please note the following:-

a) Your price is fixed for the duration of the works

b) All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody.

c) Terms: Nett, Monthly

d) Deliveries: You are to agree a drawing and delivery schedule with our Contracts Manager

e) Requests for information must be in writing and should be addressed to our Project Manager

f) Should any terms and conditions within your quotation contradict the terms of this order, this order will take precedence

g) Where applicable all materials are to be in accordance with approved samples.

h) Our Project Manager will forward, under cover of an Addendum Order, a full set of construction information. Joinery is to be manufactured to these details in preference to anything referred to elsewhere within this order

h) You are to provide the following:-

1. O & M Manual data (by return)

(ii) Chain of custody documentation (immediately following deliveries)

Please note that your final payment may not be released until we are in receipt of these

j) The Project address is:-

Raphael Contracting Ltd

C/O Isg

Wellington House

60-68 Wimbledon Hill Road

Wimbledon

SW19 7PA

Project Manager Mr Dave Sanders

Mobile No. 07967 331912