Megaglass

Unit 3, Foster Avenue

Dunstable

LU5 5TA 4th March 2022

Dear Sirs,

# Re: Hoxton Hotel, London W12

We enclose herewith our Order No 33144 for the supply of shower screens to the above project.

**You are not to commence manufacture and/or procure materials until you have received written confirmation as to quantities and exact sizes from our Site Team and, if applicable, had samples approved.**

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 M Robinson

 D Singh

 P Bennett

 J Hayhoe

Megaglass

Unit 3, Foster Avenue

Dunstable

LU5 5TA

# ORDER No 33144  4th March 2022

# Re: Hoxton Hotel, London W12

To supply only shower screens in accordance with the documentation listed below (copies of which are attached):-

1. RCL’s emailed tender enquiry dated 12.02.21.
2. Your quotation ref CQ 22-053 dated 26.01.22.

Total Order value £62,130.29

Please note the following:-

1. **You are not to commence manufacture and/or procure materials until you have received written confirmation as to quantities and exact sizes from our Site Team and, if applicable, had samples approved.**
2. Your price is fixed for the duration of the works
3. Delivery costs are included.
4. Terms: Monthly
5. Discount: Nett.
6. Shower screens are to be delivered correctly packaged
7. Programme: Our contracts manager will agree a detailed delivery schedule with yourselves
8. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. All samples requested by ourselves are to be provided FOC, all materials are to be in accordance with the approved samples for low iron glass and door hardware.
2. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
3. It is a requirement of this order that you provide the following :-
4. O & M manual data (by return)

Please note that payments may be withheld until we are in receipt of these

1. The delivery address is:-

Raphael Contracting Ltd

 c/o McLaren Construction

65-69 Shepherds Bush Green

London

W12 8TX

 Contracts Manager Mr Mark Robinson

 Mobile No. 07968 010377