

SCHEDULE OF ATTENDANCES

SUBCONTRACTOR : GRANTS BLINDS LTD

CONTRACT : NATIONAL GALLERY, LONDON

✓ = Attendance Provided by

No	ITEM	N/A	M/C	RCL	S/C
1	<u>Facilities</u>				
	1.1 Statutory Health & Welfare Facilities		✓		
	1.2 Office / Storage				
	(i) Space for	✓			
	(ii) Provision of, including power	✓			
2	<u>Services</u>				
	2.1 Water				
	(i) Supply of water / standpipes	✓			
	(ii) Supply of hoses / barrels etc	✓			
	2.2 Lighting & Power				
	(i) Power Supply		✓		
	(ii) Leads from distribution boxes				✓
	(iii) General / safety lighting		✓		
	(iv) Task lighting				✓
3	<u>Setting out</u>				
	(i) Main grid lines & datum's on each floor		✓		
	(ii) Detailed setting out				✓
4	<u>Unloading and Distribution</u>				
	(i) Tower crane including driver	✓			
	(ii) Hoist/Goods Lift including operator		✓		
	(iii) Forklift including driver	✓			
	(iv) Banksman / Loader	✓			
	(v) Labour for unloading				✓
	(vi) Labour for distribution				✓
5	<u>Scaffolding</u>				
	(i) Main standing scaffold	✓			
	(ii) Task scaffolding				✓
6	<u>Sub face /protection /handover</u>				
	(i) Checking & acceptance of sub-face				✓
	(ii) Handing over of areas upon completion				✓
	(iii) Adequately protecting after handover				✓
	(iv) Removing protection		✓		
7	<u>Rubbish</u>				
	(i) Clearing to skip				✓
	(ii) Provision of skip			✓	
N/A = Not Applicable, M/C = Main Contractor, RCL = Raphael Contracting, S/C = Subcontractor					

Client Name	Project Location
Paul Haugh Raphael Contracting Ltd Raphael House 123 Roebuck Road Chessington Surrey KT9 1EU	The National Gallery Trafalgar Square, Westminster LONDON WC2N 5DN
Phone: 07970 045912 Fax: Email: PaulH@raphaeltd.co.uk	Phone: Fax: Email:

Salesperson
 Paul Schafer

Description	Total Price
<i>To measure supply and install the following blinds and supply only the Blindspace® concealment products to suit your window and doors.</i>	
01 STORE ROOM SW-BL-01	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 710.05
Blindspace® concealment	£ 664.31
02 EVENT SPACE SW-BL-02	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 535.04
Blindspace® concealment	£ 414.94
03 EVENT SPACE SW-BL-03	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 538.29
Blindspace® concealment	£ 413.55
04 EVENT SPACE SW-BL-04	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 535.36
Blindspace® concealment	£ 415.71
05 EVENT SPACE SW-BL-05	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 535.36
Blindspace® concealment	£ 415.71
06 SERVERY/PANTRY SW-BL-06	
1 No. Evolve Chain Operated Roller Blind by UMBRA - in Spectrum 1050 Blackout Fabric	£ 925.47

Description	Total Price
Blindspace® concealment	£ 796.28
07 LIFT LOBBY - SW-BL-07 Main Floor Painting Blind	
1 No. Endurashade R10 Concealed Motorised Roller Blind - in Blackout/Screen Fabric TBC	£ 14,494.21
Blindspace® concealment	£ 4,254.37
1 No. Extra Over for Zoomtech Zero Deflection Tube Upgrade	£ 2,154.46

Proposal:

Prices are based on the different window areas being ordered at the same time and if parts of the proposal are ordered separately, the price may be subject to change.

Pricing

All prices include fitting of blinds and exclude VAT. The quote is valid for 1 month from the date the quotation is sent, requotes must be done within 6 months.

~~Payment terms~~

~~Payment terms 50/50 - 50% deposit with order, 50% balance payment at least 2 weeks prior to installation. If survey is completed, the products are ordered and installation is delayed by the client, the interim payment is required to be paid.~~

Additional Charges

If any changes are made by the client after the survey, or any agreed building requirements are not put in place by the client prior to installation resulting in a problem with the products, any extra work required from this will be chargeable back to the client.

Access

Access equipment for installations over 3600mm off floor level or specialist equipment is not included in the quote and will need to be provided by the main contractor.

Power Supply and Wiring

240V fused spur is to be provided by the client/main contractor prior to installation. Price includes for concealed low voltage wiring during construction of the building provided the products are ordered in sufficient time.

Blindspace Installations

It is recommended that the Blinds & Blindspace products are ordered together to ensure that the end result can be project managed and guaranteed by Grants blinds and not subject to change of specification that may affect the dimensions required. Blindspace products are on a supply only basis, following an initial guidance and/or survey by Grants Blinds. Unless otherwise agreed, the contractor will do the installation including the Blindspace covers and not Grants Blinds. Once installed the areas around the Blindspace boxes will need to be finished off by the contractor, i.e., plastered in and areas painted. The covers will need to be finished off by the contractor after the install and commissioning of blinds.

Where Blindspace is ordered separately no project management or site attendance is available.

A standard delivery cost has been included in the above Blindspace prices. Where the required length exceeds 2900mm, Blindspace will cut the boxing into equal lengths prior to despatch. Two boxes can be connected and aligned with 4 splice pins and cover with 1 splice plate which will be included in the delivery. If this is not suitable, we can arrange delivery of oversize orders for an additional delivery cost (POA).

~~Delivery timelines~~

~~Delivery for Blindspace boxes is 4-6 weeks from the signed off schedule by the clients' project manager. Design for inclusion of Blindspace remains the responsibility of the client or the clients' representatives. Grants do offer a Blindspace installation service charged at a day rate of £850 ex vat or can provide a quotation on a job-by-job basis.~~

~~Delivery for blinds is 8-10 weeks from final survey and specification being completed. Installation time 2-3 weeks.~~

~~Terms and Conditions~~

~~Our standard terms and conditions apply, copies available on request. Proposal:~~

Prices are based on the different window areas being ordered at the same time and if parts of the proposal are ordered separately, the price may be subject to change.

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~~Delivery for blinds is 8-10 weeks from final survey and specification being completed. Installation time 2-3 weeks~~

Terms and Conditions

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Subtotal	£ 27,803.11
VAT	£ 5,560.61
Total	£ 33,363.72

Client Name	Project Location
MrPaul Haugh Raphael Contracting Ltd Raphael House 123 Roebuck Road CHESSINGTON Surrey KT9 1EU	The National Gallery Trafalgar Square, Westminster LONDON WC2N 5DN
Phone: 07970 045912 Fax: Email: PaulH@raphaeltd.co.uk	Phone: Fax: Email:

Salesperson
Paul Schafer

Description	Total Price
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To measure supply and install the following blinds and supply only the Blindspace® concealment products to suit the following glazing areas.

1.0 Event Space Curtain Track & Recess Profile

1 No. SG6970 Silent Gliss Wave Heading Recessed Mounted Hand Pulled Track to suit Reese Trackholder material in White	£ 4,123.30
1 No. Recess Profile (SG10862) White	£ 266.21

2.0 Event Space Drapery

1 No. Silent Gliss Wave Curtain in Price Group 2 Fabric	£ 4,316.24
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OPTIONAL

1 No. Upgrade to Price Group 3 Fabric	£ 2,484.75
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8,705.75

Proposal:

Prices are based on the different window areas being ordered at the same time and if parts of the proposal are ordered separately, the price may be subject to change.

Pricing

All prices include fitting of blinds and exclude VAT. The quote is valid for 1 month from the date the quotation is sent, requotes must be done within 6 months.

Payment terms

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Additional Charges

If any changes are made by the client after the survey, or any agreed building requirements are not put in place by the client prior to installation resulting in a problem with the products, any extra work required from this will be chargeable back to the client.

Access

Access equipment for installations over 3600mm off floor level or specialist equipment is not included in the quote and will need to be provided by the main contractor.

Description

Total Price

Power Supply and Wiring
N/A

Blindspace Installation

The Blindspace Reese / TrackTrim products are supplied for installation by other, following an initial guidance and/or survey by Grants Blinds.

~~Delivery timelines~~

~~Delivery for Blindspace is 4-6 weeks from signed-off schedule by the clients' project manager. Design for inclusion of Blindspace remains the responsibility of the client or the clients' representatives. Grants do offer a Blindspace installation service charged at a day rate of £850 ex vat or can provide a quotation on a job-by-job basis.~~

~~Delivery for blinds / curtains is 8-10 weeks from final survey and specification being completed. Installation time 2-3 weeks~~

Terms and Conditions

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Subtotal	£ 11,190.50
VAT	£ 2,238.10
Total	£ 13,428.60



RAPHAEL CONTRACTING LTD

ADDENDUM ORDER

Ref:

Date: 18.04.2024

cc Head Office

Dear Sirs,

Re: RC/NG200/48/Thris/ Order 33546

C/o SRM – National Gallery

Trafalgar Square, London, WC2N 5DN

Please find attached the information as listed below.

You are instructed to vary your work as appropriate in order to incorporate these details.

Would you please advise us within 7 days of any cost implications.

Yours faithfully,

P Haugh

For and on behalf of

Raphael Contracting Limited

TO THE BUYER: When ordering timber-based products please ensure the product meets at least one of the following criteria and tick the relevant box.

FSC ☒ PEFC ☐ BM TRADA ☐

TO THE TIMBER SUPPLIER: Please do not accept this order unless one of the above certifications has been ticked.

Subject / Location : Curtain - Events Space Level 1

Instructions –

Please supply and fit the tracks and curtain as your quotation dated 17.04.24 J3082-4 (attached). A 10% MCD has been included in rates.

The Curtain material has yet to be confirmed by the client, rates to be agreed once received.

Proposed Delivery Dates- 1st delivery ceiling concealed track ASAP

Provisional 2nd Fix- Inserts and curtain End July 2024(see note above)

Delivery bay is Whitcomb Street WC2. A Minimum of 72hrs notice for all deliveries is required due to restricted / monitored access. All deliveries must be FORS registered (references/certification required when booking deliveries).

All materials to be palletized with either rear access tailgate or Moffat offloading facilities. All MUST be agreed with RCL site management prior to any delivery to site

DOCUMENT REFERENCE:	SIT-FM-001	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	

Notes

1-Drawings to be issued for client approval and must follow the project numbering system, your first drawing will be **NG200-RCL-Ss_40_15_44 -SWI-DG-X-00103**

2-Project specific RAMS required 4 weeks prior to works for approval by SRM - reference **NG200-RCL-ZZ-ZZ-MS-X-00011**

3- All sample required to be tagged to system protocol **NG200-RCL-ZZ-ZZ-SB-X-0000?**
(please contact RCL for next sequence number)

4-All site operatives to hold suitable CSCS / Training cards and attend SRM induction prior to work on site.

5- All items must be FSC accredited, referenced on delivery tickets & certification. issued prior to delivery.

6-m3 for materials must be identified on all delivery tickets. Mileage & Fuel type & quants will also be required for each delivery for inclusion in Environmental Monthly register to SRM.

Site Contacts – Paul Haugh 07970045912

DOCUMENT REFERENCE:	SIT-FM-001	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 2 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	



RAPHAEL CONTRACTING LTD

ADDENDUM ORDER

Ref:

Date: 26.04.2024

cc Head Office

Dear Sirs,

Re: RC/NG200/54/Grants

C/o SRM – National Gallery

Trafalgar Square, London, WC2N 5DN

Please find attached the information as listed below.

You are instructed to vary your work as appropriate in order to incorporate these details.

Would you please advise us within 7 days of any cost implications.

Yours faithfully,

P Haugh

For and on behalf of

Raphael Contracting Limited

TO THE BUYER: When ordering timber-based products please ensure the product meets at least one of the following criteria and tick the relevant box.

FSC ☒ **PEFC** ☐ **BM TRADA** ☐

TO THE TIMBER SUPPLIER: Please do not accept this order unless one of the above certifications has been ticked.

Subject / Location : Curtain - Events Space Level 1

Instructions –

Please supply and fit the blinds as your quotation dated 05.04.24 J3237 P20691 (attached). A 10% MCD has been included in rates.

Proposed Delivery Dates- TBC

Delivery bay is Whitcomb Street WC2. A Minimum of 72hrs notice for all deliveries is required due to restricted / monitored access. All deliveries must be FORS registered (references/certification required when booking deliveries).

All materials to be palletized with either rear access tailgate or Moffat offloading facilities. All MUST be agreed with RCL site management prior to any delivery to site

Notes

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-001 DAS	VERSION NO:	1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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1-Drawings to be issued for client approval and must follow the project numbering system, your allocated drawings will be **NG200-RCL-Ss_40_15_44 -SWI-DG-X-00104, 05, 06**

2-Project specific RAMS required 4 weeks prior to works for approval by SRM - reference **NG200-RCL-ZZ-ZZ-MS-X-00011**

3- All sample required to be tagged to system protocol **NG200-RCL-ZZ-ZZ-SB-X-0000?** (please contact RCL for next sequence number)

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Simon Thorpe

From: Paul Schafer <Paul.Schafer@grantsblinds.com>
Sent: 17 May 2024 11:40
To: Paul Bennett
Cc: Martin O'Brien; Kerry-Ann Coffey; Simon Thorpe
Subject: Re: National Gallery Curtains and Blinds

Hi Paul

There have been some specification changes as a result of that meeting. But I have outlined my proposed schedule below:

Total contract value is currently **£42,113.09** but this may change depending on fabric/specification choices. However, using this as a basis, I propose the following :

Deposit received: £6,042.87 (25 April)

- Site visit and first survey (14 May)

- Curtain recess track delivered to site and installed by Raphael.

- Second survey for Event Space Track & Drapery, Roller Blinds and Lift Lobby Blindspace & Roller Blind

- Fabric Selection by client (5 June)

- Final pricing based on fabric selections agreed.

Interim payment of 45% minus deposit received (currently £12,908.02)

- Manufacturing of Event Space Track, Drapery, Roller Blinds (4-5 weeks)

- Manufacturing of Lift Lobby Blindspace and Roller Blind (6-8 weeks)

Interim payment of 45% (currently £18,950.89)

- Installation of Event Space Track, Drapery, Roller Blinds

- Installation of Lift Lobby Blindspace and Roller Blind

Final balance of 10% - 30 days after installation completed (currently £4,211.31)

I hope this is helpful.

Best,
Paul.

Paul Schafer
Senior Design Consultant
Grants Bespoke Blinds

Tel: 0203 470 0061

Paul.Schafer@grantsblinds.com

www.grantsblinds.com

