Selo

K2 Kents Hill Business Park

Timbold Drive

Milton Keynes

MK7 6TT 22nd August 2023

Dear Sirs,

# Re: 84 Moorgate, London EC2

We enclose herewith our **Confirmation** Order No 33334 for the supply of Quadra riser doorsets to the above project.

**The purpose of this confirmation order is to formally ratify all that has gone before at site level, it does not require any further specific action from yourselves.**

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 P Haugh

 D Sanders

D Singh

 P Bennett

 J Hayhoe

Selo

K2 Kents Hill Business Park

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Milton Keynes

MK7 6TT

# **CONFIRMATION** ORDER No 33334 22nd August 2023

# Re: 84 Moorgate, London EC2

To supply only Quadra riser doorsets in accordance with the documentation listed below (copies of which are attached):-

1. Your quotation ref SIR17551-01-009 dated 13.06.23.

Total Order value £75,996.33

Please note the following:-

1. Your price is fixed for the duration of the works
2. Delivery costs are included.
3. Terms: Monthly
4. Discount: Nett.
5. Doorsets are to be delivered correctly packaged
6. Programme: Our contracts manager has agreed a detailed delivery schedule with yourselves
7. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. All samples requested by ourselves are to be provided FOC, manufacture is not to commence until samples are approved. All materials are to be in accordance with approved samples.
2. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
3. It is a requirement of this order that you provide the following :-
4. O & M manual data (by return)
5. All relevant fire and acoustic certification

Please note that payments may be withheld until we are in receipt of these

1. Our Project Manager has forwarded, under cover of an Addendum Order, a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**
2. The Project address is:-

Raphael Contracting Ltd

 c/o Osborne

 84 Moorgate

 Finsbury Circus loading bay

 London

 EC2M 6SQ

 Contracts Manager Mr Paul Haugh

 Mobile No. 07970 045912