Selo

K2 Kents Hill Business Park

Timbold Drive

Milton Keynes

MK7 6TT 64h April 2021

Dear Sirs,

# Re: 21 Moorfields, London EC2

We enclose herewith our Order No 33006 for the supply of Quadra riser doorets and Enigma pocket door systems to the above project.

**For the avoidance of doubt this order is based upon your standard, not your concealed, locking system.**

**We note that your quotation ref 9527 MF (Q)\_7 includes doorset types that are not specified as being by yourselves, you are only to provide these doorset types if you receive written confirmation from ourselves that you are to do so.**

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 P Haugh

D Singh

 P Bennett

 T Finnis

Selo

K2 Kents Hill Business Park

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Milton Keynes

MK7 6TT

# ORDER No 33006 6th April 2021

# Re: 21 Moorfields, London EC2

To supply only Quadra riser doorsets and Enigma pocket door systems in accordance with the documentation listed below (copies of which are attached):-

1. RCL’s emailed tender enquiry dated 05.11.18 (and the enclosures listed therein)
2. RCL’s emailed tender addendum dated 10.02.20 (and the enclosures listed therein)
3. Your quotation ref 9527 MF (Q)\_7 dated 24.02.21 in the sum of £547,858.63.00 (including deliveries and excluding high stick tape). **We note that this quotation includes doorset types that are not specified as being by yourselves, you are only to provide these doorset types if you receive written confirmation from ourselves that you are to do so. For the avoidance of doubt this order is based upon your standard, not your concealed, locking system.**
4. Your quotation ref 15183 MF dated 19.02.20 in the sum of £24,385.00 (including deliveries and excluding touch latches).
5. Your email dated 29.04.21 confirming a lead in period of 6 – 8 weeks.

Total Order value £572,243.63

Please note the following:-

1. Your price is fixed for the duration of the works
2. Delivery costs are included.
3. Terms: Monthly
4. Discount: Nett.
5. Doorsets are to be delivered correctly packaged
6. Programme: Our contracts manager will agree a detailed delivery schedule with yourselves
7. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. All samples requested by ourselves are to be provided FOC, manufacture is not to commence until samples are approved. All materials are to be in accordance with approved samples.
2. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
3. It is a requirement of this order that you provide the following :-
4. O & M manual data (by return)
5. All relevant fire and acoustic certification

Please note that payments may be withheld until we are in receipt of these

1. Our Project Manager will forward, under cover of an Addendum Order, a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**
2. The Project address is:-

Raphael Contracting Ltd

 c/o SRM

 Gate 1

 Moor Lane

 London

 EC2Y 9DP

 Contracts Manager Mr Paul Haugh

 Mobile No. 07970 045912