Selo

K2 Kents Hill Business Park

Timbold Drive

Milton Keynes

MK7 6TT 18th June 2021

Dear Sirs,

# Re: Victoria Square, Woking, Red Car Park

We enclose herewith our Order No 33050 for the supply of Quadra “Picture frame” riser doorsets to the above project.

Our Project Manager will forward, under cover of an Addendum Order, a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

M O’Brien

D Sanders

D Singh

P Bennett

J Hayhoe

J Wray

Selo

K2 Kents Hill Business Park

Timbold Drive

Milton Keynes

MK7 6TT

# ORDER No 33050 18th June 2021

# Re: Victoria Square, Woking – Red Car Park

To supply only Quadra “Picture frame” riser doorsets in accordance with the documentation listed below (copies of which are attached):-

1. The email trail commenced 20.05.21 by our Mr Dave Sanders 20.05.21 and concluded by him 03.06.21 11:40 (and the enclosures listed therein)
2. Your quotation ref SIR17688-01-001 dated 03.06.21 in the sum of £11,631.76 (including deliveries and excluding tape).

Total Order value £11,631.76.

Please note the following:-

1. Your price is fixed for the duration of the works
2. Delivery costs are included.
3. Terms: Monthly
4. Discount: Nett.
5. Doorsets are to be delivered correctly packaged
6. Programme: Our contracts manager will agree a detailed delivery schedule with yourselves
7. Requests for Information must be in writing and should be addressed to our

Project Manager

1. All samples requested by ourselves are to be provided FOC, manufacture is not to commence until samples are approved. All materials are to be in accordance with approved samples.
2. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
3. It is a requirement of this order that you provide the following :-
4. O & M manual data (by return)
5. All relevant fire and acoustic certification

Please note that payments may be withheld until we are in receipt of these

1. Our Project Manager will forward, under cover of an Addendum Order, a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**
2. The Project address is:-

Raphael Contracting Ltd

c/o SRM

Victoria Square,

Victoria Way,

Woking,

GU21 6DG

Contracts Manager Mr Dave Sanders

Mobile No. 07967 331912

Project Manager Mr Jason Wray

Mobile No. 07968 010377