F R Shadbolt & Sons Ltd

Springwood Drive

Braintree

Essex

CM7 2YN 25th November 2019

Dear Sirs,

# Re: 29 New End, London NW3 1JD

We enclose herewith our Order No 32525 for the supply of door leafs to the above project. **which represents formal ratification of previous correspondence carried out at site level and as such requires no further specific action from yourselves.**

All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody

We trust this is self explanatory but should you have any queries please contact the undersigned.

Yours faithfully,

## Simon Thorpe

cc: R C Hayhoe

 M O’Brien

 P Haugh

 T Finnis

D Singh

 P Bennett

F R Shadbolt & Sons Ltd

Springwood Drive

Braintree

Essex

CM7 2YN

# ORDER No 32525 25th November 2019

# Re: 29 New End, London NW3 1JD

To supply only door leafs in accordance with the documentation listed below (copies of which are attached) **this order represents formal ratification of previous correspondence carried out at site level and as such requires no further specific action from yourselves**:-

1. RCL’s e mailed Tender enquiry dated 31.08.2018 (and the enclosures listed therein)
2. Your emailed quotation ref 422784 dated 10.06.2019
3. RCL’s email 14.11.19 confirming the extra over rate for applying grooves with inlays to one side of door leafs

Total Order value £138,010.91

Please note the following:-

1. All timber based products for this project are to be accredited as either FSC 100% or FSC 70% mix and are to have full chain of custody
2. Your price is fixed for the duration of the works
3. Delivery costs are included.
4. Terms: Monthly
5. Discount: Nett.
6. Doors are to be delivered correctly packaged
7. Programme: Our contracts manager will agree a detailed delivery schedule with yourselves
8. Requests for Information must be in writing and should be addressed to our

 Project Manager

1. Should any terms or conditions within your quotation contradict the terms of this order, this order will take precedence.
2. It is a requirement of this order that you provide the following :-
3. O & M manual data (by return)
4. All relevant fire and acoustic certification
5. Full chain of custody documentation

Please note that payments may be withheld until we are in receipt of these

1. Our Project Manager has issued under cover of an Addendum Order a full set of construction information. **Doors are to be manufactured to these details in preference to anything referred to elsewhere within this order**
2. The Project address is:-

Raphael Contracting Ltd

C/O BHCL

29 New End

Hampstead

London

NW3 1JD

 Contracts Manager Mr Paul Haugh

 Mobile No. 07970 045912