# Alinea Consulting LLP

90 Cannon Street

London

EC4N 6HA 23rd October 2019

Attn Simon Thornton

Dear Sirs,

## **Re: 25 Cannon Street, London EC4M 5TA – Carpentry & Joinery**

We acknowledge receipt of your sub-contract enquiry for the above works dated 19.09.19 and have pleasure in submitting our quotation in the sum of £2,470,309.44 (nett plus VAT) all as detailed on the attached pricing schedule.

1. Our quotation takes full account of Government legislation concerning PAYE, Employers’ National Insurance contributions & Working Time Regulations. We actively support CSCS employment.
2. We have extracted from the link provided by yourselves all of the information that we consider to be relevant for the preparation of this tender. We will need to agree a definitive list of these documents with yourselves before we can commit to a lump sum bid.
3. The main contractor is to ensure that the climate within the building in terms of temperature, moisture etc is suitable for the installation of joinery. We have not allowed to provide any heating or dehumidification equipment
4. Joinery will be fixed, handed over and then protected. Thereafter it will be the responsibility of the main contractor. We have not allowed to remove or maintain protection.
5. A suitable 110v power supply is to be provided adjacent to our works

1. The main contractor is to provide adequate hoisting together with drivers and a scaffold for the carrying out the panelling works including that to stairs
2. Adequate setting out points are to be provided by the main contractor
3. We have based our quotation upon normal working hours, i.e. 7.30 to 17.00 Monday to Friday and have assumed that we will not be affected by noise restrictions. We have not allowed for return visits our out of sequence working.
4. We will fully co-operate with yourselves and the design team in developing the tender information provided, however any variations to our works resulting from this process are to be valued as variations. We do not however have any design responsibility and all necessary approvals, consents, licences & permits are to be obtained by others. With the exception of workshop drawings for composite joinery items we have made no allowance to provide any BIM data.

10. All timber products provided by ourselves will be environmentally accredited. Usually this accreditation will be by the FSC, if not it will be by one of the other recognised bodies, e.g. PEFC or CSA.

11. We have not allowed for a Bond. The wording of any warranties will need to be agreed. We can accept the withholding of retention at 3% only for a maximum of 12 months. We will need to discuss and agree the wording of the Sub-contractors supplementary conditions with yourselves.

12. A programme for the works will need to be agreed. We have allowed within our preliminaries sum for everything we would usually expect to provide for a project of this nature, we have allowed for 1 Nr final clean only, the “sparkle” clean is to be by Bam.

13. We have had to make various assumptions, and have had some concerns raised, in the preparation of this tender which we would welcome the opportunity of discussing further with yourselves so as to enable us to develop this quotation into a fully compliant, lump sum bid. This quotation only allows for the items specifically referred to, and the quantities listed, within our annotated pricing schedules. We have not allowed for mock ups or testing or to provide attendance during the whole building air leakage test.

14. We have allowed for all veneers to be Oberflex American Walnut, Brut D’Ober as specified however please note the veneered components for the cubicles, duct panelling and fixed furniture items may be obtained from an alternative, equivalent manufacturer to Shadbolt, who do not have their own cubicle system.

14. Rubbish will be taken to a central point per floor for removal by others.

15. We will require space on site for an office and a store.

16. We shall co-operate fully to try to ensure proper co-ordination between ourselves and other trades. However, ultimate responsibility for co-ordination must remain with yourselves.

17. Significant levels of VE would be obtained by using an alternative veneer to the Oberflex and/or changing the Shadmaster door core to a Shadcore core.

18. Our current daywork rates are:

Labour RICS + 140%

Materials Cost + 15%

Plant Current market hire rate + 15%

Sub-Cons Cost + 15%

19. **This quotation is open for acceptance for a period of three months. As yet we have not made any allowance to fix our price until project completion, we will be able to do this once, hopefully, we have had, as part of the post bid process, a more detailed discussion with yourselves about programme and the likely appointment date**

Yours faithfully,

S C Thorpe c.c. Mr R Hayhoe & Mr M O’Brien