



WEEKLY PLANT RETURN AND PLANT SAFETY CHECK

SITE: WALKERS COURT

COMPILED & CHECKED BY: S. SIMONOVIC

WEEK ENDING:
20/01/19

Please ensure any defective tools are taken out of service immediately and sent for repair or replacement without delay

Plant Item	I.D. No.	On Site Date	Off Site Date	Test Expiry Date	Condition of items/ other comments
BOSH JIGSAW	1256	07/08/18		08/02/19	
BOSH HAMMER DRILL	941	07/08/18		08/02/19	
BOSCH PISTOL DRILL	972	07/08/18		08/02/19	
BOSCH 125mm ANGLE GRINDER	598	06/11/18	18/01/19	08/02/19	Gone to AELTC
MAKITA SKILL SAW	293	07/08/18		08/02/19	
DUST CONTROL EXTRACTOR	1241	07/08/18		08/02/19	
110V EXTENSION LEAD	1254	07/08/18		08/02/19	
MAKITA ¼ ROUTER	332	13/08/18		08/02/19	
MAKITA PLANER	906	13/08/18		08/02/19	
MAKITA MULTITOOL	1302	06/11/18		08/02/19	
110V SPLITTER BOX	246	13/08/18		08/02/19	
110V EXTENSION LEAD	76	13/08/18		08/02/19	
TOOL BOX	7A	13/08/18		N/A	
TOOL BOX	666	13/09/18		N/A	
DEWALT ¼ ROUTER	1361	16/10/18		08/02/19	NEW
PASLODE GUN 2 ND fix	1295	14/01/19		N/A	Came from AELTC
DEWALT CHOPSAW	814	13/09/18		08/02/19	



WEEKLY PLANT RETURN

AND

PLANT SAFETY CHECK

SITE: AELTC

COMPILED & CHECKED BY : S. Simonovic

WEEK ENDING: 20/01/19

Please ensure any defective tools are taken out of service immediately and sent for repair or replacement without delay

<u>Plant Item</u>	<u>I.D. No.</u>	<u>On Site Date</u>	<u>Off Site Date</u>	<u>Test Expiry Date</u>	<u>Condition of items/ other comments</u>
TOOL BOX	41A	29/11/18		19/02/19	
TOOL BOX	1366	29/11/18		19/02/19	
110 V LEAD	1293	29/11/18		19/02/19	
110 V LEAD	1319	29/11/18		19/02/19	
110 V LEAD	1254	29/11/18		19/02/19	
110 V LEAD	158	29/11/18		19/02/19	
DUST CONTROL EXTRACTOR UNIT	RCL1304	30/11/18		30/05/19	
MAKITA PISTOL DRILL	1003	29/11/18		19/02/19	
BOSCH JIGSAW	162	29/11/18		19/02/19	
MAKITA SKILLSAW	828	29/11/18		19/02/19	
BOSCH HAMMER DRILL	1040	29/11/18		19/02/19	
DEWALT CHOPSAW	676	29/11/18		19/02/19	
DEWALT 1/4" ROUTER	660	29/11/18		19/02/19	
MAKITA PLANER	751	29/11/18		19/02/19	
MAKITA BISCUIT JOINTER	244	29/11/18		06/06/18	NOT IN USE AT PRESENT
110 V SPLITTER BOX	649	04/01/19		03/12/18	Needs PAT testing
MEDIUM PODIUM STEPS	363	04/01/19		N/A	
2 nd FIX PASLODE GUN	1295	07/01/19	11/01/19	N/A	Taken to Walkers Court
BOSCH ANGLE GRINDER 125mm	598	18/01/19		08/02/19	Came from Walkers Court
EPSON Workforce WF-7610 PRINTER	WF7610	29/11/18		19/02/19	

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-011 DAS	VERSION NO:	1.1	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 04/07/2013 07/02/2014	Page 1 of 1
--	-------------------	-------------	-----	--	--	-------------

Site Manager's Daily Safe Start

Contract:	Wembley W03	Site Manager:	A. Kulsinskas	Date (w/c):	14.01.2019	Method statement (s) (Title, Rev No. & Rev date)	General Carpentry and Joinery Rev. A 20/06/18
-----------	-------------	---------------	---------------	-------------	------------	---	--

Location and description of works: 2nd fix to Level 8, Block B. 2nd fix to Level 13, Block A

Site Manager's Daily Sign Off

	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	14.01.19	A. Kulsinskas		Riser doors installation. Work permit.
Tuesday	15.01.19	A. Kulsinskas		Dust Masks. Correct use.
Wednesday	16.01.19	A. Kulsinskas		Working in corridors.
Thursday	17.01.19	A. Kulsinskas		Solo door delivery. Storage areas.
Friday	18.01.19	A. Kulsinskas		Door delivery. Distribution route.
Saturday				
Sunday				

Operatives Daily Sign Off

Name	Signature							Operatives Daily Sign Off							Comments
	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
I. Sahota		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
J. Smith		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
R. Rama		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
M. Benmailoud		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
I. Hayovskyy		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
D. Rascidai		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
B. Ramchande		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
M. Kowalski		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
K. Kowalski		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
M. Gibbons		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	
J. Masticone		☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	☒	

Before starting work, STOP, THINK and CHECK		Yes	No	N/A
If the answer to any question below is NO, do not start work until the issues are resolved				
1. Method statements, risk assessments and permits				
Have you read and understood the method statement and risk assessment for the task?				
Is everyone on your team briefed on the method statement for the task?				
Have you carried out your weekly toolbox talk? Please give title of toolbox talk: <i>Times keeping</i>				
Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?				
Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?				
2. Place of work				
Are you satisfied that your team has a safe place to work?				
Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers				
Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?				
Are third parties and members of the public securely protected from falling materials?				
Does your team know the safe access and egress routes to their places of work?				
3. Task specific				
Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?				
Are you confident there are no health and safety risks in your work task(s)?				
Are you certain that the operatives you are putting to work are competent for their assigned tasks?				
Are the team equipped with the correct PPE to carry out the task?				
4. Variations				
Have the team members changed? (If yes revise)				
Has the task or working environment changed significantly to require a risk assessment and method statement (If yes, work to stop and new method statement to be produced)				



SITE: WEMBLEY W03

DOCUMENT REFERENCE:	SIT-FM-008	VERSION NO:	1.1	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	04/02/2016	



WEEKLY PLANT RETURN

AND

PLANT SAFETY CHECK

**SITE: Wembley Block
W03**

COMPILED & CHECKED BY: A. Kulsinskas

WEEK ENDING 20/01/19

Please ensure any defective tools are taken out of service immediately and sent for repair or replacement without delay

<u>Plant Item</u>	<u>I.D. No.</u>	<u>On Site Date</u>	<u>Off Site Date</u>	<u>Test Expiry Date</u>	<u>Condition of items/ other comments</u>
Toolbox	1026	05/03/2018		N/A	Condition good
Toolbox	1A	05/03/2018		N/A	Condition good
Toolbox	1340	04/05/2018		N/A	Condition good
Toolbox	16A	01/08/2018		N/A	Condition good
Toolbox	29A	01/08/2018		N/A	Condition good
Toolbox	4A	03/09/2018		N/A	Condition good
Toolbox	A2	19/10/2018		N/A	Condition good
Toolbox	9A	19/10/2018		N/A	Condition good
110v Lead	211	04/05/2018		20/03/2019	Condition good
110v Lead	1317	04/05/2018		20/03/2019	Condition good
110v Lead	1267	04/05/2018		20/03/2019	Condition good
110v Lead	1245	04/05/2018		20/03/2019	Condition good
110v Lead	1247	05/03/2018		20/03/2019	Condition good
110v Lead	215	05/03/2018		20/03/2019	Condition good
110v Lead	932	05/03/2018		20/03/2019	Condition good
110v Lead	268	01/08/2018		20/03/2019	Condition good
110v Lead	1356	01/08/2018		20/03/2019	Condition good
110v Lead	83	24/09/2018		20/03/2019	Condition good
110v Lead	104	24/09/2018		20/03/2019	Condition good
110v Lead	897	24/09/2018		20/03/2019	Condition good
110v Splitter Box	265	05/03/2018		20/03/2019	Condition good
110v Splitter Box	643	04/05/2018		20/03/2019	Condition good
110v Splitter Box	667	19/09/2018		20/03/2019	Condition good
110v Splitter Box	2662	19/10/2018		20/03/2019	Condition good
110v Task Light	1305	05/03/2018		20/03/2019	Condition good
110v Task Light	1304	04/05/2018		20/03/2019	Condition good
110v Task Light	1350	19/10/2018		20/03/2019	Condition good
110v Task Light	31	19/10/2018		20/03/2019	Condition good
110v Task Light	21	19/10/2018		20/03/2019	Condition good
110v Task Light	1360	19/10/2018		20/03/2019	Condition good
Dust Control Extractor	1243	01/08/2018		20/03/2019	Condition good
Dust Control Extractor	1264	21/08/2018		20/03/2019	Condition good
Dust Control Extractor	1265	29/08/2018		20/03/2019	Condition good

DOCUMENT REFERENCE:
DOCUMENT OWNER:

SIT-FM-011
DAS

VERSION NO:

1.1

CREATION DATE:
LAST REVISION DATE:
NEXT REVIEW DATE:

07/02/2013
04/07/2013
07/02/2014

Page 1 of 1

Dust Control Extractor	1242	29/08/2018		20/03/2019	Condition good
Dust Control Extractor	1214	24/09/2018		20/03/2019	Condition good
Dust Control Extractor	1353	05/11/2018		20/03/2019	Condition good
Makita Router ¼	63	05/03/2018		20/03/2019	Condition good
Makita Router ¼	67	05/04/2018		20/03/2019	Condition good
Makita Router ¼	1353	04/07/2018		20/03/2019	Condition good
Makita Router ¼	959	06/08/2018		20/03/2019	Condition good
Dewalt Router ¼	782	01/08/2018		20/03/2019	Condition good
Dewalt Router ¼	1357	06/08/2018		20/03/2019	Condition good
Dewalt Router ½	892	24/09/2018		20/03/2019	Condition good
2 nd Fix Paslode Gun	529	05/03/2018		N/A	Condition good
2 nd Fix Paslode Gun	169	04/05/2018		N/A	Condition good
2 nd Fix Paslode Gun	991	23/07/2018		N/A	Condition good
2 nd Fix Paslode Gun	1336	15/08/2018		N/A	Condition good
2 nd Fix Paslode Gun	1255	17/09/2018		N/A	Condition good
2 nd Fix Paslode Gun	1360	20/09/2018		N/A	Condition good
Makita Chopsaw	1025	05/03/2018		20/03/2019	Condition good
Makita Chopsaw	940	01/08/2018		20/03/2019	Condition good
Makita Chopsaw	957	18/09/2018		20/03/2019	Condition good
Makita Chopsaw	620	19/09/2018		20/03/2019	Condition good
Dewalt Chopsaw	976	19/10/2018		20/03/2019	Condition good
Makita Jigsaw	1275	05/03/2018		20/03/2019	Condition good
Bosch Jigsaw	48	05/04/2018		20/03/2019	Condition good
Jigsaw	1276	04/05/2018		20/03/2019	Condition good
Makita Skillsaw	706	05/03/2018		20/03/2019	Condition good
Bosch Skillsaw	790	05/04/2018		20/03/2019	Condition good
Makita Skillsaw	1043	04/05/2018		20/03/2019	Condition good
Bosch Planer	905	05/03/2018		20/03/2019	Condition good
Makita Planer	912	05/03/2018		10/04/19	Condition good
Makita Planer	942	04/05/2018		20/03/2019	Condition good
Makita Hammer Drill	913	05/03/2018		20/03/2019	Condition good
Makita Sds	361	04/05/2018		20/03/2019	Condition good
Bosch Pistol Drill	651N	05/03/2018		20/03/2019	Condition good
Multi Tool	1280	04/05/2018		20/03/2019	Condition good
Makita Biscuit cutter	936	05/04/2018		20/03/2019	Condition good
Makita Reciprocating Saw	264	05/11/2018		20/03/2019	Condition good
A Frame		04/05/2018		N/A	Condition good
A Frame	1294	24/09/2018		N/A	Condition good
Hop-Up	RCL	15/08/2018		N/A	Condition good
Printer Epson		17/09/2018		20/03/2019	Condition good
Tea Kettle		17/09/2018		20/03/2019	Condition good



RAPHAEL

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN

SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Times keeping	Date: 14.01.19
Location: Wembley W03	Start Time: 11:00
Duration (Minutes) 30min	End Time: 11:30
Presenters name: A. Kulsinskas	Presenters Signature:

	Candidate's Name	Name of Employer	Candidate's Signature
1	Joseph Smith	RCL	 I confirm that I have understood the Tool Box Talk
2	Mateusz Kowalski	RCL	 I confirm that I have understood the Tool Box Talk
3	Karol Kowalski	RCL	 I confirm that I have understood the Tool Box Talk
4	D. RASCIUKA	RCL	 I confirm that I have understood the Tool Box Talk
5	R. RAMA-	RCL	 I confirm that I have understood the Tool Box Talk
6	J. MUSTIANE	RCL	 I confirm that I have understood the Tool Box Talk
7	MOUNIR BENMARRAKOCH	RCC	 I confirm that I have understood the Tool Box Talk
8	Ivan Harousky	RCC	 I confirm that I have understood the Tool Box Talk
9	Michael Gibbons	RCC	 I confirm that I have understood the Tool Box Talk
10			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 9	Duration 30min	Total Time 4.5 hours	Employer Reference 2453745
-------------------	-------------------	-------------------------	-------------------------------

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-007 DAS	VERSION NO: 1.1	CREATION DATE: LAST REVISION DATE:	07/02/2013 01/03/2018	Page 1 of 1
--	-------------------	--------------------	---------------------------------------	--------------------------	-------------