


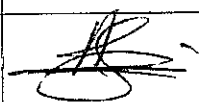
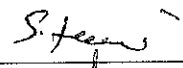
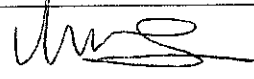


RAPHA

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: ABRASIVE WHEELS (RCL no 56)	Date: 13/03/19
Location: AELTC Wimbledon Court 1	Start Time: 11:30
Duration (Minutes) 30 mins	End Time: 12:00
Presenters name: Jason Wray	Presenters Signature: 

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A.K. MOTICHANDE	Raphael Contracting Ltd	
S. HIRANI	Raphael Contracting Ltd	
H. KERALI	Raphael Contracting Ltd	

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 3	Duration 30 mins	Total Time 1 ½ hours	Employer Reference 2453745
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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-007 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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Toolbox Talk No. 56 ABRASIVE WHEELS

HAZARDS

- The speed of the machine must not exceed the maximum permissible speed of the wheel, many accidents are caused by the wheel over-speeding.
- Don't exert heavy pressure on the wheel.
- Never use the side of the wheel.
- Keep your fingers away from the cutting edge of the wheel.
- Ear and eye protection must always be worn.

USING PORTABLE ABRASIVE WHEELS

- Don't mount an abrasive wheel unless authorised in writing and trained to do so.
- Only reinforced discs to be used on hand-held machines.
- Check that the maximum wheel speed is greater than the maximum spindle speed before fitting.
- Adjust the guard to expose the minimum wheel surface necessary for the operation.
- Be aware of other workers in your area, don't put them at risk by your actions.

USING BENCH-MOUNTED ABRASIVE WHEELS

- Adjust the tool rest as close as possible to face of wheel.
- Keep the glass screen in the safety position.
- Keep your fingers below the tool rest level.
- Use the correct grade of wheel evenly dressed.
- After fitting, run a replacement wheel for a full minute before attempting to use it. Stand clear during the test.
- Stop the wheel when not in use.

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RAPHA

CONTRACTING

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: ELECTRICITY ON SITE (RCL no 22)	Date: 15/03/19
Location: AELTC Wimbledon Court 1	Start Time: 11:00
Duration (Minutes) 30 mins	End Time: 11:30
Presenters name: Jason Wray	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A.K. MOTICHANDE	Raphael Contracting Ltd	
S. HIRANI	Raphael Contracting Ltd	
H. KERALI	Raphael Contracting Ltd	

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 3	Duration 30 mins	Total Time 1 ½ hours	Employer Reference 2453745
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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-007 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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Toolbox Talk No. 22 ELECTRICITY ON SITE

Electricity is a killer, make no mistake about that! Not only can it kill but it can cause fires.

The Electricity at Work Regulations is the main law covering electricity but BS 7671 for installations is also significant. Working with electricity involves two distinct areas:

1. Doing electrical work i.e. installations or repairs to an electrical system.
2. Using electrical appliances to lighten or speed up other types of work.

Understanding how electrical equipment is designed to be safe, helps us to spot when things are wrong and therefore dangerous.

1. All metal parts designed to carry current (conductors) need to be properly insulated.
2. If the insulation is vulnerable it has to be additionally protected – sheathing, conduit, trunking, armoured cable etc. may be used. If you can see defective insulation or sheathing, the system is not as safe as it should be and should be isolated and immediate steps taken to get it repaired by a competent person. For example, a flex pulling out of a plug top or a cable frayed or split showing the colours inside.
3. NOTE: Sometimes conductors are made safe by ‘placing out of reach’. This is OK until unusual circumstances (perhaps maintenance or decorating work) make them not ‘out of reach’ any more. Take special care in such cases.
4. Earthing all metal parts not intended to carry current will prevent them becoming live in a fault situation. Earth wires and connectors are just as important as the circuit wires and any damage or looseness must be repaired urgently by a competent person.
5. Earthing works in conjunction with the fuse or circuit breaker to protect the circuit in the event of excessive current. If a wrong size fuse is fitted, or a circuit breaker tampered with, the protection may not be adequate and danger could arise.
6. To protect people, either the voltage has to be reduced to a safe level by a transformer, or if using 240v the fault current should be limited by a Residual Current Device (RCD). When using 110v transformers the maximum voltage to earth is only 55v. An RCD limits the fault current to only 30mA and trips in less than half a second.

NOTE: These devices do not prevent electric shock, only that the shock is unlikely to be fatal. In damp or sweaty conditions the shock could still be severe so do not be lulled into a false sense of security.

If in doubt, have the circuit/equipment checked by an electrician before starting work. Things you can do on site:

1. Ensure that cables are not lying on ground unprotected from physical conditions and wet conditions.
2. Ensure cables are not hung from nails etc which may cause insulation damage.
3. Ensure cables do not cause a hazard at openings, passages, ladders, stairs, etc.
4. Do not carry out any alterations or makeshift repairs.
5. Disconnect equipment when not in use.
6. Lighting is a heat source – locate lights and switch off to reduce possibility of burns or fire.
7. Observe notices warning of live conductors.
8. Explain permit to work system where applicable.
9. Underground services, particularly electricity and gas, can be dangerous. Damage to electrical cables can cause a flash, leading to severe burns and even death. Gas leaks can cause fire or explosion.
10. Underground services may be found in roads, footpaths and on sites. Always assume that they are present. Treat all services as LIVE, despite their apparent physical condition.
11. Accidents have happened because people have mistaken one service taken for another, for example black plastic-covered electricity cables look like black plastic water pipes and cast iron gas and water mains look alike. Check before you act.

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SITE: AELTC Wimbledon court 1

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RAPHAEL CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: No. 73 POLLUTION CONTROL	Date: 15/03/19
Location: WELLINGTON HOUSE	Start Time: 7:30
Duration (Minutes) 30 min	End Time: 8:00
Presenters name: S. SILEONOVIC	Presenters Signature: [Signature]

	Candidate's Name	Name of Employer	Candidate's Signature
1	B. SINGH	REL	I confirm that I have understood the Tool Box Talk [Signature]
2			I confirm that I have understood the Tool Box Talk
3			I confirm that I have understood the Tool Box Talk
4			I confirm that I have understood the Tool Box Talk
5			I confirm that I have understood the Tool Box Talk
6			I confirm that I have understood the Tool Box Talk
7			I confirm that I have understood the Tool Box Talk
8			I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
10			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim Information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
1	30 min	30 min	2453745

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RAPHAEL CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <i>No 49 SLIPS TRIPS AND FALLS</i>	Date: <i>12/03/19</i>
Location: WELLINGTON HOUSE	Start Time: <i>7:30</i>
Duration (Minutes) <i>30 min</i>	End Time: <i>8:00</i>
Presenters name: <i>S. SIMONOVIC</i>	Presenters Signature: <i>[Signature]</i>

	Candidate's Name	Name of Employer	Candidate's Signature
1	<i>B. SINGH</i>	<i>RCL</i>	I confirm that I have understood the Tool Box Talk <i>B. Singh</i>
			I confirm that I have understood the Tool Box Talk
3			I confirm that I have understood the Tool Box Talk
4			I confirm that I have understood the Tool Box Talk
5			I confirm that I have understood the Tool Box Talk
6			I confirm that I have understood the Tool Box Talk
7			I confirm that I have understood the Tool Box Talk
8			I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim Information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended <i>1</i>	Duration <i>30 min</i>	Total Time <i>30 min</i>	Employer Reference <i>2453745</i>
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RAPHAEL

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN

SHORT TRAINING SESSION ATTENDANCE SHEET

Title: OHSAS 18001 – HEALTH AND SAFETY MANAGEMENT SYSTEM	Date: 12.03.19
Location: Wembley W03	Start Time: 11:30
Duration (Minutes) 30min	End Time: 12:00
Presenters name: A. Kulsinskas	Presenters Signature:

	Candidate's Name	Name of Employer	Candidate's Signature
1	Ivan Mayovsky	RCL	I confirm that I have understood the Tool Box Talk
2	Mateusz Kowalski	RCL	I confirm that I have understood the Tool Box Talk
3	Karol Kowalski	RCL	I confirm that I have understood the Tool Box Talk
4	Bernardo B.R.	RCL	I confirm that I have understood the Tool Box Talk
5	D. RASCICEN	RCL	I confirm that I have understood the Tool Box Talk
6	J. MUSHKONE	RCL	I confirm that I have understood the Tool Box Talk
7	R. RAMA	RCL	I confirm that I have understood the Tool Box Talk
8	Valent S	RCL	I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
10			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim information




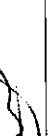


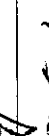
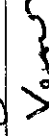




Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 8	Duration 30min	Total Time 4 hours	Employer Reference 2453745
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PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: WEMBLEY W03

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIZ VEST	GLOVES	EAR DEFENDERS / PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
G. Zaharia		✓								✓		06/02/19
I. Hayovski				✓						✓		06/02/19
Ashok Kumar	✓	✓	✓	✓			✓					12/02/19
G. Zaharia				✓								13/02/19
BERNARDO B.R.				✓						✓		21/02/19
S-L. HIRANI				✓						✓		21/02/19
I. Hayovski				✓						✓		25/02/19
M. Karsan		✓				✓				✓		28/02/19
J. Keatns				✓						✓		28.02.19
J. Musticone				✓						✓		07.03.19
D. Raschall				✓		✓				✓		08.03.19
Bernardo B.R.				✓		✓		✓				08.03.19



RAPHAEL

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN

SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <u>Dust Extraction</u>	Date: <u>14-3-19</u>
Location: <u>MLGH</u>	Start Time: <u>14.30</u>
Duration (Minutes) <u>15 mins</u>	End Time: <u>14.45</u>
Presenters name: <u>G Bruce</u>	Presenters Signature: <u>[Signature]</u>

	Candidate's Name	Name of Employer	Candidate's Signature
1	R CANACRA	RCL	I confirm that I have understood the Tool Box Talk
2	I SANOTA	Raphael	I confirm that I have understood the Tool Box Talk
3	P ODOLOVA	RAPHAEL	I confirm that I have understood the Tool Box Talk
4	K OMALEY	RCL	I confirm that I have understood the Tool Box Talk
5	V BAKIUVICIUS	RCL	I confirm that I have understood the Tool Box Talk
6	A LIDZIUS	RCL	I confirm that I have understood the Tool Box Talk
7	D HENNESSY	Raphael	I confirm that I have understood the Tool Box Talk
8			I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
10			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
			2453745

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