



RAPHAEL CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <u>SITE Safety SIGNAGE</u>	Date: <u>24/4/19</u>
Location: <u>MAGGIES</u>	Start Time: <u>730</u>
Duration (Minutes) <u>30 mins</u>	End Time: <u>800</u>
Presenters name: <u>S GORDON</u>	Presenters Signature: <u>[Signature]</u>

	Candidate's Name	Name of Employer	Candidate's Signature
1	<u>H GORASIA</u>	<u>RCL</u>	<u>[Signature]</u> I confirm that I have understood the Tool Box Talk
	<u>R RAMA</u>	<u>RCL</u>	<u>[Signature]</u> I confirm that I have understood the Tool Box Talk
3			I confirm that I have understood the Tool Box Talk
4			I confirm that I have understood the Tool Box Talk
5			I confirm that I have understood the Tool Box Talk
6			I confirm that I have understood the Tool Box Talk
7			I confirm that I have understood the Tool Box Talk
8			I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended <u>2</u>	Duration <u>30 mins</u>	Total Time <u>1HR</u>	Employer Reference <u>2453745</u>
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Site Manager's Daily Safe Start

Contract:	Maggies	Site Manager:	J. Godman	Date (w/c):	23/4/19	Method statement (s) (Title, Rev No. & Rev date)	General Carpentry and Joinery Rev. B 20/06/19
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Location and description of works:

Site Manager's Daily Sign Off

	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	23/9/19	J. Godman		Picture frame + filling bus
Tuesday	24/9/19	J. Godman		Picture frame
Wednesday	25/9/19	J. Godman		Accorn
Thursday	26/9/19	J. Godman		Accorn
Friday	27/9/19	J. Godman		PLV UP STAND
Saturday				
Sunday				

Cooperatives Daily Sign Off

[illegible]

Before starting work, STOP, THINK and CHECK If the answer to any question below is NO, do not start work until the issues are resolved		Yes	No	N/A
1. Method statements, risk assessments and permits				
Have you read and understood the method statement and risk assessment for the task?		✓		
Is everyone on your team briefed on the method statement for the task?		✓		
Have you carried out your weekly toolbox talk? Please give title of toolbox talk:		✓		
Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?		✓		
Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?		✓		
2. Place of work				
Are you satisfied that your team has a safe place to work?		✓		
Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers		✓		
Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?		✓		
Are third parties and members of the public securely protected from falling materials?		✓		
Does your team know the safe access and egress routes to their places of work?		✓		
3. Task specific				
Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?		✓		
Are you confident there are no health and safety risks in your work task(s)?		✓		
Are you certain that the operatives you are putting to work are competent for their assigned tasks?		✓		
Are the team equipped with the correct PPE to carry out the task?		✓		
4. Variations				
Have the team members changed? (if yes revise)			✓	
Has the task or working environment changed significantly to require a risk assessment and method statement (if yes, work to stop and new method statement to be produced)			✓	



SITE: St Pauls School Phase 2

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TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: SAFE USE OF HAND TOOLS (RCL 36)	Date: 26/09/2019
Location: ST PAULS SCHOOL Phase 2	Start Time: 12:00
Duration (Minutes) 30 mins	End Time: 12:30
Presenters name: Jason. Wray	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A. MOTICHANDE	RAPHAEL CONTRACTING LTD	
K. JADVA	RAPHAEL CONTRACTING LTD	
I. HAYOVSKYY	RAPHAEL CONTRACTING LTD	
S. HIRANI	RAPHAEL CONTRACTING LTD	
M. DANDY	RAPHAEL CONTRACTING LTD	
R. CANACRAI	RAPHAEL CONTRACTING LTD	
J. DYSON	RAPHAEL CONTRACTING LTD	
K. O'MALLEY	RAPHAEL CONTRACTING LTD	
S. SIMONOVIC	RAPHAEL CONTRACTING LTD	
H. DANJI	RAPHAEL CONTRACTING LTD	
N. PATEL	RAPHAEL CONTRACTING LTD	
C. PARANICI	RAPHAEL CONTRACTING LTD	

Grant Claim information

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No. Attended 12	Duration 30 mins	Total Time 6 Hours	Employer Reference 2453745
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RAPHAEL

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TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: WORKING WITH COMPRESSED AIR TOOLS (RCL 58)	Date: 27/09/2019
Location: ST PAULS SCHOOL Phase 2	Start Time: 08:00
Duration (Minutes) 30 mins	End Time: 08:30
Presenters name: Jason. Wray	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A. MOTICHANDE	RAPHAEL CONTRACTING LTD	
K. JADVA	RAPHAEL CONTRACTING LTD	
I. HAYOVSKYY	RAPHAEL CONTRACTING LTD	
S. HIRANI	RAPHAEL CONTRACTING LTD	
M. DANDY	RAPHAEL CONTRACTING LTD	
R. CANACRAI	RAPHAEL CONTRACTING LTD	
J. DYSON	RAPHAEL CONTRACTING LTD	
K. O'MALLEY	RAPHAEL CONTRACTING LTD	
S. SIMONOVIC	RAPHAEL CONTRACTING LTD	
H. DANJI	RAPHAEL CONTRACTING LTD	
N. PATEL	RAPHAEL CONTRACTING LTD	
C. PARANICI	RAPHAEL CONTRACTING LTD	

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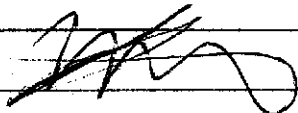
No. Attended 12	Duration 30 mins	Total Time 6 Hours	Employer Reference 2453745
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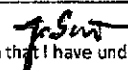
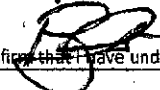
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RAPHAEL CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Manual Handling	Date: 25.09.19
Location: Wembley W03	Start Time: 10:30
Duration (Minutes) 30min	End Time: 11:00
Presenters name: A. Kulsinkas 	Presenters Signature:

	Candidate's Name	Name of Employer	Candidate's Signature
1	J. Smith.	RCL	 I confirm that I have understood the Tool Box Talk
2	B. Ramchande	RCL	 I confirm that I have understood the Tool Box Talk
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No. Attended 2	Duration 30min.	Total Time 1 hour.	Employer Reference 2453745
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