



RAPHAEL

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: CLIMATE CHANGE (RCL 82)	Date: 09/10/2019
Location: ST PAULS SCHOOL Phase 2	Start Time: 11:00
Duration (Minutes) 30 mins	End Time: 11:30
Presenters name: Jason. Wray	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A. MOTICHANDE	RAPHAEL CONTRACTING LTD	
K. JADVA	RAPHAEL CONTRACTING LTD	
I. HAYOVSKYY	RAPHAEL CONTRACTING LTD	
S. HIRANI	RAPHAEL CONTRACTING LTD	
M. DANDY	RAPHAEL CONTRACTING LTD	
D. RASCICLAL	RAPHAEL CONTRACTING LTD	
J. DYSON	RAPHAEL CONTRACTING LTD	
J. KEARNS	RAPHAEL CONTRACTING LTD	
J. MUSTICONE	RAPHAEL CONTRACTING LTD	
D. HENNESSY	RAPHAEL CONTRACTING LTD	
A. LIDZIUS	RAPHAEL CONTRACTING LTD	
B. RAMCHAND	RAPHAEL CONTRACTING LTD	
I. SAHOTA	RAPHAEL CONTRACTING LTD	
P. O'DONOVAN	RAPHAEL CONTRACTING LTD	
S. SIMONOVIC	RAPHAEL CONTRACTING LTD	
H. DANJI	RAPHAEL CONTRACTING LTD	
N. PATEL	RAPHAEL CONTRACTING LTD	
C. PARANICI	RAPHAEL CONTRACTING LTD	

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
18	30 mins	9 Hours	2453745

DOCUMENT REFERENCE:	SIT-FM-007	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	



RAPHAEL

CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: SAFE USE OF PASLODE GUNS (1) OVERVIEW, PREPERATION AND OPERATION (RCL 64)	Date: 10/10/2019
Location: ST PAULS SCHOOL Phase 2	Start Time: 09:00
Duration (Minutes) 30 mins	End Time: 09:30
Presenters name: Jason. Wray	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
A. MOTICHANDE	RAPHAEL CONTRACTING LTD	
K. JADVA	RAPHAEL CONTRACTING LTD	
I. HAYOVSKYY	RAPHAEL CONTRACTING LTD	
S. HIRANI	RAPHAEL CONTRACTING LTD	
M. DANDY	RAPHAEL CONTRACTING LTD	
D. RASCICLAL	RAPHAEL CONTRACTING LTD	
J. DYSON	RAPHAEL CONTRACTING LTD	
J. KEARNS	RAPHAEL CONTRACTING LTD	
J. MUSTICONE	RAPHAEL CONTRACTING LTD	
D. HENNESSY	RAPHAEL CONTRACTING LTD	
A. LIDZIUS	RAPHAEL CONTRACTING LTD	
B. RAMCHAND	RAPHAEL CONTRACTING LTD	
I. SAHOTA	RAPHAEL CONTRACTING LTD	
P. O'DONOVAN	RAPHAEL CONTRACTING LTD	
S. SIMONOVIC	RAPHAEL CONTRACTING LTD	
H. DANJI	RAPHAEL CONTRACTING LTD	
N. PATEL	RAPHAEL CONTRACTING LTD	
R. CANCRAI	RAPHAEL CONTRACTING LTD	
C. PARANICI	RAPHAEL CONTRACTING LTD	

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 19	Duration 30 mins	Total Time 9 1/2 Hours	Employer Reference 2453745
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RAPHA

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: St Pauls School Phase 2

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIZ VEST	GLOVES	EAR DEFENDERS / PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
A. MOTCHANE				✓				✓				23/09/19
H. DANJ			✓					✓				23/9/2019
I. HAYOVSKY				✓						✓		25/09/19
S. SIMONOVIC						✓				✓		30/09/19
K. O'Malley						✓	✓					30/09/19
J. MISTHICORE			✓			✓				✓		30/09/19
J. WRAY			✓							✓		04/10/19
K. JAGVA			✓	✓	✓	✓	✓			✓		04/10/19
H. DANJ			✓	✓	✓	✓	✓			✓		04/10/19
R. CANCEAI			✓	✓	✓	✓						04/10/19
C. CARANICI			✓	✓	✓	✓	✓					04/10/19
N. PAHEL	WANTED	XXXL	✓	✓	✓	✓	✓					04/10/19
R. RAMO			✓	✓				✓				07/10/19

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SITE: St Pauls School Phase 2

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RAPH A

CONTRACTING

METHOD STATEMENT INDUCTION

ATTENDANCE SHEET TO BE COMPLETED FOR ALL METHOD STATEMENT TALKS
(METHOD STATEMENTS ISSUED TO ALL PRESENT)

CONTRACT:	Sebastian Street	MS REF:	001
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	NAME (PRINT)	DATE ATTENDED	SIGNATURE	COMMENTS
1	K.KULSINSKAS	9-9-19		I confirm that I have read and understood the Risk Assessment and Method Statement
2	C. NEALE	17/9/19		I confirm that I have read and understood the Risk Assessment and Method Statement
3	Joseph Smith	30/09/19	J. Smith	I confirm that I have read and understood the Risk Assessment and Method Statement
4	Aminesh Patel	30/09/19	A. Patel	I confirm that I have read and understood the Risk Assessment and Method Statement
5	H. M. HILAL	30/09/19		I confirm that I have read and understood the Risk Assessment and Method Statement
6				I confirm that I have read and understood the Risk Assessment and Method Statement
7				I confirm that I have read and understood the Risk Assessment and Method Statement
8				I confirm that I have read and understood the Risk Assessment and Method Statement
9				I confirm that I have read and understood the Risk Assessment and Method Statement
10				I confirm that I have read and understood the Risk Assessment and Method Statement

Signed:

Position: SUPERVISOR

Print Name: K. KULSINSKAS

Date: 09/09/19

WHEN COMPLETED RETURN THIS FORM TO THE RCL SAFETY OFFICER

Note on this side any points that have arisen which you may think should be brought to the attention of RCL and complete the attendance list above (add an extra sheet if necessary)

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SITE: SEBASTIAN STREET

[illegible]

Method statement (s)	021
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Location and description of works:			
FITTING DOOR FRAMES AND WINDOW BOARDS			L 2,3,6

Hot Topics of the Day
(the main points you discussed)

Operatives Daily Sign Off.

NOTE IF YOU HAVE MORE THAN 10 OPERATIVES ON SITE, PLEASE USE THE CONTINUATION SHEET

If the answer to any question below is NO, do not start work until the issues are resolved		YES	NO	Y/N
1. Method statements, risk assessments and permits				
Have you read and understood the method statement and risk assessment for the task?		✓		
Is everyone on your team briefed on the method statement for the task?		✓		
Have you carried out your weekly toolbox talk? Please give title of toolbox talk:		✓		
Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?		✓		
Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?		✓		
2. Place of work				
Are you satisfied that your team has a safe place to work?		✓		
Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers				✓
Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?		✓		
Are third parties and members of the public securely protected from falling materials?				✓
Does your team know the safe access and egress routes to their places of work?		✓		
3. Task specific				
Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?		✓		
Are you confident there are no health and safety risks in your work task(s)?		✓		
Are you certain that the operatives you are putting to work are competent for their assigned tasks?		✓		
Are the team equipped with the correct PPE to carry out the task?		✓		
4. Variations				
Have the team members changed? (If yes revise)				✓
Has the task or working environment changed significantly to require a risk assessment and method statement (If yes, work to stop and new method statement to be produced)				✓
Remember, as the supervisor YOU are responsible for the safety of YOUR team				



RAPHAEL CONTRACTING LTD

TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

CONTROL OF DUST FUMES	Date: 8/10/19
on: SEBASTIAN STREET	Start Time: 730
on (Minutes) 30	End Time: 800
Presenters name: K.KULSINSKAS	Presenters Signature:

Candidate's Name	Name of Employer	Candidate's Signature
H. MANIVEL	RCL	 I confirm that I have understood the Tool Box Talk
Joseph Smith	Phonix RCL	 I confirm that I have understood the Tool Box Talk
E. PATEX	RCL	 I confirm that I have understood the Tool Box Talk
		I confirm that I have understood the Tool Box Talk
		I confirm that I have understood the Tool Box Talk
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Claim information

Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
			2453745

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Toolbox Talk No. 47 CONTROL OF DUST AND FUMES

SOME SOURCES OF HARMFUL DUST AND FUMES

- Cutting, sanding and grinding of some materials e.g some wood, MDF, bricks, blocks and tiles will create harmful dust
- Welding and gas cutting of metals can create harmful fumes
- Heating metals such as lead will create harmful fumes
- Work with old lead can expose you to lead oxide dust (white, powdery deposits) which are also Harmful and burning off old lead-based paints can also create harmful fumes. Raphael Contracting would not therefore undertake this work and bring in a specialist contractor to do this
- Stripping out or other work involving fibrous insulation (such as asbestos or fibreglass insulation) can release harmful dust into the air

SOME HEALTH RISKS FROM BREATHING IN DUST OR FUMES

- Silica dust from cutting or scabbling concrete can cause lung cancer
- Dust from cutting or sanding hard wood can cause nasal cancer
- Asbestos dust can cause cancer of the lungs or lining of the chest cavity
- Welding fumes can result in 'metal fume fever' which has flu-like symptoms
- Breathing in the fumes from solvents and paint can lead to nausea, drowsiness, headaches and eventually unconsciousness and death in extreme cases
- Investigations are continuing into possible harmful effects of breathing in dust from synthetic insulation materials such as fibreglass matting

RECAUTIONS

- Where it is possible, the job should be planned to eliminate harmful dust and fumes e.g. by substituting harmful materials for less harmful ones
- If elimination is not possible, harmful dust and fumes must be controlled so that they are not breathed in by anyone
- Some tools and plant are fitted with dust extraction and collection devices – if these are available, use them
- If your employer has provided portable extraction equipment, use it
- It may be necessary for you to wear Respiratory Protective Equipment (RPE) to protect yourself from the effects of dust or fumes – make sure you know how to use it properly
- Consider the effects that your work may be having on other people

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