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Title: (OVID) 19			Date: 11/5/20		
Loc	ation: Hilton Hotel, Woking		Start Time: 1400		
Dur	ation (Minutes) 30 MINS		End Time: 14-30		
Pre	senters name: T GOTMAN		Presenters Signature:		
		T			
	Candidate's Name	Name of Employe	r Candidate's Signature		
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lote	Claims can only be made for your employees or la No. Attended Duration	Total Time	Employer Reference 2453745		
 		n ba a mana a a a a a a a	*****************************		
		CREATION DAT	F: 07/02/2013 Page 1 of 1		

CREATION DATE:

LAST REVISION DATE:

01/03/2018

SIT-FM-007

DAS

VERSION NO:

1.1

DOCUMENT REFERENCE:

DOCUMENT OWNER:

Page 1 of 1



Title: Site + WELFARE Gleynliness	Date: 28 /05/2020
Location: 29 New End	Start Time: 10.30
Duration (Minutes) / Smins	End Time: 10 - 45
Presenters name: P. HAVGH	Presenters Signature:

Candidate's Name	Name of Employer	Candidate's Signature
1 & Boxineracus.	Ru.	I confirm that I have understood the Tool Box Talk
JA. LIDZIUS	RCL.	I confirm that I have understood the Tool Box Talk
3		I confirm that I have understood the Tool Box Talk
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Grant Claim information		I confirm that I have understood the Tool Box Talk

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended

Duration

Total Time

Employer Reference 2453745

DOCUMENT	REFERENCE:
DOCUMENT	OWNER:

SIT-FM-007 DAS

VERSION NO:

1.1

CREATION DATE: LAST REVISION DATE:

07/02/2013 01/03/2018

Page 1 of 1



Title: AND FUMES	Date: 13-05-20
Location Sebastian st	
	Start Time: 7:30
Duration (Minutes) 30	End Time: 8:00
Presenters name: Kes Kulsinskas	fra

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
S. Simononic	RCL	African
T. DOMANSM	RCL	

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
			2453745

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-007 DAS	VERSION NO:	1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1	
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Toolbox Talk No. 47 CONTROL OF DUST AND FUMES

SOME SOURCES OF HARMFUL DUST AND FUMES

- Cutting, sanding and grinding of some materials e.g some wood, MDF, bricks, blocks and tiles will
 create harmful dust
- Welding and gas cutting of metals can create harmful fumes
- Heating metals such as lead will create harmful fumes
- Work with old lead can expose you to lead oxide dust (white, powdery deposits) which are also Harmful and burning off old lead-based paints can also create harmful fumes. Raphael Contracting would not therefore undertake this work and bring in a specialist contractor to do this
- Stripping out or other work involving fibrous insulation (such as asbestos or fibreglass insulation)
 can release harmful dust into the air

SOME HEALTH RISKS FROM BREATHING IN DUST OR FUMES

- Silica dust from cutting or scabbling concrete can cause lung cancer
- Dust from cutting or sanding hard wood can cause nasal cancer
- Asbestos dust can cause cancer of the lungs or lining of the chest cavity
- Welding fumes can result in 'metal fume fever' which has flu-like symptoms
- Breathing in the fumes from solvents and paint can lead to nausea, drowsiness, headaches and eventually unconsciousness and death in extreme cases
- Investigations are continuing into possible harmful effects of breathing in dust from synthetic insulation materials such as fibreglass matting

PRECAUTIONS

- Where it is possible, the job should be planned to eliminate harmful dust and fumes e.g. by substituting harmful materials for less harmful ones
- If elimination is not possible, harmful dust and fumes must be controlled so that they are not breathed in by anyone
- Some tools and plant are fitted with dust extraction and collection devices if these are available, use them
- If your employer has provided portable extraction equipment, use it
- It may be necessary for you to wear Respiratory Protective Equipment (RPE) to protect yourself from the effects of dust or fumes make sure you know how to use it properly
- Consider the effects that your work may be having on other people





Toolbox Talk No. 44 SAFETY IN THE SUN

FACTS AND FIGURES

- UV (ultraviolet) radiation form the sun is a major cause of skin cancer. Cases have doubled in the last 80 years.
- 40,000 people are diagnosed with skin cancer and 8,000 people die from it each year
- Sunlight causes the skin to produce a dark pigment called melanin; this is a sign that the skin has been damaged
- Long-term sun exposure speeds up the skin's ageing process, making it become more dry and wrinkled
- People working outside should consider exposure to UV radiation as an occupational hazard
- A suntan is perceived as healthy, but it may not be so

WHO HAS AN INCREASED RISK OF SKIN DAMAGE?

- People with pale skin, fair hair, freckles or a large number of moles
- People with a family history of skin cancer and those with excessive exposure to sunlight, such as outdoor workers
- The risk is less for people with dark hair and brown or black skin, however, prolonged sun exposure can be bad for all skin types. Do not be complacent.

SKIN TYPES

- TYPE 1: White skin, never tans, always burns, often people with red or fair hair, blue eyes, pale skin and freckles.
- TYPE 2: White skin, burns easily, but may tan eventually. May have fair hair, blue eyes and freckles.

Types 1 and 2 must take extra care to avoid strong sunshine or cover up with tightly woven clothing and wear a hat.

- TYPE 3: White skin, tans easily and burns rarely, often with dark hair and eyes and slightly darker skin
- TYPE 4: White skin, never burns, always tans, darker hair, eyes and skin
 Types 3 and 4 should still take care in strong sunshine.
- TYPE 5: Brown skin
- TYPE 6: Black skin

Types 5 and 6 are at little risk of skin cancer but it can occur. These skin types can still darken and even burn in stronger sunlight.

SUN SAFETY CODE

- Take care not to burn, this can take as little as 10 minutes
- Cover up with loose clothing. Keep your clothing on so that you do not expose unprotected areas
- Seek shade during the hottest part of the day and take your breaks in the shade
- Apply high factor sunscreen generously and frequently to any parts exposed to the sun; SPF15 or above
- If you are concerned about moles changing shape or colour and itching, weeping or bleeding, see your GP immediately

Check your skin

The first warning sign is often a small scabby spot which does not clear after a few weeks. Look for changed or newly formed moles or any skin discoloration. It is normal for moles to grow until you are about 18 years old, but as an adult you should show your doctor any moles which grow or change.

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Title: SAFETT IN THE SUN	Date: 20-05-20
Location Sebastian st	
	Start Time: 7:30
Duration (Minutes) 30	End Time: 8:00
Presenters name: Kes Kulsinskas	hs

Candidate's Name	Name of Candidate's Employer	Ç andi date's Signature
Situ Simonovia	PCC	(Themes
S. HIRAM	RCC	Sher
7. DOWANSKI	RCL	
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Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
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DOCUMENT REFERENCE: SIT-FM-007 DAS	VERSION NO:	1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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Title: FOOT AND ANKLE PROTECTION	Date: 27-05-20
Location Sebastian st	
	Start Time: 7:30
Duration (Minutes) 30	End Time: 8:00
Presenters name: Kes Kulsinskas	ha

Candidate's Name S. Sinconovic	Name of Candidate's Employer	Candidate's Signature
S. MIRANI T. DOMANSKI	RCL	S. fileoc

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended	Duration	Total Time	Employer Reference
) 		2453745

DOCUMENT REFERENCE: SIT-FM-007 DOCUMENT OWNER: SIT-FM-007 DAS VERSION NO: 1.0	CREATION DATE: 07/02/2013 LAST REVISION DATE: N/A NEXT REVIEW DATE: 07/02/2014	Page 1 of 1
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Toolbox Talk No. 17 FOOT AND ANKLE PROTECTION

Fact: Every year people sustain foot injuries from falling objects or slipping and tripping.

Large numbers of major injuries to feet and ankles are reported to the HSE every year, but sensible, robust, safety footwear will reduce this unnecessary loss of time and considerable pain which follows these injuries. Under the Personal Protective Equipment at Work Regulations 1992, your employer must provide you with protective footwear, where you are exposed to the risk of foot injury. If you are self-employed you must provide your own safety footwear.

You have a legal obligation to wear equipment provided for your safety.

The two main causes of foot injuries are:

- Treading on sharp objects, such as nails, which pierce the soles of the foot.
- Objects dropping causing crush injuries.

Other Potential Hazards

- 1. Stacked material falling onto feet.
- 2. Spatter and sparks from welding and cutting.
- 3. Slippery floor surfaces.
- 4. Poor housekeeping presents slip and trip hazards.
- Q: What are the two main causes of foot injuries? And what hazards could you encounter in your workplace?
 - 5. Poor and badly worn footwear offers little ankle support.
 - 6. Worn soles can affect your grip.
 - 7. Incorrect footwear for the job could promote an injury i.e. open fronted boots for welding.
- Q: How can worn footwear affect you?

Foot and Ankle Protection

Totally unsuitable footwear, such as trainers, or sandals, which offer no protection are not permitted on construction sites.

Suitable safety boots, shoes and trainers:

- 1. High leg lace-up boots provide support and may prevent a twisted ankle.
- 2. In wet conditions or when working with concrete Wellington boots may be the best bet.
- 3. Steel toecaps are required for toe protection.
- 4. Made of strong material such as leather or rubber to support and prevent twisted ankles
- Q: What must you ensure when issued with safety footwear?
- 5. Where nails and other sharp objects may be present, steel mid-sole protection will be required.
- 6. Ensure that the footwear fits you and is fit for the job.
- 7. Take care of any footwear issued to you.
- 8. Ensure any damaged, lost, or worn footwear is replaced immediately.
- Badly worn soles can increase your chances of slipping.
- Q: If your footwear is damaged what should you do?
- Q: How can worn footwear contribute towards you having an accident?
- Q: In a workplace littered with slip and trip hazards, describe the features you would like to see in a boot?

REMEMBER: Wear and protect!

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ATTENDANCE SHEET TO BE COMPLETED FOR ALL METHOD STATEMENT TALKS (METHOD STATEMENTS ISSUED TO ALL PRESENT)

CONTRACT:

			1	
	NAME (PRINT)	DATE ATTENDED	SIGNATURE	COMMENTS/ITEM
1	A. Kulsinskas	8-4-20		
	K. KULSINSKAS		Marion	
	5. SIMONOVIC	-11-	Harryu ()	
4	T. DOMANSKI	8-4-20		
5	S. HIRANI	18-01-20	S. Hele a	
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14				
15				

Tal	1- 7	Vin

Title: RAMS REVIEW (TEMP COULD-19 ADDENDUM)

Signed:

Position: SUPERVISOR

Print Name: K.KULSINSKAS

Date: 8-4-20

WHEN COMPLETED RETURN THIS FORM TO THE RCL SAFETY OFFICER

Note on this side any points that have arisen which you may think should be brought to the attention of RCL and complete the attendance list above (add an extra sheet if necessary)

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-004 DAS	VERSION NO:	1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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METHOD STATEMENT INDUCTION

ATTENDANCE SHEET TO BE COMPLETED FOR ALL METHOD STATEMENT TALKS (METHOD STATEMENTS ISSUED TO ALL PRESENT)

PAGE -3

CONTRACT: Se	Sebastian Street	MS REF:	В	
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		DATE		
	NAME (PRINT)	ATTENDED	SIGNATURE	COMMENTS
1	D. RASCICIAI	17.02.2020		I confirm that I have read and understood the Risk Assessment and Method Statement
2	M. KOW ACSUI	17.02.2020	Love-	I confirm that I have read and understood the Risk Assessment and Method Statement
3	Po DOWARN	17.2.2020	flog-	I confirm that I have read and understood the Risk Assessment and Method Statement
1	A. Kulsing kos	18.02.20		I confirm that I have read and understood the Risk Assessment and Method Statement
5	1-SAHOTA	18/02/20	Isable	I confirm that I have read and understood the Risk Assessment and Method Statement
6		3		I confirm that I have read and understood the Risk Assessment and Method Statement
7	, m			I confirm that I have read and understood the Risk Assessment and Method Statement
8				I confirm that I have read and understood the Risk Assessment and Method Statement
9				I confirm that I have read and understood the Risk Assessment and Method Statement
1			,	I confirm that I have read and understood the Risk Assessment and Method Statement

Signed:

Position: SUPERVISOR

Print Name: K. KULSINSKAS

Date: 17-02-20

WHEN COMPLETED RETURN THIS FORM TO THE RCL SAFETY OFFICER

Note on this side any points that have arisen which you may think should be brought to the attention of RCL and complete the attendance list above (add an extra sheet if necessary)

-	DOCUMENT REFERENCE: SIT-FM-004 DAS VERSION NO:	1.1	CREATION DATE: LAST REVISION DATE:	07/02/2013 01/03/2018	Page 1 of 1	-
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METHOD STATEMENT INDUCTION

ATTENDANCE SHEET TO BE COMPLETED FOR ALL METHOD STATEMENT TALKS (METHOD STATEMENTS ISSUED TO ALL PRESENT)

PAGE-2

CONTRACT: Sebastian Street MS REF: B

H I	NAME (PRINT)	DATE ATTENDED	SIGNATURE	COMMENTS
1	H. GORASIA	7 2 20	topodui	I confirm that I have read and understood the Risk Assessment and Method Statement
2	R. RAMA.	7/2/20	4	I confirm that I have read and understood the Risk Assessment and Method Statement
3	S. HIRANI	7/2/20	S Lew	I confirm that I have read and understood the Risk Assessment and Method Statement
4	XI.R. PATER	10/2/2	THE D	I confirm that I have read and understood the Risk Assessment and Method Statement
5		1 1		I confirm that I have read and understood the Risk Assessment and Method Statement
6				I confirm that I have read and understood the Risk Assessment and Method Statement
7				I confirm that I have read and understood the Risk Assessment and Method Statement
8			<i>i</i>	I confirm that I have read and understood the Risk Assessment and Method Statement
9				I confirm that I have read and understood the Risk Assessment and Method Statement
1 0				I confirm that I have read and understood the Risk Assessment and Method Statement

Signed:

Position: SUPERVISOR

Print Name: K. KULS INSKAS

Date: 07/02/2020

WHEN COMPLETED RETURN THIS FORM TO THE RCL SAFETY OFFICER

Note on this side any points that have arisen which you may think should be brought to the attention of RCL and complete the attendance list above (add an extra sheet if necessary)

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METHOD STATEMENT INDUCTION

ATTENDANCE SHEET TO BE COMPLETED FOR ALL METHOD STATEMENT TALKS (METHOD STATEMENTS ISSUED TO ALL PRESENT)

PAGE - 1

CONTRACT: Sebastian Street MS REF: B

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1	K.O'Malley.	15/01/20	1	I confirm that I have read and understood the Risk Assessment and Method Statement
2	D. Mennestry	15/01/20		I confirm that I have read and understood the Risk Assessment and Method Statement
3	Rilamas	15/01/20	Refo	I confirm that I have read and understood the Risk Assessment and Method Statement
4	A Rate 1	15/0/2	RAJ	I confirm that I have read and understood the Risk Assessment and Method Statement
5	Joseph smich	15/01/20	J. Smills	I confirm that I have read and understood the Risk Assessment and Method Statement
6	H.MANILAL	15/01/20	the	I confirm that I have read and understood the Risk Assessment and Method Statement
7	D Conzers	27/01/20	Dly	I confirm that I have read and understood the Risk Assessment and Method Statement
8	BERNARAOR	28/01-20	Bo	I confirm that I have read and understood the Risk Assessment and Method Statement
9	D. Mennersy	25/01/20	0	I confirm that I have read and understood the Risk Assessment and Method Statement
1 0	TIDOMANS'	03/02/20		I confirm that I have read and understood the Risk Assessment and Method Statement

Signed:

Position:

Supervisor

Print Name: K/.Kulsinskas

Date: 15-01-2020

WHEN COMPLETED RETURN THIS FORM TO THE RCL SAFETY OFFICER

Note on this side any points that have arisen which you may think should be brought to the attention of RCL and complete the attendance list above (add an extra sheet if necessary)

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PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: SEBASTIAN STREET

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PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: SEBASTIAN STREET

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			Site Man	ager's Daily	Site Manager's Daily Safe Start		
Contract:	Sebastian st	Site Manager:	Kes Kulsinskas	Date (w/c):	18-05-20	Method statement (s) (Title, Rev No. & Rev date)	a
Location and description of works:	iption of works:	Fitting door set GF, Snagging all floors , Fitting skirting boards where available	agging all floors	, Fitting skirting bo	ards where available		
			Site	Site Manager's Daily Sign Off	gn Off		
				i i	Signature	Hot Topics of the Day (the main points you discussed)	f the Day ou discussed)
Monday		18-05-20		Kes Kulsinskas	1 x	FIRE EXITS	
Tuesday		19-05-20		Kes Kulsinskas	Im	1	WALKWAYS
Wednesday		20-05-20	~	Kes Kulsinskas	gra		720
Thursday		21-05-20		Kes Kulsinskas	Jun J	HAND WASH	k/
Friday		22-05-20	~	Kes Kulsinskas		PPE	
Saturday							
Sunday			a v	3			
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S.Simonovic		(Charles)	1	2 2	\ \ \		
T.Domanski		1 A		7	7		
S.Hirani		1237		7	7		
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						51 	
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		-	Site Mar	Site Manager's Daily Safe Start	/ Safe Start		
Contract:	Sebastian st.	Site Manager:	Kes Kulsinskas	Date (w/c):	04-05-2020	Method statement (s) B (Title, Rev No. & Rev date)	
Location and description of works:	ription of works:	Fitting tea point ,skirtings ,window boards and iron monger L-1	tings ,window k	oards and iron mong	er L-1		
			S	Site Manager's Daily Sign Off	gn Off		
				2	Signature	Hot Topics of the Day (the main points you discussed)	
Monday	0	04-05-20		Kes Kulsinskas	J. J.	1 MAN 1035	
Tuesday	0	05-05-20		Kes Kulsinskas	In	1	
Wednesday	0	06-05-20	3	Kes Kulsinskas	KM	0057	
Thursday	0	07-05-20		Kes Kulsinskas			
Friday	P	08-05-20		Kes Kulsinskas			
Saturday							
Sunday		=					
				Operatives Daily Sign Off	JJO		
Name	e	Signature	1	N T	T F S S	Comments	
S.Simonovic		(Alfund)	1 8	7			
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Contract:	Sebastian st	Site Manager:	Kes Kulsinskas	Date (w/c):	25-05-20	9	Method statement (s) (Title, Rev No. & Rev B date)
Location and description of works:	ription of works:	: Fiting door set GF, Snagging all floors, FDiitking skirting boards L-1	nagging all floors	, FDiitking skirting	boards L-1		
			Sit	Site Manager's Daily Sign Off	ign Off		
	÷ ,	- S			Signature	ī.	Hot Topics of the Day (the main points you discussed)
Monday				Kes Kulsinskas	,		
Tuesday		26-05-20		Kes Kulsinskas	11/1		HARD HATS
Wednesday		27-05-20		Kes Kulsinskas	June		GLOUES
Thursday		28-05-20	,	Kes Kulsinskas	for	(SAFE 1-7 GLASS 6-5
Friday		29-02-20	i i	Kes Kulsinskas	7	\	WORK BENCH,
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		Site Mana	Site Manager's Daily Safe Start	Safe Start	
Contract: Sebastian st	Site Manager:	Kes Kulsinskas	Date (w/c):	11-05-20	Method statement (s) (Title, Rev No. & Rev date)
Location and description of works:	ks: Rting door set GF, Snagging all floors	nagging all floors			
		Site	Site Manager's Daily Sign Off	10ff	
			í	Sjgnature	Hot Topics of the Day (the main points you discussed)
Monday	11-05-20	Ke	Kes Kulsinskas	K	0057
Tuesday	12-05-20	Ke	Kes Kulsinskas	ful	NOISE
Wednesday	13-05-20	Ke	Kes Kulsinskas	fr.	TEA BREAK
Thursday	14-05-20	Ke	Kes Kulsinskas	Pm	SITE BOX LOCKING
Friday	15-05-20	Ke	Kes Kulsinskas	()	SAFE WORK PLACE
Saturday	-				
Sunday			y .		
	- 1	do	Operatives Daily Sign Off)#(
Name	Signature .		M T M	T F S S	Comments
S.Simonovic	(Manuel	10	ر د د	7	
T.Domanski			7	× ×	
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