



Daily Report of Site Conditions and Controls for COVID-19

REPORT NO:	014
DATE:	11-05-20
CONTRACT / SITE:	55-93 Knightsbridge
COMPLETED BY:	A. Kulsinskas
CARPENTERS ON SITE:	A.Kulsinskas , V. Baliulevicius
CHECKLIST	
LOCATION	ACTIVITIES & CONTROLS
1. Site entrance	• Site entrance controlled with turnstiles using swipe in card system. • Hand sanitiser is available at site office and welfare facilities entrance point
2. Site toilets	Four working toilets on Site. Location: Two toilet Rooms by canteen. Maximum of 4 persons to use space at once. One toilet Room by Subcontractors Office. Maximum of 2 persons to use space at once. Site WC Block on Ground floor. Maximum of 2 persons to use space at once. Attendant in place to restrict usage.
3. Site canteen	• Times to use canteen allocated for each Subcontractor. • RCL Break 1- 10:30am (30min), Break 2 – 1:00pm (30min) • Canteen serviced kitchen currently closed. • Drinkable Water Station with disposable cups operates. • One person per table • Tables and cleaned frequently.
4. Workplace	• Everyone keeping 2m distance at all time. • About 150 men on site in total. • RCL work area Level 1 and 2, Core B Toilets.
5. Communications	• RCL Daily Safe Start topic: Inspect tools before use. • COVID-19 topic : Commuting to work.
6. PPE	• Everyone wearing 5 Point PPE and some people using dust masks for extra protection
7. Site Cleaning	• All handrails and turnstiles cleaned frequently. Sweeping floor frequently.



8. Other Locations / Notes	Two hoists running for materials to take to different levels. Only one person +driver per hoist.
9.	Raphael's power tools after each person use been cleaned with antibacterial cleaner and wiped down with paper towel. Raphael do daily, morning body temperature checks.
Any Improvements Needed?	
RCL COMMENTS:	Please find attachment – Daily Safe Start for week ending 10/05/20.



Contract:	Knightsbridge	Site Manager:	A. Kulinskis	Date (w/c):	4.5.20	Method statement (s) (Title, Rev No. & Rev date)	Joinery. Rev. P03 09.04.20
Location and description of works: Level 1 and 2, Core B Toilets. Install timber and plywood framing for glass panels.							

Site Manager's Daily Sign Off			
	Date	Name	Signature
Monday	4.5.20	A. Kulsinskas	
Tuesday	5.5.20	A. Kulsinskas	
Wednesday	6.5.20	A. Kulsinskas	
Thursday	7.5.20	A. Kulsinskas	
Friday			
Saturday			
Sunday			

[illegible]

NOTE IF YOU HAVE MORE THAN 10 OPERATIVES ON SITE, PLEASE USE THE CONTINUATION SHEET

Before starting work, STOP, THINK and CHECK

If the answer to any question below is NO, do not start work until the issues are resolved

Yes No N/A

1. Method statements, risk assessments and permits

Have you read and understood the method statement and risk assessment for the task?

Is everyone on your team briefed on the method statement for the task?

Have you carried out your weekly toolbox

talk? Please give title of toolbox talk:

Covid-19 Testing

Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?

Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?

2. Place of work

Are you satisfied that your team has a safe place to work?

Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers

Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?

Are third parties and members of the public securely protected from falling materials?

Does your team know the safe access and egress routes to their places of work?

3. Task specific

Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?

Are you confident there are no health and safety risks in your work task(s)?

Are you certain that the operatives you are putting to work are competent for their assigned tasks?

Are the team equipped with the correct PPE to carry out the task?

4. Variations

Have the team members changed? (If yes revise)

Has the task or working environment changed significantly to require a risk assessment and method statement (If yes, work to stop and new method statement to be produced)

Remember, as the supervisor YOU are responsible for the safety of YOUR team