



## TRAINING AND DEVELOPMENT PLAN

### SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <b>BENEFITS OF SAFETY</b> (RCL03)	Date: <b>17-09-21</b>
Location: <b>Hilton Hotel, Woking</b>	Start Time: <b>730</b>
Duration (Minutes) <b>30</b>	End Time: <b>800</b>
Presenters name: <b>KES KULSINSKAS</b>	Presenters Signature: <i>[Signature]</i>

	Candidate's Name	Name of Employer	Candidate's Signature
1	Kieran O'Malley	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
2	Jonny Swift	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
3	Joseph Smiley	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
4	MINDAUGAS BYTAUTAS	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
5	BERNARDO RAMCHAND	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
6	SURJIT SINGH BURNI	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
7	BALBIR SINGH	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
8	Ernest Amuning	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
9	Jon Brzezinski	RCL	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
10	PAWEŁ SAWORSKI	FORMWISE	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
11	YAN KARDYNAL	FORMWISE	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
12	PIOTR JAWORSKI	FORMWISE	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
13	ROMAS BRIGAITIS	FORMWISE	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

#### Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended <b>13</b>	Duration <b>30 mins</b>	Total Time <b>6 1/2 hours</b>	Employer Reference <b>2453745</b>
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**Toolbox Talk No. 3 BENEFITS OF SAFETY**

**BE SAFE BE SURE**

- For years the construction industry has had a poor safety record with far too many accidents and too much ill health
- Too many accidents are caused by people knowingly working or behaving in an unsafe manner
- With care, most accidents are totally and easily preventable
- When working, be aware of the safety of others as well as yourself. You have a legal duty to do so

**WHAT YOU MUST DO:**

- Comply with safety training and instruction, and with site safety rules; site induction should inform you of the hazards
- Avoid the temptation to cut corners to get the job done more quickly, there could be a high price to pay
- Be aware of how the job you are doing could affect other people around you
- Stay away from work if you know that you are not fit through illness, drink, drugs or for any other reason
- Ask your supervisor if you have any doubts on safety issues
- Report to your supervisor anyone who you see working or behaving in an unsafe manner, especially horseplay

**THE COST OF ACCIDENTS**

- A poor safety record could result in your company being fined and suffering increased insurance premiums
- It may reduce the company's chances of winning further contracts
- Money lost in these ways cannot be used elsewhere, the company could be forced out of business
- Employees and supervisors who demonstrate or tolerate poor safety practice may find themselves out of work
- The personal cost of knowing that you have caused a serious accident, or worse, could last a lifetime

**THE BENEFITS OF SAFETY**

- Fewer accidents resulting in less pain and suffering
- Individuals have less time off with possible loss of income
- Less disruption to the job as a whole with less inconvenience for individuals and their companies
- Fewer accidents investigations, fines and insurance premium increases; more money available for other things
- Higher employee morale and a more contented workforce

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## PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: HILTON HOTEL, WOKING

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
H. Singh				✓						✓		5/5/21
Keval Singh				✓						✓		5/5/21
Amir Hani				✓				✓				10/5/21
Kuldip Singh	✓		✓	✓		Surg Mask X5						24/06/21
H. Singh						Surg Mask X5						29/06/21
B. Ramchandra						Surg Mask X5						5/07/21
A. Kulkarni						Surg Mask X5						7/7/21
B. Ramchandra						Surg Mask X5						12/7/21
M. Bhatnagar		✓								✓		28/7/21
Joseph Smith		✓							✓			28/07/21
J. Cassville		✓	✓	✓								23/08/21
Surjit Singh				✓								02/09/21
Rohinder Singh				✓								09/09/21

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