



RAPHAEL
CONTRACTING LTD

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER
SITE: HILTON HOTEL, WOKING

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIZ VEST	GLOVES	EAR DEFENDERS / PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
Joseph Smith						✓	✓				James	28/09/21
Mindangoon Boydewick						✓	✓				James	28/09/21
Don Brennan						✓	✓				James	28/09/21
K.KULSINUKAS						✓	✓				James	28/09/21
Surjit Singh Bhanu						✓	✓				James	28/09/21
Balbir Singh						✓	✓				James	28/09/21
KUSHINVED-SINGH						✓	✓				James	28/09/21
JASON MEAN						✓	✓				James	28/09/21
K.KULSINUKAS				✓							James	09/11/21
M.BYJACUTAS				✓							James	09/11/21
J.BASIQUELLE				✓							James	09/11/21
B. SINGH			✓				✓				James	06/12/21

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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-008 DAS	VERSION NO: 1.1	CREATION DATE: LAST REVISION DATE:	07/02/2013 04/02/2016	Page 1 of 1
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RCL TRAINING AND DEVELOPMENT PLAN **SHORT TRAINING SESSION ATTENDANCE SHEET**

Title: (SRM) - NEW OMICRON COVID-19 VARIANT AND THE WEARING OF MASKS ON SITE		Date: 29/11/2021	
Location: Hilton Hotel, Victoria Square, Woking		Start Time: 11:00	
Duration (Minutes) 30 mins		End Time: 11:30	
Presenters name: Jason Wray		Presenters Signature:	

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
K. KULSINSKAS	Raphael Contracting Ltd	I Confirm that I have understood the Toolbox Talk
J BASQUILLE	Raphael Contracting Ltd	I Confirm that I have understood the Toolbox Talk
M BYTAUTAS	Raphael Contracting Ltd	I Confirm that I have understood the Toolbox Talk
S. SINGH BURMI	Raphael Contracting Ltd	I Confirm that I have understood the Toolbox Talk

Grant Claim Information Note: Claims can only be made for your employees or labour-only sub-contractors.

No. Attended 04	Duration 30 mins	Total Time 2 hours	Employer Reference 2453745
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DOCUMENT REFERENCE: SIT-FM-007 DAS	VERSION NO: 1.0	CREATION DATE: 07/02/2013	LAST REVISION DATE: N/A	NEXT REVIEW DATE: 07/02/2014	Page 1 of 1
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COVID-19 CONTROL MEASURES



New Omicron COVID-19 variant

All,

With the new Omicron COVID variant being identified and the possible additional risk of infection, it is would be sensible at this point to encourage everyone on the VSW to return to make every effort on site and in offices to be responsible and help prevent COVID infection.

Please wear a face mask:

- On site whenever you working near others, including pedestrian walkways access/egress routes when busy
- When using welfare areas (*not when sat down*)
- When using office areas (*not when sat down*)
- When visiting local retail shops in the shopping Mall
- When visiting common areas of Export House including lifts

Project workforce to be encouraged to be vaccinated as advised by the Government

Workforce to continue to take a LFT

Wash hands frequently

Daily temperatures to be taken

Anyone with COVID-19 symptoms must have a PCR test, if a Positive result is confirmed they must stay at home and self-isolate for 10 days, their management and SRM must be informed.

Can we spread the word and encourage SRM staff & subcontractors to protect themselves.

Be Safe Home Safe

RCL TRAINING AND DEVELOPMENT PLAN
SHORT TRAINING SESSION ATTENDANCE SHEET



RAPHAEL
CONTRACTING LTD

Title: (RCL 38) – SAFE SACKING		Date: 02/12/2021
Location: Hilton Hotel, Victoria Square, Woking		Start Time: 07:30
Duration (Minutes) 30 mins		End Time: 08:00
Presenters name: Jason Wray		Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
K. KULSINSKAS	Raphael Contracting Ltd	
J BASQUILLE	Raphael Contracting Ltd	
M BYTAUTAS	Raphael Contracting Ltd	
S. SINGH BURMI	Raphael Contracting Ltd	

Grant Claim information Note: Claims can only be made for your employees or labour-only sub-contractors.

No. Attended 04	Duration 30 mins	Total Time 2 hours	Employer Reference 2453745
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DOCUMENT REFERENCE: SIT-FM-007 DAS	VERSION NO: 1.0	CREATION DATE: 07/02/2013 LAST REVISION DATE: N/A NEXT REVIEW DATE: 07/02/2014	Page 1 of 1
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- Many accidents occur when materials are removed from stacks, in particular when this is done by hand. Care taken when material is stacked initially can help prevent many of these.
1. When handling materials wear protective clothing, i.e. safety helmet, gloves and steel-toed boots.
 2. Only stack material in authorised areas, NEVER near doorways, access ways, or on fire escape routes.
 3. Stack on a level surface and provide packing.
 4. Never make stacks higher than 3 times the minimum base width.
 5. Materials stacked by machine may have to be removed by hand, consider this in the method of placing.
 6. When handling materials by hand, check weight if in doubt ASK.
 7. If material is being lowered by machine, keep hands clear of load and / or any obstruction.

SHEET MATERIAL

- Stack flat where possible. If corners are sharp – PROTECT (examples – reinforcements mesh, steel sheets).

PIPES AND TUBES

- Where small diameter stack in racks or stillages, if large diameter securely chock at base and at subsequent cross bearers. Pyramid stacks can quickly spread and “a rolling tube damages toes”.

BRICKS / BLOCKS / PALLETED MATERIALS

- Take care, ensure level base and restrict height of stack – many of these are removed by hand.
- If banding is damaged or materials are displaced in the pack do not stack other material on top.
- Leave sufficient space between different materials for safe removal.

TIMBER

- Racks are best for small sized timbers – saves space.
- Joists and larger timbers should be placed on bearers and cross packing should be used to level the stack.
- Try to keep different lengths in separate stacks.

LARGE PREFABRICATED PANELS – FLOORS / WALLS

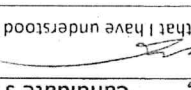
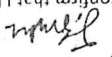
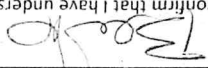
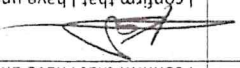
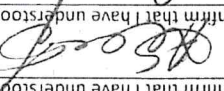
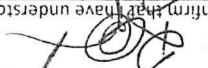
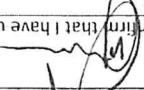
- Stack flat or store secured in designated racks. DO NOT lean against parts of the building or against temporary structures.
- If stacked vertically, use suitable racks to prevent collapse. Material stacked vertically against walls can collapse whilst being removed or may overload walls etc.

DOCUMENT OWNER:	TOOLBOX TALKS	VERSION NO:	10	CREATION DATE:	11/08/2010	LAST REVISION DATE:	Oct-2021	Page 55 of 141
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TRAINING AND DEVELOPMENT PLAN

SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Pollution Control	Date: 02.12.21
Location: Cannon Street	Start Time: 13:00
Duration (Minutes) 30min	End Time: 13:30
Presenters name: A.Kulisinskas	Presenters Signature: 

	Candidate's Name	Name of Employer	Candidate's Signature
1	A. Lidzius	RCL	
2	J. Smith	RCL	
3	B. Ramchande	RCL	
4	K. O'Malley	RCL	
5	A. Statts	RCL	
6	R. Rama	RCL	
7	V. Balilevicius	RCL	
8			
9			
10			
11			
12			
13			
14			
15			

Grant Claim Information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended
7

Duration
30min

Total Time
3.5 hours

Employer Reference
2453745



RAPHAEL
CONTRACTING LTD

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: 25 CANNON STREET

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
J. Smith	✓	✓		✓			✓				J. Smith	29.09.21
J. Smith				✓			✓		✓		J. Smith	15/11/21
B. Ramehan De				✓					✓		B. Ramehan De	15/11/21
R. Rama				✓								16/11/21
A. Kalsinskas		✓								✓	A. Kalsinskas	17/11/21
K. O'Malley		✓				✓					K. O'Malley	18/11/21
R. Coniston		✓	✓	✓		✓					R. Coniston	22/11/21
V. Bakulevicius		✓		✓			✓				V. Bakulevicius	23/11/21
J. Smith				✓						✓	J. Smith	03/12/21