



TRAINING AND DEVELOPMENT PLAN

SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <i>PPE on Site</i>	Date: <i>22/06/22</i>
Location: <i>Hoxton Hotel</i>	Start Time: <i>09:00 am</i>
Duration (Minutes) <i>30min</i>	End Time: <i>09:30 am</i>
Presenters name: <i>A. Kulsinskas</i>	Presenters Signature:

	Candidate's Name	Name of Employer	Candidate's Signature
1	<i>A. Lidzius</i>	<i>RCL</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
2	<i>R. Rama</i>	<i>RCL</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
3	<i>G. Diaconu</i>	<i>RCL</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
4	<i>B. Ramchande</i>	<i>RCL</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
5	<i>A. Wren</i>	<i>RCL</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
6	<i>Stephen B. I</i>	<i>RCL (OSP)</i>	<i>[Signature]</i> I confirm that I have understood the Tool Box Talk
7			I confirm that I have understood the Tool Box Talk
8			I confirm that I have understood the Tool Box Talk
9			I confirm that I have understood the Tool Box Talk
10			I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
12			I confirm that I have understood the Tool Box Talk
13			I confirm that I have understood the Tool Box Talk
14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended

6

Duration

30min

Total Time

3h.

Employer Reference

2453745



RAPHAËL
CONTRACTING LTD

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

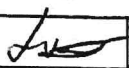
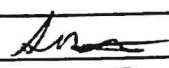


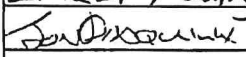

SITE: HOXTON HOTEL

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
G. Deaconu				✓		✓	✓				<i>G. Deaconu</i>	18.05.22
R. Rama				✓			✓				<i>R. Rama</i>	18.05.22
K. Kulsinskis				✓		✓	✓				<i>K. Kulsinskis</i>	19.05.22
R. Robinson		✓		✓			✓				<i>R. Robinson</i>	13/6/22
S. Hiron			✓	✓		✓	✓				<i>S. Hiron</i>	13/6/22
B. S. Inyan.	✓	✓	✓	✓			✓				<i>B. S. Inyan.</i>	15/6/22
A. JAGATIA	✓	✓	✓	✓							<i>A. Jagatia</i>	16/6/22
A. Wilson			✓								<i>A. Wilson</i>	22/6/22
G. Deaconu				✓		✓				✓	<i>G. Deaconu</i>	23/6/22
R. Rama	✓					✓				✓	<i>R. Rama</i>	23/6/22

Page -

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-008 DAS	VERSION NO: 1.3	CREATION DATE: LAST REVISION DATE:	07/02/2013 22/11/2018	Page 1 of 1
--	-------------------	--------------------	---------------------------------------	--------------------------	-------------

CMP06 FM03 REV 0

Name and Company of Provider		Date	17.06.2022	Toolbox talk/Briefing On Reduced Impact Hours	
RAPHAEL					
Juan Sanchez-Infante	Start Time:	8 00			
Signature 	Finish Time:	8 30			
Name (In CAPITALS)	Company	Training / Competence Card(s) held: Number & Expiry Date(s) (CSCS, CPCS, CIRSA, NRSA)		Attendee's Signature	
K.KULSINSKAS	RCL	2313788(DEC 2026)			
Chris Sanders	RCL	2104651 APR 27			
Ernest Amann	RLL	00068471 NOV 24			
	RCL	13706011 FEB 26			

Personnel signing this form acknowledge that they have been given the opportunity to raise questions on Health & Safety issues during the training / induction received. SRM has an "Open Door" policy for raising any future Health & Safety concerns.

'Reduced Impact Hours' Toolbox

21 Moorfields: 'Reduced Impact Hours' Toolbox

What?

- The City of London stipulate 'reduced impact hours' certain construction activities must stop to limit noise neighbours
- These times apply Monday to Friday at:
 - ☐ 10:00-12:00
 - ☐ 14:00-16:00
- During 'reduced impact hours' the following noise generating activities are not permitted where they may cause disturbance to the local community:
 - ☐ Cutting using power tools;
 - ☐ Breaking out using power tools;
 - ☐ The use of impact fasteners;
 - ☐ The loading/unloading of heavy materials;
 - ☐ Any other activity of equivalent noise

- Other noise generating activities must be pre-arranged before they commence and will be more likely to be located away from the east of site (away from the estate)

Why?

- **Avoid prosecution:** if the project does not follow City of London rules the local authority can prosecute those responsible. SRM are handing out yellow cards to any operative not complying with these times.
- **Avoid delays:** if the project does not follow City of London rules the local authority can stop works and enforce further restrictions on the project, leading to delays

Questions:

When are 'Reduced Impact Hours'?

What activities are forbidden during these times?

How can activities be planned to ensure they comply with these times?

How will I keep myself aware of these times?

Don't:

- × Use power tools or impact fasteners during 'reduced impact hours'
- × Unload heavy materials such as loose metals off wagons or drop heavy materials into skips
- × Lose track of time

Do:

- ✓ Be aware of what activities you can and cannot do during 'Reduced Impact Hours'
- ✓ Be aware of the time – ensure you know when 'Reduced Impact Hours' are starting and finishing





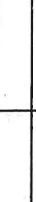
Be aware of any activity if you are doing it. It must comply with the City of London guidance



Contract:	21 MOORFIELDS	Project Manager Contracts Manager Site Manager	Jason Wray Paul Haugh Kes Kulsinskas	Date (w/c): 20/06/2022	Method statement (s) (Title, Rev No. & Rev date)	RCL 21M-RCL-XX-XXX-MS-X-00001 rev P05 <u>Asa Abloy</u> 21M-RCL-XX-XXX-MS-X-00002 rev P02

Location and description of work:	Installing Selo Door Sets in Cores 1, 2 & 4 Levels 3 to 10	- Installing Pocket Door Sets Cores 1, 4 & 6 Levels 7 to 10
	- Sorting Selo Door Sets into Cores Levels 3 to 12	

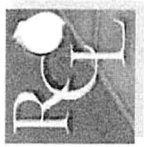
Site Manager's Daily Sign Off

	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	20/06/2022	K. Kulsinskas		SECURITY ON SITE
Tuesday	21/06/2022	K. Kulsinskas		
Wednesday	22/06/2022	K. Kulsinskas		REDUCED IMPACT HOURS
Thursday	23/06/2022	K. Kulsinskas		SAFE LOADING AND LOAD RESTRAINTS
Friday	24/06/2022	K. Kulsinskas		MATERIAL HANDLING / HOUSE KEEPING
Saturday	25/06/2022	N/A	N/A	N/A
Sunday	26/06/2022	N/A	N/A	N/A

Operatives Daily Sign Off

[illegible]

NOTE IF YOU HAVE MORE THAN 10 OPERATIVES ON SITE, PLEASE USE THE CONTINUATION SHEET



RAPHAEL
CONTRACTING LTD

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: 21 MOORFIELDS

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIZ VEST	GLOVES	EAR DEFENDERS / PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
J. WRAY	✓						✓				<i>[Signature]</i>	21/03/22
E. AMANIN	✓			✓			✓				<i>[Signature]</i>	21/03/22
I. MADUYENKO	✓						✓				<i>[Signature]</i>	13/04/22
M. MANGSI	✓			✓			✓				<i>[Signature]</i>	13/04/22
C. SANDERS	✓						✓				C.S.S.	23/04/22
K.D. MALLEY	(BELT TOOL CANYARD)						✓				<i>[Signature]</i>	17/05/22
C. SANDERS	(BELT TOOL CANYARD)						✓				C.S.S.	17/05/22
J. BETHMIOLE	✓						✓				<i>[Signature]</i>	24/05/22
C. SANDERS		✓		✓			✓				C.S.S.	27/05/22
J. WRAY			✓							✓	<i>[Signature]</i>	30/05/22
K. KULSINIKAS				✓						✓	<i>[Signature]</i>	06/06/22
K. O'DONNELL				✓						✓	<i>[Signature]</i>	13/06/22
J. BASQUILLE				✓		✓(V)				✓	<i>[Signature]</i>	13/06/22

PAGE 01

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-008 DAS	VERSION NO: 1.1	CREATION DATE: LAST REVISION DATE:	07/02/2013 04/02/2016	Page 1 of 1
--	-------------------	--------------------	---------------------------------------	--------------------------	-------------