



## TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: <u>Welfare arrangements</u>	Date: <u>02.09.22</u>
Location: <u>Hoxton Hotel</u>	Start Time: <u>10:00 am</u>
Duration (Minutes) <u>30min</u>	End Time: <u>10:30 am</u>
Presenters name: <u>A. Kulsinskas</u>	Presenters Signature:

	Candidate's Name	Name of Employer	Candidate's Signature
1	<u>BERNARDO RAMCHAND</u>	<u>RCL</u>	<u>Bo</u> I confirm that I have understood the Tool Box Talk
2	<u>Lewis farrell</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
3	<u>Alex Gok</u>	<u>RFL</u>	 I confirm that I have understood the Tool Box Talk
4	<u>Stephen B. I</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
5	<u>A. Wca</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
6	<u>V. Maksymuk</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
7	<u>R. Rama</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
8	<u>A. Lidzius</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
9	<u>S. Hirani</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
10	<u>N. Jigatia</u>	<u>RCL</u>	 I confirm that I have understood the Tool Box Talk
11			I confirm that I have understood the Tool Box Talk
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14			I confirm that I have understood the Tool Box Talk
15			I confirm that I have understood the Tool Box Talk

### Grant Claim information

Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended <u>10</u>	Duration <u>30min</u>	Total Time <u>5h.</u>	Employer Reference <u>2453745</u>
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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-007 DAS	VERSION NO: 1.1	CREATION DATE: LAST REVISION DATE:	07/02/2013 01/03/2018	Page 1 of 1
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**SITE: PLUMSTEAD LIBRARY**

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RAPHAEL  
CONTRACTING LTD

## PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: 21 MOORFIELDS

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIZ VEST	GLOVES	EAR DEFENDERS / PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
KKULSINSKAS						✓				✓	<i>KS</i>	29/06/22
Chris Sanders						✓	✓				C.S	29/06/22
E. A MANNING						✓	✓				Amc/I.	29/06/22
K. Orvalley.										✓	<i>KS</i>	12/07/22
I. GITHU (Aitor)		✓	✓				✓				<i>KS</i>	25/07/22
B. SMINCHER		✓					✓				<i>KS</i>	29/07/22
D. SANDERS				✓						✓	D. Sanders	22/08/22
K. KULSINSKAS		✓		✓			✓			✓	<i>KS</i>	30/08/22
Ahmad Hargue		✓	✓	✓							K. Hargue	11/09/22

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DOCUMENT REFERENCE:	SIT-FM-008	VERSION NO:	1.1	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS	LAST REVISION DATE:		04/02/2016		

HS3 TRAINING RECORD SHEET

Name and Company of Provider		Date	30/08/22		21 Moorfields – Fire Evacuation Update	
RAPHAEL CONTRACTING		Start Time:	11:30 AM			
Signature:		Finish Time:	12.00 PM			
Name (in CAPITALS)	Company	Attendee's Signature				
JASON WILBY						
D. SANDERS	RAPHAEL CONTRACTING LTD					
K. KULSHRESHA	" " " " " "					
E. AMANUS	" " " " " "					
K. D'MALEY	" " " " " "					
V. BALIVILLIDIS	" " " " " "					
J. BAYVILLE	" " " " " "					
J. SMITH	" " " " " "					
D. LOVENS	" " " " " "					
D. SLAY	" " " " " "					
M. PERKINS	STANCO MAINTENANCE					
D. PERKINS	" " " " " "					
D. STANLEY	" " " " " "					

Personnel signing this form acknowledge that they have been given the opportunity to raise questions on Health & Safety issues during the training / induction received. SRM has an "Open Door" policy for raising any future Health & Safety concerns.



# 21M Fire Evacuation Update

# EMERGENCY PROCEDURES

## Muster Points

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McALPINE**



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**Be Safe | Home Safe**

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# When you hear the fire alarm...

- Stop what you are doing, leave tools and materials where they are & leave site by the nearest clear fire exit.

However, be aware a fire alarm test takes place at 9am every Wednesday.

- SRM may silence the alarm within one minute if it is a false alarm, in that case you may return to work.
- Follow the instruction of SRM staff that will be there to help and marshal you out of the building as quickly as possible.



# When you hear the fire alarm...

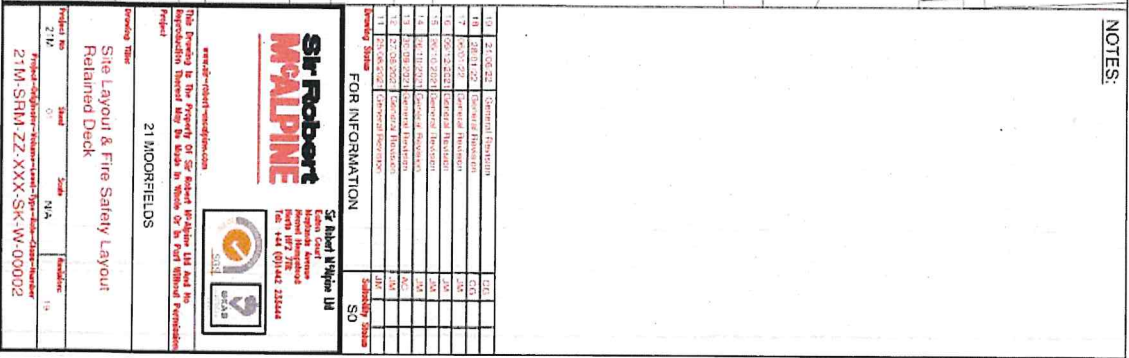
- Once you are out of the building, make your way to your company's muster point.
- SUPERVISORS: Ensure someone from your company has picked up the company lollipop stick to help you gather at the assembly point.
- Do not go back into the building until your supervisor at the assembly point has said it is OK.
- SUPERVISORS: This can only happen if SRM have said it is safe to return onto site.



# If you are above Level 1...

- The quickest exit might not be the main site entrance/exit where the turnstiles are.
- There are 4 additional emergency exits at Level 00, so you should carry on down to Level 00 if you are coming down the Core 4 or Core 6 staircases (unless instructed otherwise by SRM staff).





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# Core 4 Fire Exit at Level 00

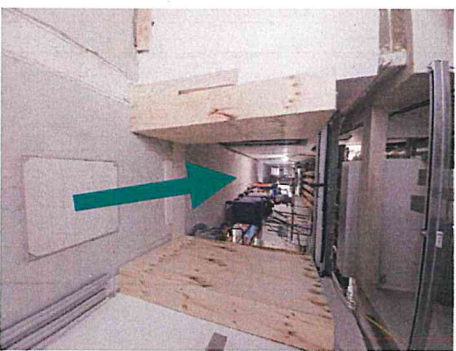


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# Core 6 Fire Exit at Level 00



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# Level 08 Fire Plan



NOTE. ALSO REFER TO DAILY COORDINATION MEETINGS FOR TEMPORARY CLOSURES/DIVERSIONS

NOTES:

KEY:

- Pedestrian Route
- (1) Fire Point (Howler), with number of unit shown above
- Fire Escape Route

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FOR INFORMATION

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21 MODFIELDS

21 MODFIELDS

21 MODFIELDS

Site Layout & Fire Safety Layout  
Level 08

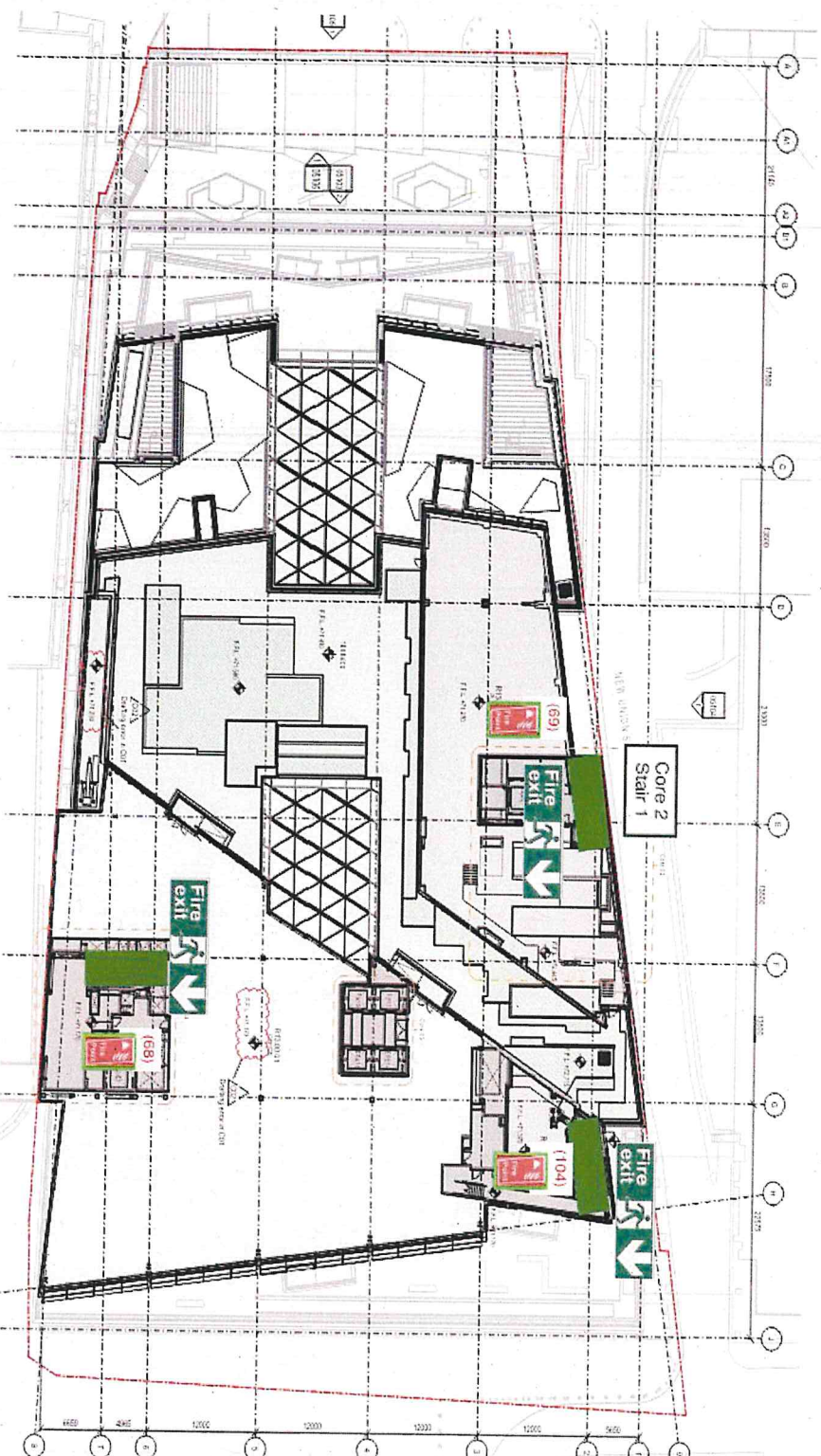
21M SRM ZZ-108 SRK-W-00011

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# Level 13 Fire Plan



NOTE. ALSO REFER TO DAILY  
COORDINATION MEETINGS FOR  
TEMPORARY CLOSURES/DIVERSIONS

NOTES:

KEY:

- Pedestrian Route
- (1) Fire Point (H-ower) - with number of unit shown above
- Fire Escape Route
- Gas storage

20	28/01/22	CS
21	22/08/21	CS
22	22/08/21	CS
23	22/08/21	CS
24	22/08/21	CS
25	22/08/21	CS
26	22/08/21	CS
27	22/08/21	CS
28	22/08/21	CS
29	22/08/21	CS
30	22/08/21	CS

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21 Moorfields  
Site Layout & Fire Safety Layout  
Level 13

Project No: 2112  
Scale: 1/10  
Revision: 01  
21M SRM/ZZ-113-SK-W-00016

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# **CHANGE TO MUSTER POINTS!**

**As of Wednesday 31<sup>st</sup> August 2022:**

**Platt & Reilly are moving from**

**Muster Point 2 (Moorfields) to Muster**

**Point 3 (Moor Lane, South).**



# EMERGENCY PROCEDURES

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## Muster Points



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# Muster Points (SUPERVISORS)

- It is now down to each company to provide their own lists of who is on site and use these to account for everyone being safe and out of the building.
- Once the SRM staff member has said it is safe to re-enter the building, only do so if all people have been accounted for.