



RAPHALL
CONTRACTING LTD

PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: 57 CAMPDEN HILL ROAD

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
K. O'Malley				✓		✓				✓	[Signature]	15/09/23
A. Liodenis		✓				✓				✓	[Signature]	15/09/23
A. Kulsinskas		✓				✓				✓	[Signature]	19/09/23
V. BALIULEVICIUS				✓		✓				✓	[Signature]	21/09/23
D. MARGULIUS		✓	✓	✓			✓				[Signature]	02/10/23
V. GOSFORNS	✓	✓	✓	✓							[Signature]	02/10/23
A. MACHARAVSKAS	✓	✓	✓	✓		✓					[Signature]	03/10/23
B. RAMCHINDAS				✓		✓					[Signature]	05/10/23
K. KULSINSKAS				✓	✓	✓		✓			[Signature]	16/10/23
A. Kulsinskas											[Signature]	23/10/23
K. O'Malley				✓		✓					[Signature]	26/10/23
V. BALIULEVICIUS		✓								✓	[Signature]	31/10/23
K. KULSINSKAS			✓	✓							[Signature]	20/11/23

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DOCUMENT REFERENCE:

SIT-FM-008

1.3

VERSION NO:

CREATION DATE:
LAST REVISION DATE:

07/02/2013
22/11/2018

Page 1 of 1



RAPT

RCL TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Safe use of Paslode guns (2) Safety Instruction	Date: 23/11/2023
Location: 84 MOORGATE	Start Time: 07:30
Duration (Minutes) 30 mins	End Time: 08:00
Presenter's name: D Sanders	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
R CANACRAI	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
I DRAGUS	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
I SAHOTA	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
J SMITH	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
B RAMCHANDE	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
S SIMONOVIC	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
A LIDZIUS	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
D MARCIULAITIS	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk
I ANDRONIC	RAPHAEL CONTRACTING LTD	 I Confirm that I have understood the Toolbox Talk

Grant Claim information Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 10	Duration 30 mins	Total Time 5 hours	Employer Reference 2453745
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Toolbox Talk No. 65 SAFE USE OF PASLODE GUNS (2) - SAFETY INSTRUCTIONS

Safety Instructions

The following safety instructions have been included in this booklet to provide you with basic information necessary for safe operation of the Paslode Cordless Framing Nailer. DO NOT ATTEMPT TO OPERATE THIS TOOL UNTIL YOU HAVE READ AND UNDERSTAND ALL SAFETY PRECAUTIONS AND MANUAL INSTRUCTIONS.

In addition to these instructions, training may be necessary. Contact your Paslode representative for additional information.

	WARNING Never expose or store the tool, fuel or battery at temperatures in excess of 120° F (49° C). Fuel and/or the battery may burst, releasing flammable gas.
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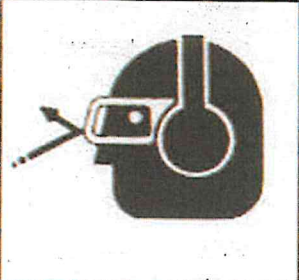
	WARNING The Paslode Cordless Framing Nailer is an internal combustion device. It produces hot exhaust gases that may ignite flammable materials. Never use the tool in a combustible environment or in the presence of combustible materials, such as flammable chemicals, adhesives, gasoline, or solvents.
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	WARNING This tool must be operated only in a well-ventilated environment, because the tool exhausts carbon-monoxide similar to a gas chainsaw or lawnmower. Exposure to carbon-monoxide from use in enclosed areas may cause dizziness, nausea, or unconsciousness or death.
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	WARNING Never attempt to operate this tool until you have read and understood all safety precautions and manual instructions. Failure to follow all safety precautions instructions may result in a permanent loss of vision, serious personal or even fatal injury, property damage and / or tool damage.
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	WARNING ALWAYS keep the Cordless Framing Nailer, fuel cell, battery cell and battery charger out of the reach of children.
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Safety Instructions

	WARNING EYE and EAR safety gear must be worn when working with or in the vicinity of the Paslode Cordless Framing Nailer.
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1. Eye protection must meet the requirements of ANSI Standard Z87.1 and should have side shields for increased protection. As an employer you are responsible for enforcing the use of eye protection equipment by the tool operator and all personnel in the work area.
2. NEVER ASSUME THE TOOL IS EMPTY.
Never point the tool at yourself or anyone else.
3. NEVER ENGAGE IN "HORSEPLAY" WITH THE TOOL.
The Cordless Framing Nailer is not a toy – it is a tool. Careless and improper use may result in a serious accident.
4. NEVER CARRY THE TOOL WITH YOUR FINGER ON, OR SQUEEZING, THE TRIGGER.
This practice may result in the accidental discharge of a fastener.
5. NEVER OPERATE A MALFUNCTIONING TOOL.
Refer to the servicing or troubleshooting section of this manual to correct the problem. If the problem cannot be corrected, stop using the tool and report it to your supervisor or Paslode representative.
6. DO NOT LOAD FASTENERS WITH THE TRIGGER AND/OR WORK CONTACTING ELEMENT PRESSED IN.
A fastener may be accidentally discharged.

7. NEVER OPERATE THE TOOL WITH THE WORK CONTACTING ELEMENT REMOVED OR DISABLED.

This device helps reduce the possibility of accidental fastener discharge by preventing the tool from operating until it is completely against the work surface.

NEVER operate the tool if the work contacting element is not working properly.

8. ALWAYS POINT THE TOOL AWAY FROM YOURSELF AND OTHERS WHEN CLEARING JAMS OR REMOVING FASTENERS. REMOVE THE FUEL CELL AND BATTERY.

Pull the follower slightly back and push the release lever. Tip the tool nose up slightly and fasteners should slide out of the rear of the magazine. If fasteners are jammed, refer to the appropriate servicing section of this manual.

9. NEVER OPERATE THE CORDLESS FRAMING NAILER IF PARTS ARE LOOSE, DAMAGED OR MISSING.

10. NEVER DRIVE FASTENERS INTO KNOTS OR ON TOP OF OTHER FASTENERS.

A fastener may ricochet and cause serious injury.

11. OPERATE THE TOOL ONLY ON THE WORKPIECE.

	WARNING The Cordless Framing Nailer must be operated only when it is in contact with the work surface. When fastening thin materials such as plywood, be sure to position the tool so that the fastener is driven into the underlying piece.
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Safety Instructions

12. NEVER DRIVE FASTENERS INTO AREAS WITH CONCEALED HAZARDS.

Always check the area behind the work surface for electrical wiring, gas pipes, water pipes, sewer drains or other potential hazards.

13. ALWAYS MAINTAIN SECURE AND UNOBSTRUCTED FOOTING WHEN ON LADDERS, PLATFORMS OR OTHER HIGH LOCATIONS.

	WARNING Never over-reach, since tool recoil may cause a loss of balance. Always be aware of edges and drop-offs when nailing on rooftops and other high locations. Keep them in full view.
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14. ALLOW ONLY QUALIFIED PERSONNEL TO OPERATE THE CORDLESS FRAMING NAILER.

	WARNING Only persons who have read and fully understand all tool operation, safety and maintenance instructions should be allowed to operate the tool.
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15. PROPERLY STORE FUEL CELL

	WARNING Always store tool, fuel cells and battery where they will not be exposed to an open flame, sparks or temperatures above 120° F (49° C).
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16. ALWAYS STORE THE TOOL WITH THE FUEL CELL AND BATTERY REMOVED.

Store the fuel cell in the case with the Cordless Framing Nailer.

17. KEEP THE TOOL CLEAN AND WELL MAINTAINED.

A clean tool is less likely to jam or malfunction.

18. KEEP YOUR HANDS CLEAR OF THE WORK AREA SURFACE.

	WARNING A fastener may exit at an angle unexpectedly and cause injury.
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Battery Disposal:

The Paslode Cordless batteries contain cadmium and must be recycled or disposed of properly. It is illegal in some areas to place a nickel-cadmium battery into the trash or solid waste stream. You may contact your local recycling center for information on where to return the spent battery or call 1-800-822-8837 for information on Ni-Cd battery recycling in your area.

Site Manager's Daily Safe Start

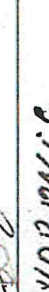
Contract:	84 MOORGATE	Contracts Manager Site Manager	Paul Haugh Dave Sanders	Date (w/c):	20/11/2023	Method statement (s) (Title, Rev No. & Rev date)	RCL 84M-RCL-ZZ-ZZ-MS-A-00001 rev C01
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Location and description of work: Installing temporary door sets and window boards

Site Manager's Daily Sign Off

	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	20/11/2023	D Sanders		Pigeons and Psittacosis
Tuesday	21/11/2023	D Sanders		Slips trips falls
Wednesday	22/11/2023	D Sanders		Safe use of Paslode guns (1) overview. prep, operation
Thursday	23/11/2023	D Sanders		Safe use of Paslode guns (2) safety instructions
Friday	24/11/2023	D Sanders		Safe use of Paslode guns (3) Batteries and fuel cells
Saturday	25/11/2023	N/A		N/A
Sunday	26/11/2023	N/A		N/A

Operatives Daily Sign Off

Name	Signature	M	T	W	T	F	S	S	Comments
S Simonvic		☒	☒	☒	☒	☒	☒	☒	RCL MANGER/CARPENTER
I Sahota		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
Rajesh Canacrai		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
B Ramchande		☒	☒	☒	☒	☒	☒	☒	RCL LABOURER
J Smith		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
D Marculaitis		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
I Dragus		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
I Andronic		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER
A Lidzius		☒	☒	☒	☒	☒	☒	☒	RCL CARPENTER

Before starting work, STOP, THINK and CHECK If the answer to any question below is NO, do not start work until the issues are resolved	Yes	No	N/A
1. Method statements, risk assessments and permits			
Have you read and understood the method statement and risk assessment for the task?	✓		
Is everyone on your team briefed on the method statement for the task?	✓		
Have you carried out your weekly toolbox talk?	✓		
Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?	✓		
Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?	✓		
2. Place of work			
Are you satisfied that your team has a safe place to work?	✓		
Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers			✓
Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?	✓		
Are third parties and members of the public securely protected from falling materials?	✓		
Does your team know the safe access and egress routes to their places of work?	✓		
3. Task specific			
Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?	✓		
Are you confident there are no health and safety risks in your work task(s)?	✓		
Are you certain that the operatives you are putting to work are competent for their assigned tasks?	✓		
Are the team equipped with the correct PPE to carry out the task?	✓		
4. Variations			
Have the team members changed? (If yes revise)		✓	
Has the task or working environment changed significantly to require a risk assessment and method statement (If yes, work to stop and new method statement to be produced)		✓	

Remember, as the supervisor YOU are responsible for the safety of YOUR team



RAPT

RCL TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Slips, Falls and trips	Date: 21/11/2023
Location: 84 MOORGATE	Start Time: 07:30
Duration (Minutes) 30 mins	End Time: 08:00
Presenter's name: D Sanders	Presenters Signature:

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
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No. Attended 10	Duration 30 mins	Total Time 5 hours	Employer Reference 2453745
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Dave Sanders

T B L
Slips Falls & Trips

From: Igor Novak <Igor.Novak@osborne.co.uk>
Sent: 15 November 2023 13:59
To: Paul Newell; Paul Blackburn; Mark Fossey; Craig Walsh; Tom Holland; Adrian Pricope; Ionut Ciubotaru; Jack Lunn; james@athenasrl.co.uk; George.Warmate@madigangill.co.uk; dermot@madigangill.co.uk; Dave Sanders; Rob Tuomey; Gavin Perry; Adonovan@templec.com; Roberto Nobrega; John Ochian; Andy Randell; Jack Regan; Kim; Peter Cohen; Daniel Hill; shaun@henleystone.co.uk; Tom Henley Stone; Krzysztof Jedrzejczak
Cc: David Sweeney; Robert Brown; Tom Meeres; Tom Morgan; Sewit Tedla Tekeste; Liam O'Keeffe; com-inbound-84-moorgate@us02.procoretech.com; Kevin Morton; Ben Shaw; Oliver Kerr; Lewis Apps; Everton Haughton; Emma Bentley; Alex Land; Paul Anstey
Subject: 84 Moorgate - Incident on Construction Site and Upcoming Toolbox Talk.
Attachments: Slip trips Falls - STB-SMA-001_1.2.potx

Dear Team,

I am writing to inform you about an unfortunate incident that occurred on this site the other day. An operative slipped whilst using welfare staircase down to the basement at the site end. While we are grateful that the operative did not sustain any serious injuries, this incident serves as a stark reminder of the importance of workplace safety which includes the welfare facilities.

In light of this incident, we are requesting that all site supervisors conduct a mandatory toolbox talk with their respective teams to remind all operatives of the importance of safe work practices, particularly when navigating stairs and other elevated surfaces. The toolbox talk should be conducted as soon as possible and should cover the following topics:

- Proper use of handrails and stairways
- Maintaining a clear and unobstructed path of travel
- Avoiding distractions while navigating stairs
- Reporting any potential hazards or safety concerns

The safety of our operatives is our top priority, and we want to ensure that everyone on our team understands the importance of following safety protocols. Your participation in this critical safety initiative is crucial to help prevent future incidents and fostering a culture of safety excellence on the 84 Moorgate project.

Please provide your operatives with the attached toolbox talk titled "Slip, Trips, and Falls" and ensure that the toolbox talk is completed by the end of the day tomorrow and send it to me.

Thank you for your cooperation and commitment to safety.

Slips Trips Falls



STB-SMA-001

Updated March 2015



Slips trips and falls

83% of reported injuries in 2007 were attributed to slips trips and falls.



Why should you be concerned about slips trips and falls?

- The largest percentage of accidents for both the Construction Industry and Osborne are attributed to Slips Trips and Falls
- A **Minor** slip can lead to **Major** Injuries such as broken bones, hospitalisation or even death.



What type of injuries occur?

- Spinal Injuries
- Sprains and strains
- Torn ligaments
- Broken bones
- Cuts grazes and puncture wounds
- Death



Unsafe acts and conditions

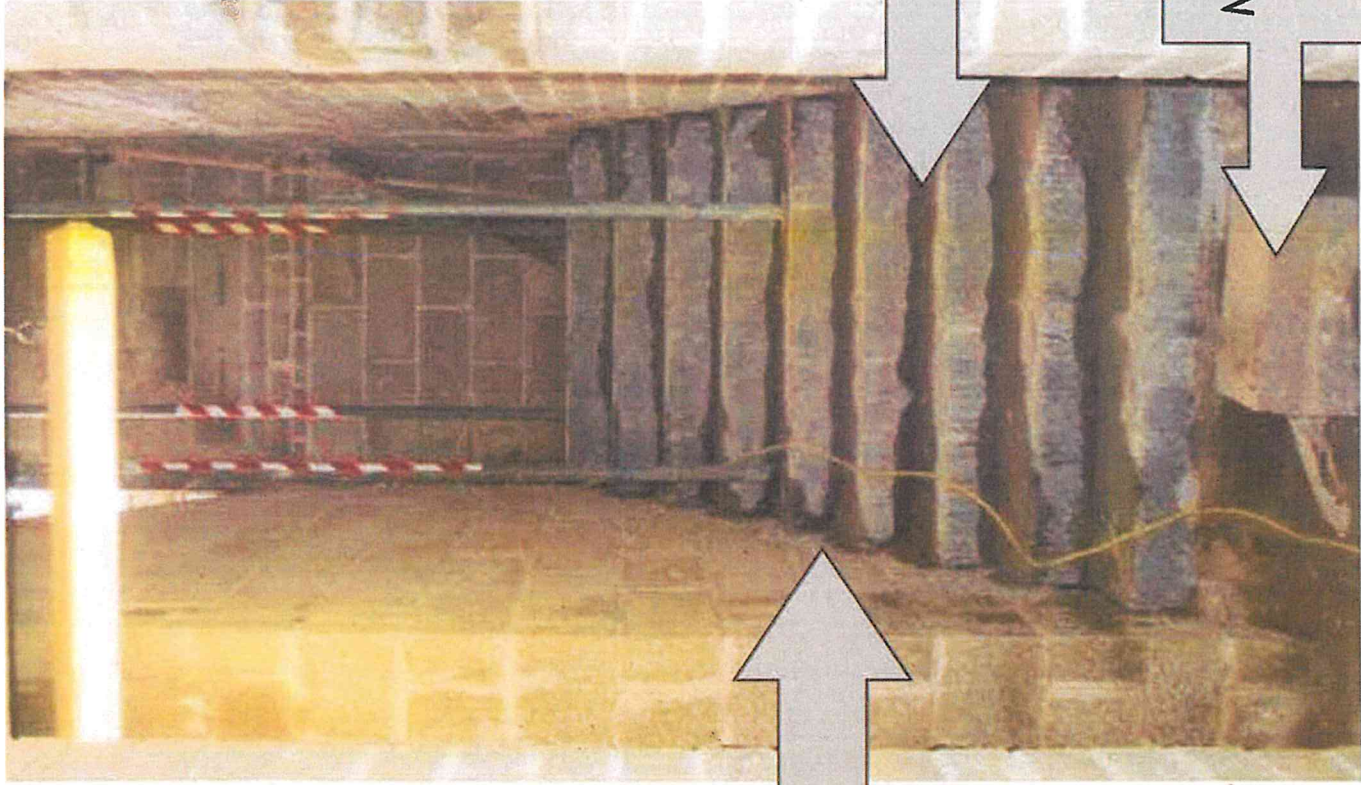
Slips Trips and Falls are unusually the result of an Unsafe Act or Condition.

Unsafe Acts such as:

- Running, hurried and careless movements
- Not paying attention to where you are going
- Failure to store tools, equipment and materials correctly
- Failure to manage waste materials
- Unsuitable footwear
- Carrying or pushing loads that block your vision.



Unsafe Act examples



Loose cables
running along
the ground

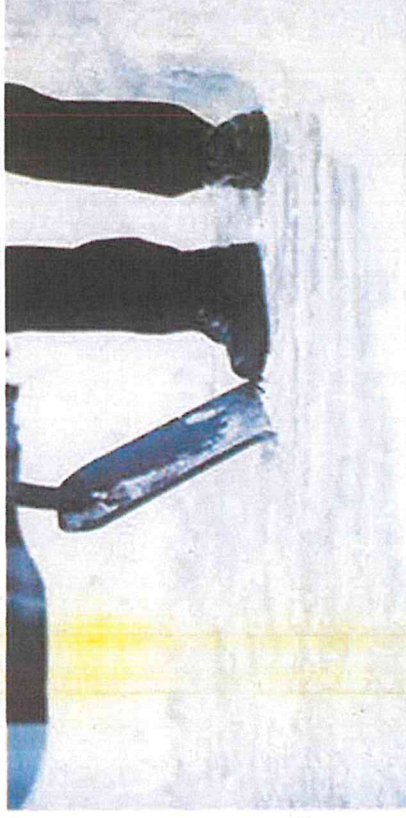
Excessive mud
in walkways

Materials such as
bricks left in
walkways.

OSBORNE

Unsafe acts and conditions

- Spillage of substances such as oil, grease or water
- Poor Lighting
- Ice or excessive rainfall



Unsafe Condition examples



Unfinished drain pipe,
becomes problematic with
rain fall.

Poor lighting reduces visibility

Poor Housekeeping



Avoiding Slips Trips and Falls

Top Tips for reducing accidents:

- Always put tools away when finished with them
- If dismantling anything, stack materials neatly
- Keep gangways clear
- Mop up spillage
- Wear Safety footwear
- Report unsafe conditions that are out of your control – such as poor lighting to your line manager

Avoiding Slips Trips and Falls

- DO NOT rely on others to clear up – Good Housekeeping is everyone's responsibility
- Remove nails from old timber or knock ends flat.
- Do NOT push loads that block your vision.
- Step over or around obstructions, not on them.
- Plan your work with tidiness in mind



Any Questions?

OSBORNE