

Site Manager's Daily Safe Start

Contract:	BSB STCHR	Site Manager:	Kes Kulisniskas	Date (w/c):	11/12/23	Method statement (s) (Title, Rev No.)	Installation of joinery Rev 002
Location and description of works:				Fitting Joinery to levels: GF, L1, L2 & L3			

Site Manager's Daily Sign Off

Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday 11-12-23	K. Kulisniskas		GENERAL DUTIES
Tuesday 12-12-23	K. Kulisniskas		SLIPS, TRIP, FALLS
Wednesday 13-12-23	K. Kulisniskas		BEHAVIOUR OF SAFETY
Thursday 14-12-23	K. Kulisniskas		SAFETY JACKING
Friday 15-12-23	K. Kulisniskas		PPE
Saturday			
Sunday			

Name	Signature	Operations Daily Sign Off							Comments
		M	T	W	T	F	S	S	
K. Kulisniskas		✓	✓	✓	✓	✓	✓	✓	
A. Kulisniskas		✓	✓	✓	✓	✓	✓	✓	
V. Balbulevicius		✓	✓	✓	✓	✓	✓	✓	
K. Omalley		✓	✓	✓	✓	✓	✓	✓	
A. Lydskus		✓	✓	✓	✓	✓	✓	✓	
B. Barnhande		✓	✓	✓	✓	✓	✓	✓	
V. GOSTYNIUS		✓	✓	✓	✓	✓	✓	✓	
P. MICKELSON		✓	✓	✓	✓	✓	✓	✓	



WEEKLY PLANT RETURN
AND
PLANT SAFETY CHECK

SITE: 57 Campden Hill

COMPILED & CHECKED BY:
K. Kuilinskaskas

WEEK ENDING 17/12/23

Please ensure any defective tools are taken out of service immediately and sent for repair or replacement without delay

Plant Item	I.D. No.	On Site Date	Off Site Date	Test Expiry Date	Condition of items/ other comments
Toolbox	55	03-08-23	13-12-23	N/A	Good
Toolbox	11A	20-02-23		N/A	Good
Toolbox	1342	06-07-23		N/A	Good
Battery Dewalt Circular Saw	1406	20-02-23		N/A	Good
Battery Dewalt Jig Saw	1408	20-02-23		N/A	Good
Battery Dewalt Planet + 2 batteries 5.0a	1410	20-02-23		N/A	Good
Battery Dewalt Multitool + 2 batteries 2.0a + 1 charger	1450	06-07-23		N/A	Good
Battery Dewalt Chop saw + 1 battery 4.0a	1409	20-02-23		N/A	Stolen from site 05-12-23
Dust extractor	1265	31-07-23		11-03-24	Good
Battery Dewalt 1/2 in. Router	1407	20-02-23		N/A	Good
Battery Dewalt light	1419	20-02-23		N/A	Stolen from site 05-12-23
Paslode 2nd fix gun	1255	20-02-23		N/A	Good
Festool Plunge Saw	1401	31-07-23		11-03-24	Good
Dewalt Battery 5.0a	1427	20-02-23		N/A	Good
Extension lead	2001	20-02-23		11-03-24	Good
Extension lead	2002	20-02-23		11-03-24	Good
Bosch SDS drill	1329	20-02-23		11-03-24	Good
Biscuit joiner	229	20-02-23		11-03-24	Good
Makita angle grinder	793	20-02-23	13-12-23		Good
Hop-up	1017	12-09-23		N/A	Good
Hop-up	1018	12-09-23		N/A	Good
Podium	101	20-09-23	13-12-23	N/A	Good



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PERSONAL PROTECTIVE EQUIPMENT ISSUE REGISTER

SITE: 57 CAMPDEN HILL ROAD

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
K. O'Malley						✓				✓		15/09/23
A. Lofgren		✓				✓				✓		15/09/23
A. Kulinskis		✓				✓				✓		19/09/23
V. BRLIULIULIULIULI						✓				✓		21/09/23
D. MATHIAS						✓						02/10/23
V. GOSWAMI	✓	✓	✓	✓								03/10/23
A. MATHIAS	✓	✓	✓	✓		✓						05/10/23
B. RANCHIN						✓		✓				16/10/23
K. KULINSKIS						✓						23/10/23
A. Kulinskis						✓						26/10/23
K. O'Malley						✓						31/10/23
V. BALIULIULIULI		✓								✓		20/11/23
K. KULINSKIS		✓										



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							New	Lost	Damaged	Wear and Tear		
K. O'Malley				✓		✓				✓		15/09/23
A. Lofgren		✓				✓				✓		15/09/23
A. Kulsinkas		✓				✓				✓		19/09/23
V. BRILLIANT				✓		✓				✓		21/09/23
D. McCarthy		✓	✓	✓			✓					02/10/23
V. GOSWAMI	✓		✓	✓		✓						03/10/23
A. MURPHY	✓	✓	✓	✓		✓						05/10/23
B. RANCIANO				✓		✓		✓				16/10/23
K. KULSINKAS						✓						23/10/23
A. Kulsinkas				✓		✓						26/10/23
K. O'Malley						✓						31/10/23
V. BRILLIANT		✓		✓						✓		20/11/23
K. KULSINKAS												



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							New	Lost	Damaged	Wear and Tear		
K. O'Malley				✓		✓				✓		15/09/23
A. Lofgren		✓				✓				✓		15/09/23
A. Kulinskis		✓				✓				✓		19/09/23
V. BALIULEVICIUS				✓		✓				✓		21/09/23
D. MATHIAS							✓					02/10/23
V. GOSWAMI	✓	✓	✓	✓								03/10/23
A. MATHIAS	✓	✓	✓	✓		✓						05/10/23
B. RANCHODAS				✓				✓				16/10/23
K. KULSINSKAS						✓						23/10/23
A. Kulinskis				✓		✓						26/10/23
K. O'Malley												31/10/23
V. BALIULEVICIUS		✓								✓		20/11/23
K. KULSINSKAS				✓								

Site Manager's Daily Safe Start

Contract:	BSB 57CHR	Site Manager:	Kes Kulinskask	Date (w/c):	11/12/23	Method statement (s) (Title, Rev No.)	Installation of Joinery Rev 002
Location and description of works:				Fitting Joinery to levels: GF, L-1, L-2 & L-3			

Site Manager's Daily Sign Off

Day	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	11-12-23	K. Kulinskask		GENERAL DUTY
Tuesday	12-12-23	K. Kulinskask		SLIPS, TRIP, FALLS
Wednesday	13-12-23	K. Kulinskask		BEHAVIOUR OF SAFETY
Thursday	14-12-23	K. Kulinskask		SAFE STACKING
Friday	15-12-23	K. Kulinskask		PPE
Saturday				
Sunday				

Operatives Daily Sign Off

Name	Signature	M	T	W	T	F	S	S	Comments
K. Kulinskask		✓	✓	✓	✓	✓			
A. Kulinskask		✓	✓	✓	✓	✓			
V. Balulevicius		✓	✓	✓	✓	✓			
K. O'malley		✓	✓	✓	✓	✓			
A. Lydius		✓	✓	✓	✓	✓			
B. Ramchande		✓	✓	✓	✓	✓			
V. GOSTYNI		✓	✓	✓	✓	✓			
M. K. H. (M. K. H.)		✓	✓	✓	✓	✓			



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SITE: 57 CAMPDEN HILL ROAD

OPERATIVE NAME	HARD HAT	SAFETY GLASSES	HI-VIS VEST	GLOVES	EAR DEFENDER S/ PLUGS	DUST MASK FFP3	REASON FOR ISSUE / REISSUE				SIGNATURE	DATE
							New	Lost	Damaged	Wear and Tear		
K. O'Malley				✓		✓						15/09/23
A. Lofgren		✓				✓				✓		15/09/23
A. Kulinskis		✓				✓				✓		19/09/23
V. BALIULEVICIUS				✓		✓				✓		21/09/23
D. MURRAY		✓	✓	✓			✓					02/10/23
L. GOSWAMI	✓		✓	✓								02/10/23
A. MURPHY	✓	✓	✓	✓		✓						03/10/23
B. RANCHINDES				✓		✓			✓			05/10/23
K. KULSINSKAS					✓	✓						16/10/23
A. Kulinskis				✓		✓						23/10/23
K. O'Malley												26/10/23
V. BALIULEVICIUS		✓		✓						✓		31/10/23
K. KULSINSKAS												20/11/23

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Site Manager's Daily Safe Start

Contract:	84 MOORGATE	Contracts Manager Site Manager	Paul Haugh Dave Sanders	Date (w/c):	11/12/2023	Method statement (s) (Title, Rev No. & Rev date)	RCL 84M-RCL-ZZ-ZZ-MS-A-00001 rev 005 f
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Location and description of work: Installing temporary door sets and window boards

	Date	Name	Signature	Hot Topics of the Day (the main points you discussed)
Monday	11/12/2023	D Sanders	<i>D Sanders</i>	Fire precautions and equipment
Tuesday	12/12/2023	D Sanders	<i>D Sanders</i>	Site signage
Wednesday	13/12/2023	D Sanders	<i>D Sanders</i>	Head protection
Thursday	14/12/2023	D Sanders	<i>D Sanders</i>	Hand protection
Friday	15/12/2023	D Sanders	<i>D Sanders</i>	Hand and Arm Vibration
Saturday	16/12/2023	N/A		N/A
Sunday	17/12/2023	N/A		N/A

Operatives Daily Sign Off

Name	Signature	M	T	W	T	F	S	S	Comments
S Simonovic	<i>S Simonovic</i>	X	X	X	✓	✓	/	/	RCL MANGER/CARPENTER
I Sahota	<i>I Sahota</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER
B Ramchande	<i>B Ramchande</i>	✓	✓	✓	✓	✓	/	/	RCL LABOURER
J Smith	<i>J Smith</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER
D Marculaitis	<i>D Marculaitis</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER
I Dragus	<i>I Dragus</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER
I Andronic	<i>I Andronic</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER
I Bequille	<i>I Bequille</i>	X	X	X	X	X	/	/	RCL CARPENTER
A Lidzius	<i>A Lidzius</i>	✓	✓	✓	✓	✓	/	/	RCL CARPENTER

Before starting work, STOP, THINK and CHECK If the answer to any question below is NO, do not start work until the issues are resolved			Yes	No	N/A
1. Method statements, risk assessments and permits					
Have you read and understood the method statement and risk assessment for the task?			✓		
Is everyone on your team briefed on the method statement for the task?			✓		
Have you carried out your weekly toolbox talk?			✓		
Do you have COSHH Assessments and Safety Data Sheets in place for all hazardous substances that will be used?			✓		
Have you carried out Manual Handling Assessments and planned for any deliveries / extraordinary activities?			✓		
2. Place of work					
Are you satisfied that your team has a safe place to work?			✓		✓
Have you checked access equipment has been inspected as required and certification issued? E.g. Podium steps, scaffold towers			✓		
Are other contractors working adjacent to you aware of what you are doing today? Are you aware of what they will be doing?			✓		
Are third parties and members of the public securely protected from falling materials?			✓		
Does your team know the safe access and egress routes to their places of work?			✓		
3. Task specific					
Are all necessary tools and equipment on site to carry out your work in a safe / efficient manner?			✓		
Are you confident there are no health and safety risks in your work task(s)?			✓		
Are you certain that the operatives you are putting to work are competent for their assigned tasks?			✓		
Are the team equipped with the correct PPE to carry out the task?			✓		
4. Variations					
Have the team members changed? (If yes revise)				✓	
Has the task or working environment changed significantly to require a risk assessment and method statement (If yes, work to stop and new method statement to be produced)				✓	



RCL TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Site Signage		Date: 12/12/2023
Location: 84 MOORGATE		Start Time: 07:30
Duration (Minutes) 30 mins		End Time: 08:00
Presenter's name: D Sanders		Presenters Signature: <i>D Sanders</i>

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
BASQUILLE	RAPHAEL CONTRACTING LTD	<i>Basquille (046 266)</i>
DRAGUS	RAPHAEL CONTRACTING LTD	<i>Dragus</i>
SAHOTA	RAPHAEL CONTRACTING LTD	<i>Sahota</i>
SMITH	RAPHAEL CONTRACTING LTD	<i>Smith</i>
RAMCHANDE	RAPHAEL CONTRACTING LTD	<i>Ramchande</i>
SIMONOVIC	RAPHAEL CONTRACTING LTD	<i>Simonovic</i>
LIDZIUS	RAPHAEL CONTRACTING LTD	<i>Lidzius</i>
MARCULAITIS	RAPHAEL CONTRACTING LTD	<i>Marculaitis</i>
ANDRONIC	RAPHAEL CONTRACTING LTD	<i>Andronic</i>
	RAPHAEL CONTRACTING LTD	<i>I Confirm that I have understood the Toolbox Talk</i>

Grant Claim information Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 10	Duration 30 mins	Total Time 5 hours	Employer Reference 2453745
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Toolbox Talk No.12 SITE SIGNAGE

There are four types of safety sign, each of which has a basic colour:

RED, YELLOW, BLUE OR GREEN.

 No smoking	Prohibition Signs: Ban certain actions. They have a white background with a red circular band and crossbar, e.g. No Smoking.
 Caution slippery surface	Warning Signs: Have a black triangle on a yellow background, with the symbol or text in black, e.g. Caution, risk of electric shock.
 Hard hat area	Mandatory Signs: Give instructions. They have a blue background, with the symbol or text in white. e.g. Head Protection must be worn.
 Emergency exit	Safe Condition Signs: Are square or rectangular in shape, with a green background and the symbol or text is in white. e.g. First Aid or direction signs.

GET TO KNOW THESE SIGNS AND UNDERSTAND WHAT THEY MEAN!



RCL TRAINING AND DEVELOPMENT PLAN SHORT TRAINING SESSION ATTENDANCE SHEET

Title: Hand Protection		Date: 14/12/2023
Location: 84 MOORGATE		Start Time: 07:30
Duration (Minutes) 30 mins		End Time: 08:00
Presenter's name: D Sanders		Presenters Signature: <i>D Sanders</i>

Candidate's Name	Name of Candidate's Employer	Candidate's Signature
MASQUILLÉ	RAPHAEL CONTRACTING LTD	<i>D W A (ok)</i>
DRAGUS	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
SAHOTA	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
SMITH	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
RAMCHANDE	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
SIMONOVIC	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
LIDZIUS	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
MARCIULAITIS	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
ANDRONIC	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>
	RAPHAEL CONTRACTING LTD	<i>[Signature]</i>

Grant Claim information Note: Claims can only be made for your employees or labour-only sub-contractors

No. Attended 10	Duration 30 mins	Total Time 5 hours	Employer Reference 2453745
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Toolbox Talk No. 20 HAND PROTECTION

Minor accidents are normally ignored and people just go back to work, but there are some long-term consequences that affect everyone. Hand injuries fall in to this category and preventative measures must be taken. The person that does not wear gloves can run the risk of:

- ✓ Personal injury
- ✓ Irritant dermatitis
- ✓ Allergic dermatitis
- ✓ Loss of earnings due to time off work

Gloves can protect your hands from:

- ✓ Cuts & Abrasion Hazardous Materials
- ✓ Cold Skin Disease
- ✓ Oil Steel
- ✓ Resins Wet & dry cement
- ✓ Bricks & Blocks Wood
- ✓ Scaffolding Petrol and Diesel
- ✓ Tar

Common reasons for gloves not being worn:

- ✓ Never have worn gloves
- ✓ Hands have to be tough for trade
- ✓ Need to feel the job
- ✓ Can't wear them for all tasks – keep taking them off
- ✓ Don't like the gloves provided
- ✓ Make hands smell
- ✓ Lack of grip
- ✓ Don't fit properly
- ✓ Don't keep hands warm

Important features of gloves:

- ✓ Cut protection
- ✓ Chemical protection
- ✓ Comfort
- ✓ Good fit
- ✓ Feeling
- ✓ Grip

Good gloves practice:

Always use the **Right Glove For The Job!**

- ✓ Find a glove that can be worn for the whole task and keep them on!
- ✓ Make sure the glove fits properly!
- ✓ Replace the gloves when worn out or damaged!
- ✓ Never put dirty hands in a glove!

WHAT IS THE RIGHT GLOVE FOR THE JOB?

JOB: Labouring, road building, fencing, joinery

HAZARD: Cuts, grazes, splinters, chemicals (lime, chromate's, phenols, mineral oils), risk of dermatitis, cold weather.

GLOVE MUST PROVIDE: Grip, dexterity, chemical protection and warmth.