

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

COMPILED BY:
J. WRAY
W/E DATE (SUN):
04.07.2021

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)															
J. WRAY	✓	07:30	17:00	07:30	08:30	13:00	17:00	07:30	12:30	07:30	12:00	/	/	/	½ Day Holiday on Tuesday
J. SMITH	✓	07:30	17:00	07:30	17:00	/	/	07:30	17:00	09:30	17:00	/	/	/	With G. Buck on Wed
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)															
B. RAMCHANDE	✓	07:30	17:00	07:30	17:00	07:30	11:00	07:30	17:00	09:30	17:00	/	/	/	
A. KULSINSKAS	✓	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	
Harjinder. SINGH	✓	07:30	17:00	07:30	17:00	10:30	17:00	07:30	17:00	07:30	17:00	/	/	/	
Kawal. SINGH	✓	/	/	/	/	/	/	/	/	/	/	/	/	/	New Start
Kuljinder. SINGH	✓	07:30	17:00	07:30	17:00	10:30	17:00	07:30	17:00	07:30	17:00	/	/	/	
K. KULSINSKAS	✓	/	/	/	/	/	/	10:00	17:00	09:30	17:00	/	/	/	
M. BYTAUTAS	✓	/	/	/	/	/	/	10:00	17:00	09:30	17:00	/	/	/	W/e 28/5 - 30/5
Hilton Hotel Woking - WOKI 02 - (AGENCY - Apex Ltd)															
G BURLAN		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	W/e 30/5 - 1 day
D. DUMITRANA		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	6/6 - 3 days
Pushpinder. SINGH		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	W/e 4/7 - 3 days
Balbir. SINGH		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	

DOCUMENT REFERENCE:	SIT-FM-009	VERSION NO:	1.0	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS			LAST REVISION DATE:	N/A	
				NEXT REVIEW DATE:	07/02/2014	

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT
<i>✓</i> Red Carpark & Public Toilets - Working - WOKI 03 (RCL - PAYE)														
J. WRAY	<i>✓</i> /	/	08:30	13:00	07:30	13:00	12:30	17:00	12:00	17:00	/	/	/	/
J. SMITH	<i>✓</i> /	/	/	/	/	/	/	/	07:30	09:30	/	/	/	/
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - CIS)														
K. KULSINSKAS	<i>✓</i> /	/	07:30	17:00	07:30	17:00	07:30	10:00	07:30	09:30	/	/	/	/
M. BYTAUTAS	<i>✓</i> /	/	/	/	07:30	17:00	07:30	10:00	07:30	09:30	/	/	/	/
B. RAMCHANDE	<i>✓</i> /	/	/	5:11:00	17:00	/	/	07:30	09:30	2 /	/	/	/	/

$\frac{1}{2}$ Day Holiday on Tuesday

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COMPILED BY: G.Buck
W/E DATE (SUN): 04-07-21

TIME SHEET

CONTRACT:
Knightsbridge

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
G. Buck	✓ 7:30	16:30					7:30	16:30	7:30	16:30					
A. Ildzius	✓ 7:30	16:30	7:30	16:30	7:30	16:30	7:30	16:30	7:30	16:30					
K. Omalley	✓ 7:30	16:30					7:30	16:30	7:30	16:30					
G. Buck	✓														Moorfields
K. Omalley	✓		7:30	16:30	7:30	16:30									Moorfields
J. Smith	✓				7:30	16:30									Moorfields
			CANCELED												
E. Amoney	✓ 7:45						7:30	16:00	07:30	17:00					
A. Staats	✓ 7:45	off					7:30	16:00	07:30	17:00					

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RAPHAEL CONTRACTING LIMITED

DAILY ALLOCATION SHEET

Date 30/6/21

CONTRACT

OPERATION

REF

TRADE

NAME

CHECK No.

HOURS WORKED ON OPERATION

TOTAL HOURS

Joe Dyer

12 1/2

TOTALS

TYPE OF MACHINE

5ms81

9(25) 3

5ms81 - 128 1/2 (5) 3

H 6ms81 - 128 1/2 (1)

LN1581 - 57 (1)

W00182 - 3

M00182 - 2

45 - (7) 3

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date

1/7/21

CONTRACT

OPERATION

REF

TRADE

NAME

CHECK
No.

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Ryan

10

TOTALS

9 (1)

TYPE OF MACHINE

65

3mspl

knives

25 (1)

knives

UN LOAD - LOAD VAN TMS

COLLECT KNIFE + 5 BRIDGE

DET MOORFIELD'S

DET CANNON ST.

LUNCH

DET + CAR KNIFE + 5 BRIDGE

DET + CAR H.O.

DAILY ALLOCATION SHEET

$$\frac{28}{6} \frac{21}{21}$$

OPERATION

[illegible]

Date _____

29/6/21

[illegible]



RAPHAEL
CONTRACTING LTD
Raphael House, 123 Roebuck Road Tel: 020 8391
9100
Chessington, Surrey KT9 1EU
www.raphaelcontracting.com

**SITE MANAGER ALLOCATION
SHEET**

Name: G.Buck
w/c : 28/06/2021

DAY	LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	All areas	KNI paperwork Clearing RCL materials	5hrs 4hrs					
TUESDAY	Moorfieids	Delivery RCL Plant, etc	9hrs					
WEDNESDAY	Moorfieids	Delivery door sets	9hrs					
THURSDAY	Level 2 office area	Re-installing new window boards.	9hrs					
FRIDAY	All areas	Re-installing skirting various areas	9hrs					
SATURDAY								
SUNDAY								
TOTALS								

SITE MANAGER ALLOCATION SHEET

Name: Aurelijus Kulsinskas
w/c : 28-06-2021

DAY	LOCATION	TASK	COST HEADINGS / HOURS				
MONDAY	Working						
TUESDAY	Working	Morning Site Walk and jobs allocations – 3 h Sort Out Ironmongery for Ground Floor – 2h Inspect Front doors to rooms Level 16,17, 18 – 2h Calculate extra skirting require for stair Core 1 and Core 3. – 1h. Allocation Book – 1h					
WEDNESDAY	Working	Morning Site Walk and jobs allocations – 3h Inspect, adjust wall mounted door stops to Room front doors Level 9, 10 – 2 h. Level 8 Toilets sanitaryware, setup carpenters – 1h Remove architraves to doors 634/01 and core 2 stair door. – 1h Inspect Level 6 doors – 1h Allocation Book – 1h.					
THURSDAY	Working	Morning Site Walk and jobs allocations – 3h Inspect, adjust wall mounted door stops to Rooms Front doors Level 11, 12, 13 – 2h Level 8 toilets sanitaryware locations places meeting with Jamie (Mc Alpine) – 1h Timber corner detail to Ground floor columns, build tower, carpenters setup – 1h Ground floor ironmongery – 1h Allocation Book – 1					
FRIDAY	Working	Morning Site Walk and jobs allocations – 3 h Inspect ironmongery to Ground fl. – 1h Meeting with Jason to discuss next week works to be done – 1h Replace Saito faulty lock to Room 1103 – 1h Spyholes to Ball Room set up carpenters. – 1h Sheff Office desk install – carpenters setup – 1h Allocation Book – 1h					
SATURDAY							
SUNDAY							
TOTALS							



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**SITE MANAGER ALLOCATION
SHEET**

Name: Mark Robinson
w/e: 04/07/21

DAY	LOCATION	TASK	COST HEADINGS / HOURS						
MONDAY	Home – VSW Autoglass – H/O Office - CS	Director meeting minutes New windscreen JMS meeting with JRH	2 3 4						
TUESDAY	Site - CS	Mock up meeting, Saper glass query's, JMS query's.	9						
WEDNESDAY	Office - CS	Upload JMS drawings, issue RFA samples, meeting minutes from mock up meeting.	9						
THURSDAY	Site - CS	Door Frame delivery, go through vanity mock up, design meeting	9						
FRIDAY	Site - CS	Site measure for JMS, collect & delivery materials for mock up.	9						
SATURDAY									
SUNDAY									
TOTALS									



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SITE MANAGER ALLOCATION SHEET

Name: Jason Wray
w/c : 28/06/2021

DAY	LOCATION : VSW WOKI 02 & 03	TASK	COST HEADINGS / HOURS				
MONDAY	Office Office Level 20 Level 19 Level 06 & 08 Ground Floor Office	Read / Reply to e-mails & phone calls. Agency & RCL Time sheets etc. Going through door alterations with carps Going through door alterations with carps Going through varies works with carps. Going through Ironmongery with carps Daily Briefing meeting	2.5 hr 2.0 hr 1.0 hr 1.0 hr 1.0 hr 1.0 hr 0.5 h				
TUESDAY	Office Office Carpark & WC area (WOKI 03) Export House (WOKI 03) Office (WOKI 03) N/A	Toolbox Talk Going through this week's work in the hotel with Auris Going through this week's work & deliveries with Kes Design meeting to go through Formwise drawings. Read / Reply to e-mails & phone calls. ½ day Holiday	0.5 hr 0.5 hr 1.5 hr 1.5 hr 1.0 hr 1.0 hr 4.5 hr				
WEDNESDAY	Office Export House (WOKI 03)) Export House (WOKI 03)) Office (WOKI-03) Office Office Levels ground, 06 & 08	Toolbox Talk Going through door frame issues with S.S of SRM & Kes Public Toilets Progress Meeting Read / Reply to e-mails & phone calls & book deliveries. (WOKI-03) Read / Reply to e-mails & phone calls. (WOKI-02) Daily Briefing meeting Checking carpenter's progress / quality etc	0.5hr 1.5 hr 1.5 hr 2.5 hr 2.0 hr 0.5 hr 1.0 hr				
THURSDAY	Export House Office Export House Office (WOKI 03) Office (WOKI 03) Office (WOKI 03)	Collaborate planning review meeting. Read / Reply to e-mails & phone calls. (WOKI-02) Collaborate planning Look ahead meeting. Read / Reply to e-mails & phone calls. (WOKI-03) Find on 4P, download check against door schedule & send to Shadbolt	1.5 hr 1.5 hr 2.0 hr 1.5 hr 3.0 hr				
FRIDAY	Office Office Office Office (WOKI 03) Export House (WOKI 03)	Safety Paperwork for SRM Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting Read / Reply to e-mails & phone calls. (WOKI-03) Public Toilets Sequence & Co-ordination meeting	1.5 hr 2.5 hr 0.5 hr 3.0 hr 2.0 hr				
SATURDAY							
SUNDAY							
TOTALS							