

COMPILED BY: G.Buck
 W/E DATE (SUN): 29-08-21

TIME SHEET
CONTRACT:
Knightsbridge

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
G.Buck	HOL	HOL			7:30	17:00			7:30	17:00					
K.Omalley					7:30	11:00									
G.Buck			7:30	17:00			7:30	17:00							Fire door course

TIME SHEET
CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)															
J. WRAY	07:30	12:00	07:30	12:00	07:30	12:00	07:30	11:00	07:30	11:00	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)															
S. SINGH BURMI	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
A. LIDZIUS	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
J. SMITH	07:30	17:00	07:30	17:00	/	/	/	/	/	/	/	/	/	/	
V. BALIULEVICIUS	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	/	/	Se MOB for FRI
K. O'MALLEY	07:30	17:00	07:30	17:00	11:00	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Wed AM @ Knightsbridge
J. BASQUILLE	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	NEW START
A. KULSINSKAS	/	/	/	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (AGENCY - Apex Ltd)															
Pushpinder. SINGH	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Balbir. SINGH	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (SJM Polishers)															
V. VASTLEV	/	/	/	/	/	/	08:00	16:00	08:00	16:00	/	/	/	/	

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)														
J. WRAY	12:00	17:00	12:00	17:00	12:00	17:00	11:00	17:00	11:00	17:00	/	/	/	/
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)														
M. BYTAUTAS	07:30	17:00	07:30	17:00	07:30	17:00	07:30	10:00	/	/	/	/	/	/
B. RAMCHANDE	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
E. AMANING	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
J. SWIFT	07:30	17:00	07:30	17:00	07:30	17:00	09:00	17:00	07:30	17:00	/	/	/	/
A. STATTS	/	/	/	/	07:30	17:00	/	/	/	/	/	/	/	/
J. SMITH	/	/	/	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Hilton Hotel Woking - WOKI 03 - (MJ Glazing)														
G. COOPER	07:30	17:00	/	/	/	/	/	/	/	/	/	/	/	/
H. HILLS	07:30	17:00	/	/	/	/	/	/	/	/	/	/	/	/

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RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 23/8/21

CONTRACT

OPERATION

SAMPLES TO H.O. TO CHECK

(D. SANDERS) (WEMBLEY)

SAMPLES TO MELAREN

LUNCH

COLLECT STAIN (SHADBOULT)

REF

2

2 1/2

1/2

4 1/2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

2

2 1/2

1/2

4 1/2

9 1/2

TOTALS

9

TYPE OF MACHINE

HEAD 1.

4 1/2

JMS 1.

4 1/2

HEAD 1 - 7.

JMS 1 - 36 1/2 (3 1/2). WORK 2 - (1 1/2)

HOXT 1 - 1 1/2

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 24/8/21

CONTRACT

OPERATION

Dec Stan to JWS.

frames from JWS to Storage

Dec Samples to H.O.

LUNCH

Coll from H.O. Dec Work

REF

2

5

2½

½

1½

11½

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

2

5

2½

½

1½

11½

JWS

02

11

TOTALS

9(2)

TYPE OF MACHINE

JMS 81

9 (½)

WOK 102.

(1½)

Date 25/8/21

OPERATION

RUN STAIN TO STAINBOLT

Wait for stain.

Doc stain To Tins

LABOUR + LEAD VAN TULS

Lovica

REF

 $2\frac{1}{2}$

1

 $3\frac{1}{2}$

4

 $\frac{1}{2}$

۱۱ ۱/۲

**CHECK
No.**

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOUR

Joe Dyetti

 $2\frac{1}{2}$

1

 $3\frac{1}{2}$

4

 $\frac{1}{2}$

11 1/2

11

TOTALS

 $q(2)$

TYPE OF MACHINE

5m 50l

 $q(2)$

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 26/8/21

CONTRACT

OPERATION

SAMPLES TO P. HAUGH.

DEL HOXTON HOTEL

LUNCA

DEL FRAMES TO H.O.

REF

2 1/2

1 1/2

1/2

5.

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETI

2 1/2

1 1/2

1/2

5.

9 1/2

HD

HXTPL

JMS

TOTALS

9.

TYPE OF MACHINE

HEADS

2 1/2.

HXTPL.

1 1/2

JMS

5.

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 27/8/21

CONTRACT

OPERATION

UNLOAD - LOAD VAN @ JMS.

DEC TO WORKING.

LUNCH

DEC + SORT FRAMES H.O.

REF

3 1/2

3

1/2

3 1/2

10 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer.

3 1/2

3

1/2

3 1/2

10 1/2

TOTALS

10

9(1)

TYPE OF MACHINE

Jmspl

9(1)

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/c : 29/08/21		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI 02	CANN 01	HOXT 01	HEAD 01
MONDAY	CS – home	Formwise e-mails regarding delayed start and comments on urinal mock up Meet mclaren to go over mock up changes, order materials with JMS		5		
	HH - site				4	
TUESDAY	office	Trada Course				9
WEDNESDAY	VSW	Collect diamond bit from superior stone	5			
	CS HH	Office, upload JMS drawings Office, arrange MUR alterations		2	2	
THURSDAY	Office	Trada Course				9
FRIDAY	VSW CS Office Office	Return Plant to Superior Stone Saper approval to JMS, reply to programme e-mail, quote from Dolphin Prep for Trada Exam	1	3		5
SATURDAY						
SUNDAY						
TOTAL HOURS						

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 23/08/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	BOND02	LORD02	
MONDAY	Head Office	1/Sort samples out for Repton Garden and send to site with RFA 2/ Working with Simon on 65 Fleet Street tender		10			
TUESDAY	Head Office	1/ checking Shadbolt's revised prices for Woking car park doors against tender quote and mark up differences for Simon 2/ Working with Simon on 65 Fleet Street tender 3/ Working on IT&P for woking car park	2	8			
WEDNESDAY	Woking Site	Site walk around check site progress Attend public WC meeting with SRM Emails and schedules for woking	10				
THURSDAY	Head Office	Working with Simon- working on wall protection for woking plus white lion street & fleet street. Order Selo door sets for woking		10			
FRIDAY	Woking Site	Site supervision and paperwork. Walk around site with Jason site measuring all wall protection /corner guard's areas as revised wall protection drawings	10				
SATURDAY							
SUNDAY							

RAPHAEL CONTRACTING LTD 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com Raphael House, 123 Roebuck Road Tel: 020 8391 9100		SITE MANAGER ALLOCATION SHEET		Name: J. WRAY w/c : 23/08/2021	
		COST HEADINGS / HOURS			
DAY	SITE/LOCATION	TASK	WOKI 02	WOKI 03	
MONDAY	Office	Agency & RCL Time sheets and paperwork etc	0.75	0.75	
	Office	Safety paperwork for SRM.	0.75	0.75	
	Office	doing operatives lateral flow testing	0.5		
	Office	Sorting out operatives getting inducted	0.5		
	Office	Paperwork for new starter	0.5		
	Hotel L6 to L20	Supervising operatives working in the hotel	0.5		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-02)	1.5		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-03)		1.5	
	Tower Basement	Supervising operatives fitting Intumescent strips		0.5	
	Red carpark	Supervising MJ Glazing installing glass to core 1 screens.		0.5	
TUESDAY	Hotel L6 to L20	Supervising operatives working in the hotel	1.0		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-02)	1.5		
	Hotel L6	Checking and signing off snags on Field View	1.5		
	Office	Daily Briefing meeting	0.5		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-03)		1.5	
	Office	Booking in deliveries		0.5	
	Tower Basement	Supervising operatives fitting bump rail		0.5	
	Red carpark	Supervising operatives fitting Doorframes on Upper Ground		1.0	
	Red carpark	Surveying frames and getting dims for Selo		1.0	
	Office	Going through works & snagging with Auris	0.5		
WEDNESDAY	All areas on site	Walking all areas of site with MOB	1.5		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-02)	1.0		
	Office	Daily Briefing meeting	0.5		
	Hotel Ground Floor	Going through bump rail issues with T.S of SRM & Auris		1.0	
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-03)		0.5	
	Office	Booking in deliveries		0.5	
	Export House	Public Toilets Progress Meeting & site check of tap positions with SRM		1.5	
	Office	Booking in inductions		0.5	
	Tower Basement	Walking Basement checking progress & showing Auris bump rail works		0.5	
	Office	Tool Box Talk & doing operatives lateral flow testing	0.5		
THURSDAY	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-02)	1.5		
	Office	Daily Briefing meeting for the Hotel	0.5		
	Office	Go through snags and printing off French Polishing sheets	1.0		
	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-03)		1.0	
	Office & Carpark	Sorting out issues between carpenter & SRM manager		1.5	
	Carpark	Daily Briefing meeting for the Carpark		0.5	
	Tower Basement	Supervising operatives fitting bump rail		1.0	
	Red carpark	Supervising operatives fitting Door Frames		1.0	
	Red carpark & Office	Sorting out issues with screen & door heights L09 & L10		1.0	

FRIDAY	Office	Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-02) Daily Briefing meeting for the Hotel Go through snags and sign off on Fieldview Booking in deliveries. Read / Reply to e-mails, phone calls & fill in allocation book (WOKI-03) Surveying all areas for wall protection and skirting with D.S. Supervising operatives fitting bump rail Supervising operatives fitting Door Frames	1.0				
	Office		0.5				
	Office & L6		1.0				
	Office		0.5				
	Office			1.0			
	Office			3.0			
	Hotel 00-06, Tower & P/Toilets			1.0			
	Tower Basement			1.0			
	Red carpark						
SATURDAY							
SUNDAY							
TOTAL HOURS							

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 30/08/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	BOND02	LORD02	
MONDAY	BANK HOLIDAY	BANK HOLIDAY					
TUESDAY	Head Office	1/Checking working variations for Shadbolt and BOH wall protection with Simon 2/ site report for working 3/sort out working Dolphin order 4/Repton Garden samples 5/ Emails & Times etc 6/ Working door comparison schedule for ST	3	7			
WEDNESDAY	Head Office	1/Working door comparison schedule with ST 2/ chase quotes for soap dispensers and FD90 door set for working 3/	2	8			
THURSDAY	Working Site	1/ walk around site to check progress, BOH wall protection /Public WC &Car Park door sets 2/ Supervision and paperwork working, Formwise operatives in public WC area	10				
FRIDAY	Working Site	1/ITP'S for working 2/ Working on White Lion Street with Simon 3/ Site walk around Working -Public WC & Car Park doors 4/ Do my monthly reports for Lords and working	7	3			

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