

[illegible]

DAILY ALLOCATION SHEET

Auris Kulsinskas / Jason Wray

apex
RESOURCES

17/10/2021

	1	2	3	4	5
Poor					
Average					
Excellent					

[illegible]

We confirm that the work has been carried out to our satisfaction. We certify that the total hours above are correct and will accept your account for the hours worked shown at the agreed rates. We understand, agree and accept all terms/conditions of business set out by Apex Resources Ltd. I confirm the works were completed without any supervision, direction or control as to the manner in which the works were completed. Receipt of this document via email from the Sender's company or individual it was intended for will be treated as authorisation to invoice as per our Terms Conditions.

Signature: Jason Wray

Name (in capitals): **JASON WRAY**

Position: **Project Manager**

REF: **WOKI 02 &
WOKI 03**

COMPILED BY:
J. WRAY

W/E DATE (SUN):
17.10.2021

TIME SHEET

CONTRACT: **VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)**

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT			
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)																
	✓	12:00	17:00	10:30	17:00	10:00	07:30	11:00	12:00	17:00	/	/	/	/	/	
J. WRAY																
J. BASQUILLE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	College all next week
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)																
	✓	07:30	17:00	09:30	17:00	09:30	07:30	12:00	10:00	13:30	/	/	/	/	/	Off Friday Afternoon
K. KULSINSKAS																
B. RAMCHAND	✓	07:30	17:00	07:30	17:00	07:30	07:30	17:00	/	/	/	/	/	/	/	
S. SINGH BURMI	✓	07:30	17:00	07:30	17:00	07:30	07:30	17:00	07:30	17:00	t, 9 missed from last week	/	/	/	/	+ WEDNESDAY LAST WEEK MISSED FROM TS
M. BYTAUTAS	✓	/	/	07:30	17:00	07:30	07:30	17:00	07:30	17:00	/	/	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (AGENCY - Apex Ltd)																
		07:30	17:00	07:30	14:00	14:30	07:30	09:30	/	/	/	/	/	/	/	18.2
Pushpinder. SINGH																
Balbir. SINGH																
Red Carpark & Public Toilets - Woking - WOKI 03 - (Formwise)																
		07:30	03:30	/	/	/	/	/	/	/	/	/	/	/	/	
P. JAWORSKI																

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)																
	✓	07:30	12:00	07:30	10:30	07:30	10:00	11:00	17:00	07:30	12:00	/	/	/	/	
	✓	07:30	17:00	/	/	/	/	/	/	/	/	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)																
	✓	/	/	07:30	09:30	07:30	09:30	12:00	17:00	07:30	10:00	/	/	/	/	Off Friday Afternoon
Hilton Hotel Woking - WOKI 02 - (AGENCY - Apex Ltd)																
		/	/	14:00	17:00	07:30	14:30	09:30	17:00	07:30	17:00	/	/	/	/	
		/	/	14:00	17:00	07:30	14:30	09:30	17:00	07:30	17:00	/	/	/	/	

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COMPILED BY: G.Buck
W/E DATE (SUN): 17-10-21

TIME SHEET

CONTRACT:
Knightsbridge

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DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 17.10.21

CONTRACT: 25 Cannon Street

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 11/10/2021				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			CANN01					
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocations, materials Order, weekly paperwork. Formwise works inspection.	9					
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Level 2 frames inspection and modification. Toolbox Talk. Deliveries.	9					
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Frames delivery.	9					
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Meeting with Architect and Dolphin regarding Soap dispensers system.	9					
FRIDAY	25 Cannon Street	Site walk with Dolphin – level 1 female toilet dispensers setup. JMS delivery- doors and panels L3,4. Carpenters jobs allocation.	9					
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com SITE MANAGER ALLOCATION SHEET Name: Kes Kulsinskas w/c : 11-10-21																					

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 17/10/21			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	
MONDAY	CS - SITE	Site Visit		9			
TUESDAY	HH – Office	Prep for Internal		2	6		
	CS - Office	Sort our work in front of Formwise		3			
WEDNESDAY	HH – Office	Internal			4		
	CS - Office	Valuation with JRH, enquiry to CP Hart		5			
THURSDAY	CS-Site	Design meeting, Dolphin visit to sort out issues		9			
FRIDAY	HH – MUR	Fix coat hooks & towel rail in MUR					
	CS - Site			6	3		
SATURDAY							
SUNDAY							
TOTAL HOURS							

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 11/10/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	BOND02	LORD02	
MONDAY	Working from Home	1/ working on Aldersgate tender /do door schedule & skirtings take off plus check ISG metal door take off 2/ Do times		10			
TUESDAY	Head Office	1/ Working on Aldersgate tender / take offs for handrails 2/ Do weekly report for Woking car park and go thro all woking resent emails etc 3/ Check CW Fields door schedule against architect's schedule for space house	2	8			
WEDNESDAY	Head Office	1/ Check CW Fields door schedule against architect's schedule for space house 2/ Take off for Aldersgate tender		10			
THURSDAY	Woking Site	1/ walk around site to monitor progress 2/ Downloading Space House revised drawings, file them and start to check detail changes 3/ Checking and answering emails re Woking 4/ Meet SRM to discuss possible extra works to doors in ground floor silver corridor 5/ Deal with St Pauls school Pop up panel, Panel dislodged by actuators and fell. JMS to collect Monday morning and either replace or repair if possible	10				
FRIDAY	Woking (SRM staff golf)	1/ Trying to reset up my laptop with Doherty associates after it was hacked 2/ Send Simon my Aldersgate schedules 3/Taking SRM staff at Woking to Foxhills golf course		10			
SATURDAY							
SUNDAY							
TOTAL HOURS							



RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Gray. w/c : 11/10/2021		
DAY		SITE/LOCATION		COST HEADINGS / HOURS		
		TASK		WOKI 02	WOKI 03	PAUL 01
MONDAY		Office Office Office Office Office Public Toilets & Carpark Carpark & Office	Operatives lateral flow testing Agency & RCL Time sheets and paperwork etc Read / Reply to e-mails, phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Going through new snags on Field View with Carp and printing off and signing off Going through Issues with Datim doors & drop seals H&S site visit by Rachel Widows Uploading Selo mastic photos & updating carpark IT&Ps Read / Reply to e-mails, phone calls (WOKI-03)	1.0 1.0 0.5 1.0 1.0	0.5 1.0	
TUESDAY		Office Office Office Carpark & Office Office Carpark Public Toilets	Toolbox Talk Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Uploading Selo mastic photos & issuing to SRM Read / Reply to e-mails & phone calls (WOKI-03) Checking Carpenters progress & quality	2.5 0.5		
WEDNESDAY		Office Office Office Hotel Tower Basement Export House Public Toilets Carpark Office	Toolbox Talk Read / Reply to e-mails, phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Checking carpenters work in hotel reception Mark up floor plan & photos for guard rail left on site Public Toilets Progress Meeting Walking site going through on site issues after meeting Checking carpenters work in Carpark Read / Reply to e-mails, phone calls (WOKI-03)	1.5 0.5 0.5		
THURSDAY		Office Office Office Office Office Hotel Office	Sorting out issues with broken panel (collection Monday) Operatives lateral flow testing Read / Reply to e-mails, phone calls (WOKI-02) Daily Briefing meeting for the Hotel (WOKI 02) Go through snags and signing off on Field View Going through issues with Level 7 Datim doors Read / Reply to e-mails, phone calls (WOKI-03)	2.5 0.5 1.0 1.0	0.5	1.0
FRIDAY		Office Office Office & Hotel. Office Carpark Office Office	Read / Reply to e-mails, phone calls (WOKI-02) Go through snags and signing off on Field View Going through issues with Datim doors drop seals – all levels Safety Paperwork for SRM Checking Structural Opening changes & progress in the carpark Updating IT&Ps for carpark Read / Reply to e-mails, phone calls (WOKI-03)	1.5 0.5 1.5 0.5	0.5 2.0 1.0 1.5	
SATURDAY						