

REF: Daywork

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 12/12/21

TIME SHEET

CONTRACT: 25 Cannon Street

[illegible]

James
F. Smith

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF: WOKI 02 &
WOKI 03

COMPILED BY:
J. WRAY
W/E DATE (SUN):
12.12.2021

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)																
	✓	07:30	12:30	11:00	17:00	11:30	17:00	10:00	17:00	12:00	17:00	/	/	/	/	
J. WRAY																
J. BASQUILLE	✓	07:30	17:00	/	/	07:30	11:00	07:30	17:00	07:30	12:30	/	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)																
K. KULSTINSKAS	✓	/	/	15:00	17:00	07:30	14:00	07:30	17:00	11:00	17:00	/	/	/	/	
M. BYTAUTAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	/	/	
S. SINGH BURMI	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	/	/	
Balbir. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	New Start
Pushpinder. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	New Start
Public Toilets - Woking - WOKI 03 - (FORMWISE)																
P. JAWORSKI		08:00	12:00	/	/	/	/	/	/	/	/	/	/	/	/	
J. KADYLAN		08:00	12:00	/	/	/	/	/	/	/	/	/	/	/	/	
L. BATES		/	/	11:30	13:30	/	/	/	/	/	/	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)																
J. WRAY	✓	12:30	17:00	07:30	11:00	07:30	11:30	07:30	10:00	07:30	12:00	/	/	/	/	19.
J. BASQUILLE	✓	/	/	07:30	17:00	11:00	17:00	07:30	/	12:30	17:00	4:30	/	/	/	19.
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)																
K. KULSTINSKAS	✓	/	/	07:30	15:00	14:00	17:00	/	/	07:30	11:00	/	/	/	/	13.5.
M. BYTAUTAS	✓	/	/	/	/	/	/	/	/	14:00	17:00	/	/	/	/	

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COMPILED BY: G.Buck
W/E DATE (SUN): 12-12-21

TIME SHEET

CONTRACT:
Moorfields

[illegible]

[illegible]

[illegible]

9/12/21

Der Moorfields.

 $1\frac{1}{2}$ **TOTAL
HOUR** $1\frac{1}{2}$
$$9 \left(2\frac{1}{2}\right)^{\frac{1}{2}}$$

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 10/12/21

CONTRACT

OPERATION

Hourly
[Signature]

REF

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOUR

Joe Dyer

TOTALS

TYPE OF MACHINE

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: G.Buck w/c : 06/12/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			MOOR02	KNIG01			
MONDAY		HOLIDAY					
TUESDAY	MOORFIELDS	SELO DELIVERY	9HRS				
WEDNESDAY	MOORFIELDS	SELO DELIVERY	9HRS				
THURSDAY		HOLIDAY					
FRIDAY	MOORFIELDS KNIGHTSBRIDGE	BOOKING DELIVERIES WALL PANELS	6HRS	3HRS			
SATURDAY							
SUNDAY							
TOTAL HOURS			24	3			

RG RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com <th colspan="2">SITE MANAGER ALLOCATION SHEET</th> <th colspan="5">Name: Auris Kulsinskas w/c : 06/12/2021</th>			SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 06/12/2021				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			CANN01						
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Weekly Paperwork. JMS delivery, coordination.	9						
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Site walk with BAM and Architect. Delivery booking.	9						
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Basement doors inspection. JMS delivery, coordination.	9						
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Basement sink frame location markings. DDA Toilets panels inspection.	9						
FRIDAY	25 Cannon Street	Morning Site Walk, Carpenters jobs allocation. Marking walls and set up carpenters to cut openings for taps. Toolbox Talk. Temperature checks, recordings.	9						
SATURDAY									
SUNDAY									
TOTAL HOURS			45						

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 06-12-21		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI02	WOKI03	HEAD01	
MONDAY	Woking Car park & Hotel	CSCS Test for new card.				
TUESDAY	Woking Car park & Hotel	Snagging 7Hrs (Hotel) (112,111,107,103,99,85,60,126,127,130,135) DABS /Paperwork 1Hrs Going through works with JW in office 1Hrs , Going through works on site with carpenters and cheking they work 1Hrs	7Hrs	2Hrs		9.
WEDNESDAY	Woking Car park & Hotel	L-8 MTG room 3 removing cabinet above wardrobe 2Hrs Supervising and going through all door fitting problems carpenters have on site(Temp power cabels, floors to high or lintels to low + DABS /Paperwork 7Hrs	7Hrs	2Hrs		
THURSDAY	Woking Car park & Hotel	Unloading delivery protection 1Hrs, Going through works and working with carpenters 7Hrs(See allocation book) DABS /Paperwork 1Hrs		9Hrs		
FRIDAY	Woking Car park & Hotel	Snagging in hotel 3Hrs Fitting kick plates ,signs, push plates pull handles. G,F&UP.G 4hrs Paperwork ,Dabs, ordering materials supervision 2Hrs	3Hrs	6Hrs		
SATURDAY						
SUNDAY						
TOTAL HOURS						

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 12/12/21			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Site CS	VSW – check updated progress reports, revise BoH Door schedule and issue to Datim CS – release planters, release EOT female tv column	5	4			
TUESDAY	Site – CS Office -CS	Prep for client inspection, Saper metal sample approval. Sit down with thorpo Internal actions	5	2		2	
WEDNESDAY	Site – CS	Issue Datim order, chase up EOT mirror drawing and rimex channel info, revise programmes		9			
THURSDAY	CS – site	VSW – Addendum to Datim, revise door schedule & upload Prep for meeting with BAM with ST & JRH, BAM meeting and then to the pub.		6			3
FRIDAY	Home – VSW Home - CS	Update O&M Info EOT mirror drawing comments back from BGY, review and issue to JMS. Start on O&M Manual, send out O&M e-mails	2	7			
SATURDAY							
SUNDAY							
TOTAL HOURS			12	28		2	3

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 06/12/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	REPT 01	Mary 012	PAUL03
MONDAY	Home	1/ monthly reports for Repton & woking 2/ download drawings and issue to JMS for Repton Gardens 3/ Check BOH protect revised drawings against quantities shown on the BOQ to see if they match	5.5		4.5		
TUESDAY	Head office	1/ Marylebone House meeting minutes 2/RAMS for Marylebone House & send to Rachael for checking 3/Marylebone Method statement 4/ Send status C Kerb drawing to ASafe along with architects revised drawing for Woking BOH protection Basement 5/ additional door sets Repton Gardens 6/Read Repton Garden specs re fire rating	2	1	4	3	
WEDNESDAY	Head Office	1/ St Pauls school RAMS for pop up panel works 2/ Marylebone house RAMS /Adjustments 3/ Repton Gardens fire rating to panels documents plus join JMS meeting to discuss			4	3	3
THURSDAY		1/ Meeting at Sebastian Street to view doorframes with glazed screens attached (HEAD01?) 2/ Do meeting minutes for Repton Gardens 3/sort out WFH paint colours for JMS Repton and send spec. 4/ Bits for woking	1	6	3		
FRIDAY		1/ Do meeting minutes for Sebastian Street, plus look through all Sebastian Street email to find the ones relevant to the doorframes with glazed screens attached for meeting minutes (Head 01?) 2/ Issue JMS drawing onto 4P for Repton Gardens, plus update all schedule 3/Issue JMS approved drawings and tec subs for Repton Gardens 4/ Woking email to James re SI 024, and read all woking emails and respond as required	2	5	3		
SATURDAY							
SUNDAY							
TOTAL HOURS			10.5	12	18.5	6	3

Rg RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray. w/c : 06/12/2021		
DAY		SITE/LOCATION	TASK	COST HEADINGS / HOURS		
				WOKI 02	WOKI 03	PAUL 01 & 02
MONDAY	Office Office Office Office Public Toilets & Carpark Office Office	Operatives lateral flow testing & Safety paperwork for SRM Time sheets and paperwork etc Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Writing Site progress report 39 Supervising Carps in Carpark and Formwise in Public Toilets Read / Reply to e-mails & phone calls (WOKI-03) Filling in Allocations	0.5 1.0 1.0 0.5 1.0	0.5 1.0		
TUESDAY	Office Office Hotel Office Office Public Toilets Office Office	Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Look into issues with door DLG-HA-76 & snags with Lee of Formwise Toolbox talk New Starter details for 2 new carpenters Going through metal work finishes with Lee Bates of Formwise Going through issues for baby feed 1 Corian top & issue report with photos Read / Reply to e-mails & phone calls (WOKI-03)	2.0 0.5 1.0	0.5 1.0 1.0 1.0 2.0		
WEDNESDAY	Office Office Hotel & Office Export House Export House & Office Office	Read / Reply to e-mails, phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Going through damage to drop seals & issuing a report Public Toilets Progress Meeting Meeting with SRM to discuss mag locks (including waiting for 45 mins) Read / Reply to e-mails, phone calls (WOKI-03)	2.0 0.5 1.5	1.5 1.5 2.0		
THURSDAY	Office Office Office Office Office & Red Carpark Office	Operatives lateral flow testing Read / Reply to e-mails, phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Read / Reply to e-mails, phone calls (WOKI-03) Mastic evidence photos and updating & Issuing IT&P's Toolbox talk & reporting lateral flow testing	2.0 0.5	0.5 2.0 4.0		
FRIDAY	Office Office Office Office Office & Red Carpark Office	Read / Reply to e-mails, phone calls (WOKI-02) Go through snags, printing off new and signing off completed on Field View Daily Briefing meeting (WOKI-02) Mastic evidence photos and updating & Issuing IT&P's Read / Reply to e-mails, phone calls (WOKI-03)	0.5 1.5 1.5 0.5	0.5		
SATURDAY						
SUNDAY						
TOTAL HOURS						