

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 19/12/21

TIME SHEET

CONTRACT: 25 Cannon Street

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF:

G.Buck

TIME SHEET

CONTRACT:
Moorfields

[illegible]

DOCUMENT REFERENCE:	SIT-FM-009	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS	LAST REVISION DATE:	N/A	
		NEXT REVIEW DATE:	07/02/2014	

REF: WOKI 02 &
WOKI 03

COMPILED BY:
J. WRAY
W/E DATE (SUN):
19.12.2021

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)															
J. WRAY	✓	07:30	12:30	10:30	17:00	10:00	17:00	10:00	17:00	12:00	17:00	/	/	/	/
J. BASQUILLE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)															
K. KULSINSKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	10:30	17:00	/	/	/	/
M. BYTAUTAS	✓	/	/	/	/	/	/	/	/	/	/	/	/	/	AWOL ALL WEEK
S. SINGH BURMI	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Balbir. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	14:30	17:00	/	/	/	/
Pushpinder. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	14:30	17:00	/	/	/	/
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)															
J. WRAY	✓	12:30	17:00	07:30	10:30	07:30	10:00	07:30	10:00	07:30	12:00	/	/	/	17.
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)															
K. KULSINSKAS	✓	/	/	/	/	/	/	/	/	07:30	10:30	/	/	/	/
Balbir. SINGH	✓	/	/	/	/	/	/	/	/	07:30	14:30				
Pushpinder. SINGH	✓	/	/	/	/	/	/	/	/	07:30	14:30	/	/	/	/

Date 13/12/21

OPERATION

Mole Van & Truck ???

3-1-6072

155

Her Ladies Nonsuet Bos Pk

10772

Der (Sav) Mary Bone Hse

REF

2

2

2

 $\frac{1}{2}$

11

TRADE

HOURS WORKED ON OPERATION

TO1
HO1

Joe Dyett

1

2	
---	--

2

 $\frac{1}{2}$

L

11/12

Chanel.

May 24

10

TOTALS

9. (2.)

TYPE OF MACHINE

Im 8.

 $8\frac{1}{2}$

CASE NO 1

 $\frac{1}{2}(1)$

MA 2464

(1)

5ms81-34¹/₂.

CANNE 1 - $\frac{1}{2}(1)$

MARY 4 - (1).

KN1941- (AM). - 3

HCAD 61-6

Heats of (H₂S) - 1.

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 14 / 12 / 21

CONTRACT

OPERATION

Folk Lift
Trs Dec & Con GRS

FMS - LABOUR

LUNE

Dec Harrow Tools

WASH VAN

REF

1 1/2

1 1/2

1/2

3

3

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOUR

JOE DYETT.

1 1/2

1 1/2

1/2

3

3

9 1/2

TOTALS

9.

TYPE OF MACHINE

5MS61

9.

Date 15/12/21

五三

 $9\frac{1}{2}$ **TOTAL
HOUR:**
$$9\frac{1}{2}$$

9.

9.

3msep1

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 16/12/21

CONTRACT

OPERATION

COLL RUBISH P. HAUGH

DEL H.O.

PART TEST
UNLOAD VAN. SOFT SCAFFOLD

DEL SAMPLES.

LUNCH

LOAD VAN DEL HAUGH
TEARD

REF

1 1/2

1 1/2

(4)

1/2

2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

1 1/2

1 1/2

(4)

1/2

2

9 1/2

(AM)

TOTALS

9.

TYPE OF MACHINE

KNIFE (AM)

3.

HEAP 1

6.

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: G.Buck w/c : 13/12/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
MONDAY	MOORFIELDS	SELO DELIVERY	9HRS					
TUESDAY		HOLIDAY						
WEDNESDAY	MOORFIELDS	REVIEW DRAWINGS AND TAKE OFFS	9HRS					
THURSDAY	MOORFILEDS	SELO DELIVERY	9HRS					
FRIDAY	MOORFIELDS	BOOKING DELIVERIES TAKE OFFS	9HRS					
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 13/12/2021					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			CANN01						
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Weekly Paperwork. Keboni capping to stair balustrade location marks.	9						
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Ground floor window boards detail issue, discuss with BAM. Delivery booking.	9						
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Shower screens delivery coordination. Checking new seals to smoke shaft.	9						
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Set up template to install soap system to DDA WC. Level 1-5. 3V delivery coordination.	9						
FRIDAY	25 Cannon Street	Morning Site Walk, Carpenters jobs allocation. Toolbox Talk. Internal building Temperature checks, recordings. Fixings Order (Freeway)	9						
SATURDAY									
SUNDAY									
TOTAL HOURS			45						

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 13-12-21		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI02	WOKI03		
MONDAY	Woking Car park & Hotel	Fitting kickplates, doorclosers and signs 6Hrs Dabs, paperwork and going through works with JW in office 3Hrs		9Hrs		
TUESDAY	Woking Car park & Hotel	Fitting kickplates , doorclosers and signs 6Hrs Dabs, paperwork and going through works with JW in office 3Hrs		9Hrs		
WEDNESDAY	Woking Car park & Hotel	Fitting kickplates, doorclosers , door sets and signs 8Hrs Dabs, paperwork and going through works with JW in office 1Hrs		2Hrs		
THURSDAY	Woking Car park & Hotel	Fitting kickplates, doorclosers and signs 5Hrs Dabs, paperwork and going through works with JW in office 2Hrs . Fitting mag lock mdf packers level 1 stair 3 2Hrs Hotel	2 Hrs	7Hrs		
FRIDAY	Woking Car park & Hotel	Fitting kickplates,doorclosers and signs 5Hrs Replacing damaged drop seal covers and caps in Hotel 4Hrs	4Hrs	5Hrs		
SATURDAY						
SUNDAY						
TOTAL HOURS						

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 19/12/21		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Office – CS Office - HH Office - VSW	Valuation with JRH, revise RCL Programme and issue. Review Door Schedule, download drawings. Teams Meeting with SRM & JRH	2	3	4		
TUESDAY	Site - CS	Go through Memo 19 for mock up level 03 toilets & send actions, EOT locker position review with BAM, Mirror etching size issue with JMS		9			
WEDNESDAY	Office – - HH	JMS meeting minute actions Review Selo Door schedule			8	1	
THURSDAY	Home – HH - VSW ½ Day Holiday	Selo schedule & delivery dates, RFI to McL Enquiry to Fayers	1		3.5	4.5	
FRIDAY	Holiday					9	
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 13/12/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	REPT 01	Mary 012	Woki02
MONDAY	Marylebone house site & Head office	1/Go to Marylebone house to meet Slav and get inducted, show Slav our scope of works 2/ Go from Marylebone house to Head office 3/ Working with Simon on Aldgate tender		6		4	
TUESDAY	Repton Gardens site Head office	1/ Go to Repton Garden to drop off two reception desk top samples 2/ Go to head office and work with Simon on Aldgate tender 3/ Working with Simon on repricing additional BOH wall protection for Woking 4/ Upload JMS drawings onto 4P for Repton Gardens		7	3		
WEDNESDAY	Head Office	1/ Do CM Tender report for Aldgate place 2/ Woking Site Progress report 3/ Reprice BOH Wall protection package for Woking 4/ reply to JMS meeting minutes 5/ Repton Garden Teams meeting	1	6	3		
THURSDAY	Head Office	1/ Repton meeting minutes 2/ Download sample sheets for Repton and issue to JMS 3/ Issue JMS drawing plus TEC data sheet to class O Lacquer for Repton 4/ Emails back and forth to Richard re Woking labour and outstanding works 5/ send Jason BOH protection drawings and BOQ 6/ Issue progress report for woking 7/ Download SI's for Woking and update schedules and issue as necessary 8/Working with Simon on BOH protection reprice	3	4	3		
FRIDAY	Repton Garden site Woking Site	1/ Deliver Oak sample to Repton Gardens 2/ Woking site - walk around site to monitor progress 3/ Issuing JMS drawings for Repton Gardens 4/ Sample schedule for Repton Gardens	6		4		
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav Simonovic w/c : 13/12/21						
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS								
MONDAY	Marylebon House	Remove stair capping from central staircase.	9h.								
TUESDAY	Marylebon House	Remove stair capping from central staircase.	9h.								
WEDNESDAY	Marylebon House	Remove stair capping from central staircase.	9h.								
THURSDAY	Marylebon House	Remove stair capping from central staircase.	9h.								
FRIDAY	Marylebon House	Remove stair capping from central staircase.	9h.								
SATURDAY											
SUNDAY											
TOTAL HOURS											

SITE MANAGER ALLOCATION SHEET			Name: Jason Wray w/c : 13/12/2021			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI 02	WOKI 03	PAUL 01 & 02	
MONDAY	Office	Operatives lateral flow testing & Safety paperwork for SRM	0.5	0.5		
	Office	Time sheets and paperwork etc	1.0	1.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	1.5			
	Office	Daily Briefing meting (WOKI-02)	0.5			
	Office	Go through snags, printing off new and signing off completed on Field View	1.0			
TUESDAY	Export House	Public Toilet Programme meeting with SRM & other sub-contractors		1.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-03)		1.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	2.0			
	Office	Daily Briefing meting (WOKI-02)	0.5			
	Office	Go through snags and sign off on Field View	0.5			
WEDNESDAY	Office & Carpark	Toolbox talk		0.5		
	Office & Carpark	Go through door setting out for DUG09.02		0.5		
	Office & Basement	Go through mag lock locations/issues with SRM		0.5		
	Office	Look into Bump rails etc stored on site		2.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-03)		0.5		
THURSDAY	Office	Read / Reply to e-mails & phone calls (WOKI-02)	2.0			
	Office	Daily Briefing meting (WOKI-02)	0.5			
	Export House	Go through snags and sign off on Field View (car park)		0.5		
	Office	Public Toilets Progress Meeting		1.5		
	Office & Carpark	Checking & updating Monthly report (RCP & PT)		0.5		
FRIDAY	Office	Going through guard rails old/new scope etc		1.0		
	Office	Going through Ironmongery issues		1.0		
	Office	Read / Reply to e-mails, phone calls (WOKI-03)		2.0		
	Office	Operatives lateral flow testing	1.5	0.5		
	Office	Read / Reply to e-mails, phone calls (WOKI-02)	0.5			
SATURDAY	Office	Signing off snags on field view	0.5			
	Office	Daily Briefing meting (WOKI-02)		2.0		
	Office & Public Toilets	Going through issues with the Baby Feed Corian top with Ideal Surfaces		2.0		
	Red Carpark & Public Toilets	Read / Reply to e-mails, phone calls (WOKI-03)		1.0		
	Office & Red Carpark	Walking site checking progress and carpenter's work		1.0		
SUNDAY	Office & Red Carpark	Going through Mastic evidence photos and updating IT&P's		1.0		
	Office	Toolbox talk & reporting lateral flow testing	0.5			
	Office	Safety paperwork for SRM	0.5	0.5		
	Office	Read / Reply to e-mails, phone calls (WOKI-02)	1.0			
	Office	Go through snags, printing off new and signing off completed on Field View	0.5			
TOTAL HOURS	Office	Daily Briefing meting (WOKI-02)	0.5			
	Office	Progress report for SRM	1.0			
	Green Carpark	Going through mag lock issues with K.Fowler of SRM		1.0		
	Public Toilets & Red Carpark	Walking round site with D.S going through progress & quality		1.0		
	Office	Read / Reply to e-mails, phone calls (WOKI-03)		1.0		
TOTAL HOURS	Off Site	Having Covid booster jab	0.5	0.5		