

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 24/01/2022					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			CANN01						
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM.	9						
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Addendum Order to JMS. Delivery booking.	9						
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Toolbox Talk. Mirror and fluted glass panels inspection. Safety Meeting with BAM Mirrors delivery, coordination, inspection.	9						
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Mass Concrete Ground floor sinks inspection. Construction Site Health and Safety Inspection.	9						
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Organise and send back 3V D handles to install extra fixing point. Formwork work inspection, report.	9						
SATURDAY									
SUNDAY									
TOTAL HOURS									

 RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 14-01-22			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI02	WOKI03			
MONDAY	Woking Car park & Hotel	Fitting bump rails in basement		9Hrs			
TUESDAY	Woking Car park & Hotel						
WEDNESDAY	Woking Car park	Fitting bump rails in basement		9Hrs			
THURSDAY	Woking Car park	Fitting bump rails in basement		9Hrs			
FRIDAY	Woking Car park	Fitting bump rails in basement		9Hrs			
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 30/01/22		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Home – HH Home - CS	Window board take off & addendum Mirror box dali driver enquiry, Mass leak issue		3	6		
TUESDAY	Office – HH	Prep for Internals Make delivery schedule & issue to all	1	2	5		1
WEDNESDAY	Office – Office – HH Office - CS	Internals IFC assessment with CW Fields Issue Rev 05 Master Key Schedule	1	3½	3½		1
THURSDAY	Site – CS - HH	Pull handle issue, mag lock issue, site walk Site induction, vanity stone lead-in with Superior Stone		6	3		
FRIDAY	Site – CS - HH - VSW	Mag lock addendum, progress report Upload JMS vanity unit drawings & submit to MCL e-mails to 3V & Shadbolt for off set hinge	1	5	3		
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 24/01/2022				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI03	HEAD01	REPT 01	Mary 01?	Woki02	
MONDAY	Head Office	1/ print off Washroom's specs and drawings ready for meeting for Marylebone House & Aldgate and check their quote is compliant with design documents 2/ Do my times 3/ Issue sample documents to Repton Gardens -Mirror & T&G wall panel 4/ Download JMS approved Repton Gardens and issued plus adjust schedules		8	2			
TUESDAY	Repton Garden site New bond Street site Woking Site	1/ Meet up with McLaren to discuss installation programme 2/ Go to Bond Street site to look a reception door that hard to open for Osborne 3/ Go to Woking site & work on BOH protection & set up site survey for Kerbs with A-Safe Downloading and issuing JMS commented drawings for Repton Marylebone house – sort skirting sizes our for JMS & check Fields quote Send 3V details and request quote for 150 Aldersgate	3	4	3			
WEDNESDAY	Head Office	1/Do programme for Repton based on discussion with McLaren 2/ Teams meeting Repton 3/ Sort on snags on New Bond Street and arrange labour 4/Print off new drawings and schedules for 150 Aldersgate and go through details and check against original documents 5/ Emails and phone calls etc		6	4			
THURSDAY	Head Office	1/ Working on Aldgate tender with Simon 2/Working on Space house tender with Simon 3/send enquiry to AW Jefferies for Marylebone stairs tender		10				
FRIDAY	Working from home On Aldersgate tender	1/ Aldersgate doors – mark up changes and do comparison between old and revised drawings and schedules 2/ Woking and Repton Garden monthly reports		10				
SATURDAY								
SUNDAY								
TOTAL HOURS								



RAPHAEL
CONTRACTING LTD
Raphael House, 123 Roebuck Road Tel: 020 8391
9100
Chessington, Surrey KT9 1EU
www.raphaelcontracting.com

SITE MANAGER ALLOCATION SHEET

Name: J. Wray.
w/c : 24/01/2022

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			WOKI 02	WOKI 03		
MONDAY	Office	Operatives lateral flow testing & Daily briefing	1.0			
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5			
	Office	Supervising carps snagging in hotel	0.5			
	Office	Daily Briefing meeting (WOKI-02)	0.5			
	Office	Time sheets and paperwork etc	0.5			
	Red Carpark Ground to L11	Supervising carps in Carpark fitting final fix ironmongery	0.5			
	Tower Basement	Supervising carp fitting wall guard rail	0.5			
	Red Carpark	Supervising operatives installing PVC Skirting	0.5			
	Red Carpark Ground to L11	Supervising carp fitting door thresholds	0.5			
	Public Toilets	Supervising Formwork doing remedials	0.5			
TUESDAY	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	1.5			
	Office	Daily Briefing meeting (WOKI-02)	0.5			
	Office	Toolbox Talk	0.5			
	Office	Going through snags on Field View	0.5			
	Red Carpark Ground to L11	Supervising carps in Carpark fitting final fix ironmongery	1.0			
	Carpark Upper Ground	Supervising carps in Carpark fitting MDF linings	1.0			
	Public Toilets	Supervising Formwork doing remedials	1.0			
	Carpark Grnd & Upper Grnd	Going through additional MDF linings with W/L of SRM	1.0			
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	1.5			
	Office	Daily Briefing meeting (WOKI-02)	0.5			
WEDNESDAY	Office	Going through Level 1 & Supervising carps fitting wall guard rail	0.5			
	Tower Basement & L1	Going through Grab Rails with SRM	1.5			
	Public Toilets	Supervising carps in Carpark fitting MDF linings	1.5			
	Carpark Upper Ground	Supervising carps in Carpark fitting new packers & architraves	0.5			
	Carpark Ground floor	Supervising Formwork doing remedials	1.0			
	Public Toilets	Public Toilets Progress Meeting	1.5			
	Export House	Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets	1.5			
	Office	Daily Briefing meeting (WOKI-02)	0.5			
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5			
	Office	Operatives lateral flow testing & Toolbox talk	1.0			
THURSDAY	Office	Supervising carps fitting wall guard rail	1.0			
	Tower Basement & L1	Supervising carps in Carpark fitting new packers & architraves	1.0			
	Carpark GF & UGF	Supervising Joe mastic & fixings to Selo door thresholds	1.0			
	Carpark GF & UGF	Supervising Formwork doing remedials	1.0			
	Public Toilets	Going through issues with IPS and toilet pans & reporting findings	1.5			
	Public Toilets & Office	Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets	1.5			
	Office	H&S paperwork for SRM & reporting lateral flow testing	1.0			
	Office	Daily Briefing meeting (WOKI-02)	0.5			
	Tower Basement & L1	Supervising carps fitting wall guard rail	0.5			
	Carpark GF & UGF	Supervising carps in Carpark fitting new packers & architraves	1.5			
FRIDAY	Office	Supervising Formwork doing remedials	1.0			
	Public Toilets	Measuring Kerbs with Hay Barnett of A Safe	1.0			
	Tower Basement	Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets	2.0			
	Office		1.5			
SATURDAY						
SUNDAY						
TOTAL HOURS						

REF: Daywork

COMPILED BY: A. Kulsinskas
 W/E DATE (SUN): 30/01/22

TIME SHEET

CONTRACT: 25 Cannon Street

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
A. Kulsinskas ✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
A. Lidzius ✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
B. Ramchande ✓	07:30	14:00	07:30	14:00	07:30	14:00	07:30	17:00	07:30	14:00					Mond., Tues., Wed. and Fri. afternoon Moorfields
K. O'Malley ✓	07:30	14:00	07:30	14:00	07:30	14:00	07:30	17:00	07:30	14:00					Mond., Tues., Wed. and Fri. afternoon Moorfields
R. Rama ✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
A. Statts ✓	OFF		07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
R. Canacrai ✓	OFF		07:30	17:00	07:30	17:00	07:30	17:00	OFF						
V. Baliulevicius ✓ <i>(Snooze)</i>							07:30	17:00	07:30	17:00					

at 12 hrs.

REF: WOKI 02 &
WOKI 03

COMPILED BY:
J. WRAY

W/E DATE (SUN):
23.01.2022

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - PAYE)															
J. WRAY	✓	10:30	17:00	10:00	08:00	17:00	08:00	17:00	08:00	17:00	/	/	/	/	
J. BASQUILLE	✓	07:30	17:00	07:30	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
J. SMITH	✓	07:30	12:00	07:30	13:30	07:30	07:30	17:00	07:30	13:00	/	/	/	/	Mon, Tue, Wed & Fri afternoon at Moorfield - 16.
Red Carpark & Public Toilets - Working - WOKI 03 - (RCL - CIS)															
K. KULSINKAS	✓	07:30	17:00	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Price Work 4 days off 1 day
M. BYTAUTAS	✓	09:30	17:00	07:30	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
S. SINGH BURMI	✓	07:30	17:00	07:30	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Balbir. SINGH	✓	07:30	17:00	07:30	/	/	/	/	/	/	/	/	/	/	
Pushpinder. SINGH	✓	07:30	17:00	07:30	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Hilton Hotel Working - WOKI 03 - (Formwise)															
P. JAWORSKI		07:30	14:00	08:00	15:00	07:30	12:00	07:30	15:00	07:30	/	/	/	/	
J. KARDYNAL		07:30	14:00	08:00	15:00	07:30	12:00	07:30	15:00	07:30	/	/	/	/	
Hilton Hotel Working - WOKI 02 - (RCL - PAYE)															
J. WRAY	✓	07:30	10:30	07:30	10:00	07:30	08:00	07:30	08:00	07:30	/	/	/	/	7.
Hilton Hotel Working - WOKI 02 - (RCL - CIS)															
M. BYTAUTAS	✓	07:30	09:30	/	/	/	/	/	/	/	/	/	/	/	

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 25/1/22

CONTRACT

OPERATION

coll H.O. Sample Rep-Car.

Der Ketten Gds.

Der Knisttsbeide

Lunch

Der Cannon st.

Der Moorfields.

REF

1 1/2

2

1 1/2

1/2

3

1

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOUR

JOE DYETT

1 1/2

2

1 1/2

1/2

3

1

9 1/2

Rep-1

Knico 2

Cannon 1

Moor 2

TOTALS

9.

TYPE OF MACHINE

Rep-1 - 3 1/2.

Knico 2 - 1 1/2

Cannon 1 - 3.

Moor 2 - 1

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 26/1/22

CONTRACT

OPERATION

TRUCK LOAD - ON LEAD VAN.

DEC CANNON ST.

H.O. COLL TOOLS (WORKING)

LUNCH

DEC HILTON WORKING.

REF

2½

3

2

½

2½

10½

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

2½

3

2

½

2½

10½

10

TOTALS

9(1)

TYPE OF MACHINE

JMS81

4½(1)

WOK143

4½

CONTRACT

OPERATION

CLEAN VAN.

LUNCH

CATCH UP ON PAPER WORK

REF

5

1/2

4

9

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TO
HO

Joe Dyer

5

1/2

4

9

5mscl

TOTALS

9

TYPE OF MACHINE

5mscl

9

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 28/1/22

CONTRACT

OPERATION

JTS UNLOAD - LOAD VAN.

LUNCH

DEL H.O.

REF

4 1/2

1/2

4 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

JOE DYETI

4 1/2

1/2

4 1/2

TOTALS

9.

TYPE OF MACHINE

Jmsd

9.

[illegible]