



Daywork

COMPILED BY: A. Kulsinkas
W/E DATE (SUN): 06/02/22

CONTRACT: 25 Cannon Street

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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REF:

COMPILED BY:
Slav Simonovic

W/E DATE (SUN) :
06/02/2022

TIME SHEET

LORD'S C&E

CONTRACT:

[illegible]

DOCUMENT REFERENCE:	SIT-FM-009	CREATION DATE:	07/02/2013	Page 1 of 1
DOCUMENT OWNER:	DAS	VERSION NO:	1.0	
		LAST REVISION DATE:	N/A	
		NEXT REVIEW DATE:	07/02/2014	

REF: WOKI 02 &
WOKI 03

TIME SHEET

COMPILED BY:
J. WRAY

W/E DATE (SUN):
06.02.2022

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)																
	✓	07:30	15:00	08:30	17:00	08:30	17:00	08:30	17:00	11:30	17:00	/	/	/	/	
	✓	/	/	/	/	/	/	/	/	/	/	/	/	/	/	College all week
	✓	07:30	13:30	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Mon afternoon at Moorfield
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)																
	✓	11:00	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	Mon AM @ Bond Street Price Work Wed to Fri
	✓	11:00	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	Mon AM @ Bond Street
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	
	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	14:00	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)																
	✓	15:00	17:00	07:30	08:30	07:30	08:30	07:30	08:30	07:30	11:30	/	/	/	/	9.
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)																
Hilton Hotel Woking - WOKI 02 - (RCL - CIS)																
</																

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 31/1/22

CONTRACT

OPERATION

DEL - KNIGHTSBRIDGE 02.

CON - CANNON ST.

LUNCH

CON + DEL H.O.

REF

3 1/2

3 1/2

1/2

2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

JOE DYETI

3 1/2

3 1/2

1/2

2

9 1/2

TOTALS

TYPE OF MACHINE

KNIG02.

3 1/2

CANN01

5 1/2

KNIG02 - 4 1/2

CANN01 - 5 1/2

JMS01 - 30 (2)

HEAD01 - 5

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 1/2/22

CONTRACT

OPERATION

TRUS UNLEAD - LOAD VAN

DEL - CONTROL (NOTES)

LUNCH

COLLECT SCAFFOLD H.W.
(NOT HOME)

REF

3

4 1/2

1/2

1 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

for JYETT

3

4 1/2

1/2

1 1/2

TOTALS

TYPE OF MACHINE

Jmsol

7 1/2

HON-DEP1

1 1/2

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 2/2/22

CONTRACT

OPERATION

UNLOAD - LOAD VAN JWS
correct scaffold H.W.
cell PACE LACQUER.
cell H.O.
Lumen
Der KNIGTSBLADE
Der Cann St.

REF

2 1 1/2 2 1 1/2 2 1 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TO
HO

Joe Dyett

2 1 1/2 2 1 1/2 2 1 1/2

10 1/2

knicker

TOTALS

TYPE OF MACHINE

KNICPZ

HEADSP1

JMSF1

1

1 1/2

6 1/2

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 3/2/22

CONTRACT

OPERATION

UNLOAD - LOAD VAN INS

DEL APPEX (HUNGERFORD)

LUNCH

HARROW TOWNS

KEY MOB
HEAD OFFICE SAMPLE

WORKING DEL + COL

REF

3 1/2

3 1/2

1/2

1 1/2

1/2

1

10 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

3 1/2

3 1/2

1/2

1 1/2

1/2

1

10 1/2

10 1/2

TOTALS

TYPE OF MACHINE

HEADZEP1

2

Jmspl-

7(1)

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 4/2/22

CONTRACT

OPERATION

JMS - Load Van.
DEL KNIGHTSBIDGE
LUNCH
DEL Cannon St
DEL Moorefield

CHECK
No.

NAME

REF

3

3

1/2

2

1

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer -

3

3

1/2

2

1

9 1/2

TOTALS

TYPE OF MACHINE

Jmspl

9.

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 31/01/2022				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			CANN01					
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM.	9					
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. BAM SI-52 discuss works and order material. Delivery booking.	9					
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Toolbox Talk. Door to Female Changing room. Issue with openings. BAM SI-52 discuss steps position with BAM.	9					
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Doors to Café WC. Issue with panels. Request for SI. Site walk with BAM.	9					
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. DDA WC hand rails set out. SI-55. Discuss with carpenters works. Delivery coordination.	9					
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 31-01-22	
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS		
			WOKI02	WOKI03	
MONDAY	Woking Car park & Hotel	Bond st. Adjusting reception door 3Hrs Going through works in office with J.W and after on site with carpenters 4Hrs Paperwork , DABS, Ordering materials 2Hrs		9Hrs	
TUESDAY	Woking Car park & Hotel	Going through works in office with J.W and after on site with carpenters 3Hrs Paperwork , DABS, Ordering materials 2Hrs Snagging in car park 4Hrs		9Hrs	
WEDNESDAY	Woking Car park	Fitting bump rails in basement		9Hrs	
THURSDAY	Woking Car park	Fitting bump rails in basement		9Hrs	
FRIDAY	Woking Car park	Fitting bump rails in basement		9Hrs	
SATURDAY	Woking Car park	S.I by SRM to work Saturday . Working on stair 1 doors .		6Hrs	
SUNDAY					
TOTAL HOURS					

Raphael Contracting Ltd Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 06/02/22			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03
MONDAY	Home – HH Home – CS Home – VSW Home – Internal actions	Check & return CW Field assessment details, start skirting take off Progress report e-mail to Gensler regarding the use of cranked hinges	1	2	5		
TUESDAY	Office – HH Site - CS	Superior stone lead-in and chase payment. Continue with skirting take off Deliver paper towel dispensers		4	5		
WEDNESDAY	Site – CS - HH	Go through Key suiting schedule with BAM & BGY. Chase Fields for intumescent recipes, chase MCL for vanity drawings		7	2		
THURSDAY	1 st Aid Course					9	
FRIDAY	1 st Aid Course					9	
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 31/01/2022			
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	REPT 01	Mary 01?	Woki02
MONDAY	Head Office	1/ Aldgate do comparisons on BOQ revisions 2/ Do comparisons between Washroom and Formwise quotes re Marylebone house 3/ do times 4/ Fill in Marylebone house RCL door tender schedule for Simon		10			
TUESDAY	Off work			Hols			
WEDNESDAY	Head Office	1/ Fill in Marylebone house RCL door tender schedule for Simon 2/ arrange site visit to Palace Yard 3/ Bits on Repton Gardens 4/ Download and print off emails and drawings for additional works on Woking Hotel		8	1		1
THURSDAY	Head Office	1/ Fill in Marylebone house RCL door tender schedule for Simon 2/ Print off and file tender documents and drawings for Rushworth Street tender 3/ looking at the post contract works for Hilton Hotel for James Woking project 4/ arranging collection of stairs capping from Marylebone house		10			
FRIDAY	Woking Site	1/ Walk around site with Jason and measure all areas for post contract works 2/ Walk around site with Jason looking at progress in car park (doors) Public WC & BOH wall protection 3/ Start O&M for Repton Gardens 4/ send out enquiries for Rushworth Street tender	2	3 1/2	2		2 1/2
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Slav Simonovic w/c : 31/01/22						
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS								
			LORD02								
MONDAY											
TUESDAY											
WEDNESDAY											
THURSDAY	Lord's	Snagging to door sets No: DR.00.01, DR.00.02, DR.01.04, DR02.59, DR.02.43, DR03.09	9h.								
FRIDAY											
SATURDAY											
SUNDAY											
			TOTAL HOURS								

Raphael Contracting Ltd Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 31/01/2022	
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS		
			WOKI 02	WOKI 03	
MONDAY	Office	Operatives lateral flow testing & Daily briefing	0.5		
	Hotel L6 to L20	Read / Reply to e-mails & phone calls (WOKI-02)	0.5	0.5	
	Office	Supervising snagging in hotel and signing off on Field view	0.5		
	Office	Daily Briefing meeting (WOKI-02)			
	Office	Time sheets and paperwork etc		1.5	
	Tower Basement & L1	Supervising carps fitting wall guard rail		1.0	
TUESDAY	Carpark GF & UGF	Supervising carps in Carpark fitting new packers & architraves		1.0	
	Public Toilets	Supervising operatives installing Trough splash backs		1.0	
	Office	Updating Progress report for D.5		0.5	
	Office & Delivery point	Collecting delivery of fixings from Freeway		0.5	
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets		1.0	
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
WEDNESDAY	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Office	Toolbox Talk	0.5		
	Tower Basement & L1	Supervising carps fitting wall guard rail		0.5	
	Red Carpark GF	Supervising carps in Carpark fitting new packers & architraves		0.5	
	Red Carpark GF	Supervising carps in trimming doors and taking moisture readings		0.5	
	Public Toilets	Supervising operatives installing Trough splash backs		0.5	
	Service yard	Dealing with Gradus delivery		1.0	
	All of site & Office	Walking through site with Rachel Widows doing a H&S inspection		1.0	
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets		2.0	
	Office	Read / Reply to e-mails, phone calls (WOKI-02)	0.5		
	Office	Daily Briefing meeting (WOKI 02)	0.5		
	THURSDAY	Tower Basement & L1	Measuring through Level 1 & Supervising carps fitting wall guard rail		1.0
Red Carpark GF		Supervising carps in Carpark fitting new packers & architraves		1.0	
Red Carpark GF		Supervising carps in trimming doors		1.0	
Red Carpark All Levels		Taking Moisture readings of doors in Core 1		1.0	
Public Toilets		Supervising operatives installing fixtures & Grab rails		1.0	
Export House		Public Toilets Progress Meeting		1.5	
Office		Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets		1.5	
Office		Daily Briefing meeting (WOKI 02)	0.5		
Office		Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
Office		Operatives lateral flow testing & Toolbox talk		1.0	
Office		Supervising carps fitting wall guard rail		1.0	
FRIDAY		Green Carpark Level 1	Supervising carps re-fitting skirting core 3 Level 1		1.0
	Public Toilets	Supervising operatives installing Grab rails		1.0	
	Public Toilets	Supervising operatives re-fitting IPS Panels		1.0	
	Office	Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets		1.5	
	Office	Going through drawings and info for D.5 for post PC works		1.5	
	Office	H&S paperwork for SRM & reporting lateral flow testing	0.5		
	Office	Daily Briefing meeting (WOKI 02)	0.5		
	Hotel Ground to L22	Going through post PC works with D.5	2.5		
	Office	Updating and issuing Hotel progress report	0.5		
	Tower Basement & L1	Supervising carps fitting wall guard rail		1.0	
	Public Toilets	Supervising operatives installing Grab rails		0.5	
	SATURDAY	Public Toilets	Supervising operatives re-fitting IPS Panels		0.5
Office		Booking deliveries & ordering materials		0.5	
SUNDAY		Read / Reply to e-mails, phone calls (WOKI-03) & Allocation sheets		1.5	
TOTAL HOURS					