



TIME SHEET

[illegible]

COMPILED BY: A. Kulsinskas
W/E DATE (SUN): 27/02/22

TIME SHEET

CONTRACT: 25 Cannon Street

[illegible]

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO:	1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014
--	-------------------	-------------	-----	--	---------------------------------

REF: WOKI 02 &
WOKI 03

COMPILED BY:
J. WRAY

W/E DATE (SUN):
27.02.2022

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)															
J. WRAY	✓	10:30	17:00	09:30	17:00	08:30	17:00	08:30	17:00	08:30	17:00	/	/	/	/
J. BASQUILLE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)															
K. KULINSKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	Price work Mon & Wed to Fri
M. BYTAUTAS	✓	/	/	/	/	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
S. SINGH BURMI	✓	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Balbir. SINGH	✓	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Pushpinder. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/
Red Carpark & Public Toilets - Woking - WOKI 03 - (Formwise)															
P. JAWORSKI		/	/	/	/	08:00	12:30	/	/	/	/	/	/	/	/
J. KARDYNAL		/	/	/	/	08:00	12:30	/	/	/	/	/	/	/	/
Red Carpark & Public Toilets - Woking - WOKI 03 - (Astorbannerman)															
T. LUFF	✓	/	/	/	/	/	/	/	/	08:30	11:30	/	/	/	/
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)															
J. WRAY	✓	07:30	10:30	07:30	09:30	07:30	08:30	07:30	08:30	07:30	08:30	/	/	/	/

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 21/2/22

CONTRACT

OPERATION

Tru - Load Van.

Harrow tools -

W.H.

Der H.O.

REF

3

3

1/2

3

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYER

3

3

1/2

3

9 1/2

TOTALS

9

TYPE OF MACHINE

Jmspl.

6

Hoxpl.

3

HOLS - 9 / JMSPL - 28 / CANNED - 5(1)

Hoxpl - 3

[illegible]

DAILY ALLOCATION SHEET

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 21/02/2022	
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS			
			CANN01			
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM.	9			
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Lockers delivery, coordination. Check mirror boxes before closing. Check door opening before door sets install. EOT	9			
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Discuss with BAM reception steps position. Delivery, coordination. Ladder frame positioning to EOT.	9			
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Ground floor receptions steps issue discuss with BAM. Materials Orders. Toolbox Talk	9			
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Door set DG-03 setting out. SI-61 check and finish. Formvise works in the EOT check. Sinks to EOT issue discuss with MALA, BAM	9			
SATURDAY						
SUNDAY						
TOTAL HOURS						

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Kes Kulsinskas w/c : 21-02-22			
		COST HEADINGS / HOURS					
DAY		SITE/LOCATION	TASK	WOKI02	WOKI03		
MONDAY		Woking Car park & Hotel	Fitting rubber bump rails in basement bin store area.		9Hrs		
TUESDAY		Woking Car park & Hotel	Going through works with carpenters on site and checking they works, DABS meeting, emails, ordering materials and going throw works in office with JW.		9Hrs		
WEDNESDAY		Woking Car park	Fitting rubber bump rails in basement bin store area.		9Hrs		
THURSDAY		Woking Car park	Fitting rubber bump rails in basement bin store area.		9Hrs		
FRIDAY		Woking Car park	Fitting rubber bump rails in basement bin store area.		9Hrs		
SATURDAY							
SUNDAY							
TOTAL HOURS							

RAPHAE CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET			Name: Mark Robinson w/e: 27/02/22		
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03	
MONDAY	Office – H/O HH	RCL & JMS monthly actions Vanity unit tops handing		1	8			
TUESDAY	Site – CS HH VSW	Review Status B Master Key Schedule & Issue, review MJ Glazing RAMS Ironmongery reference schedule & issue Advise BOH mirrors to SRM for replacement	1	7	1			
WEDNESDAY	Office – CS HH	Stair string issue & drawings, ambulant wc grab rail issues Start RCL programme		7	2			
THURSDAY	Site - CS	Review & return 3V schedules, no good. Upload 3v schedules, Mass EOT trough issue		9				
FRIDAY	Office & site - CS	Teams meeting with Mass then to site		9				
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders		w/c: Monday 21/02/2022	
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI03	HEAD01	REPT 01	Mary 01?	Woki02
MONDAY	Head Office	1/ Do times, and check emails 2/ Enter RCL labour rates onto Marylebone House joinery schedule for Simon 3/ Aldgate tender – check joinery items quantities in apartments 4/ Rushworth CM tender report 5/ Look at Post contract work -Woking with James		10			
TUESDAY	Head office	1/ Download JMS commented drawing from 4P print and file, Also issue JMS new drawings 2/ Working on Aldgate place tender with Simon		10			
WEDNESDAY	Head office	1/ Working on Aldgate place tender for Simon checking all bathroom fixture and fitting quantities 2/ Send our enquiries for post contract works for Woking to 3V & Norseal		10			
THURSDAY	Head Office	1/ updating monthly site reports for both Repton & Woking 2/ Download JMS commented drawings and update schedules 3/ Working on Aldgate with Simon		10			
FRIDAY	Repton Gardens site Woking site	1/ Site survey available areas at Repton Gardens site, do report and issue to JMS together with marked up photos 2/ Check progress on woking site & work from site office	4		6		
SATURDAY							
SUNDAY							
TOTAL HOURS							

SITE MANAGER ALLOCATION SHEET

Name: Jason Wray
w/c : 21/02/2022

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS		
			WOKI 02	WOKI 03	
MONDAY	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Office	Update and Issue Hotel Progress report	0.5		
	Office	Time sheets and paperwork etc	0.5	1.0	
	Office	H&S paperwork for SRM	0.5	0.5	
	Office	Operatives lateral flow testing & Daily briefing	0.5	0.5	
TUESDAY	Basement Ground & L1	Supervising carps fitting wall guard rail	1.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	2.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Hotel Ground floor	Measuring DB enclosures for D.Sanders (post PC works)	1.0		
	Office	Operatives lateral flow testing & Toolbox Talk	0.5		
WEDNESDAY	Office	Going through Wall & Corner guards with Kes for GCP	1.0		
	Ground & L1	Supervising carps fitting wall guard rail	1.0		
	Silver corridor	Supervising carps doing door refurb works	1.0		
	Public Toilets	Going through Fixtures & Fittings with SRM	1.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	2.5		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
THURSDAY	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Office	Operatives lateral flow testing	0.5		
	Basement Ground & L1	Supervising carps fitting wall guard rail	0.5		
	Silver corridor	Supervising carps doing door refurb works (SI 24)	1.5		
	Public Toilets	Supervising carp fitting last of fixtures & Fittings	1.0		
	Public Toilets	Supervising carp drilling holes in IPS framework (SI 33)	1.0		
FRIDAY	Export House	Public Toilets Progress Meeting	1.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	2.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Ground & L1	Operatives lateral flow testing & Toolbox Talk	1.0		
	Silver corridor	Supervising carps fitting wall guard rail	1.0		
SATURDAY	Red Carpark	Supervising carps doing door refurb works (SI 24)	1.0		
	Office	Supervising carp fitting Mag Locks (SI 28)	0.5		
	Service Yard	Going through Apprentice paperwork with Jon	0.5		
	Office	Sorting out & unloading door delivery	1.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	3.0		
	Office	Read / Reply to e-mails & phone calls (WOKI-02)	0.5		
SUNDAY	Office	Daily Briefing meeting (WOKI-02)	0.5		
	Public Toilets	Going through fixtures & fitting issues with SRM & Astorbannerman	1.0		
	Office	lateral flow testing Report	0.5		
	Basement, Ground & L1	Supervising carps fitting wall guard rail	1.0		
	Silver corridor	Supervising carps doing door refurb works (SI 24)	0.5		
	Public Toilets	Supervising carp Fitting last of PT fixtures & fittings	0.5		
TOTAL HOURS					