

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Auris Kulsinskas w/c : 07/03/2022					
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			CANN01						
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM.	9						
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Skirting to Ground floor , bike area- carpenters set up. Snag lists.	9						
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Sinks and filter units to towel units setup. Mirror units to Lift Lobby settings and measurements. Toolbox Talk	9						
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Ironmongery to basement check. D- handles to ambulant toilets. Marking.	9						
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Ground floor window boards to North side. Details, setup. Ground floor fire mastic check to frames. Basement doors and frames inspection.	9						
SATURDAY									
SUNDAY									
TOTAL HOURS									

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com			SITE MANAGER ALLOCATION SHEET			Name: Kes Kulsinskas w/c : 07-03-22					
DAY		SITE/LOCATION	TASK	COST HEADINGS / HOURS							
				WOKI02	WOKI03						
MONDAY		Woking Car park & Hotel	Snagging		9Hrs						
TUESDAY		Woking Car park & Hotel	Fitting bump rails in basement		9Hrs						
WEDNESDAY		Woking Car park	Fitting bump rails in basement		9Hrs						
THURSDAY		Woking Car park	Fitting bump rails in basement		9Hrs						
FRIDAY		Woking Car park	Going through works on site with carpenters and in office with D.S. Emails, paperwork, ordering materials , DAB meeting.		9Hrs						
SATURDAY		Woking Car park									
SUNDAY											
			TOTAL HOURS								

RAPHAEEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Cheshington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: Mark Robinson w/e: 13/03/22				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03	
MONDAY	Holiday							
TUESDAY	Office – CS HH VSW	Catching up on e-mails Catching up on e-mails Catching up on e-mails	2	4	3			
WEDNESDAY	Office - CS	Catch up on e-mails, pre formwise review, formwise meeting, revise door schedule and issue		9				
THURSDAY	Site – CS HH	Mass EOT issues, Formwise locker issues Check off CWF doors and return, reply to ironmongery queries		5	4			
FRIDAY	Office – CS HH	Upload Rev 06 Ironmongery Schedule, look for sinks, Enquiry to Amwell		7	2			
SATURDAY								
SUNDAY								
TOTAL HOURS								

RAPHAEL CONTRACTING LTD Raphael House, 123 Roebuck Road Tel: 020 8391 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com		SITE MANAGER ALLOCATION SHEET		Name: D Sanders w/c: Monday 02/03/2022				
DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI03	HEAD01	REPT 01	Mary 01?	Lords	
MONDAY	Head Office	1/ Do times, and check emails 2/ MBH teams meeting and working on tender with Simon 3/		10				
TUESDAY	Working from Home	1/ Do take off for planter's labour and materials for Marylebone house 2/ Download and issue new drawings to JMS for Repton Gardens & update schedules 3/ Issue JMS drawings on 4P for Repton Gardens and TEC Sub for Doors		7	3			
WEDNESDAY	Head Office	1/ Repton Gardens, marking up drawing for McLaren showing pattress positions and issue 2/ Marylebone house planters & sash windows with Simon 3/ Set up site tender file for Westbury hotel and look through drawings		8	2			
THURSDAY	Head Office	1/ Enter Fields & Shadbolt's prices in Simon's tender pricing schedule for Marylebone House 2/ working on Marylebone house tender with Simon		10				
FRIDAY	Repton Garden	1/ visit Repton Gardens site to take measurements for JMS to manufacture joinery & issue information to JMS 2/ Visit Woking site walk around site and work from site office	5		5			
SATURDAY								
SUNDAY								
TOTAL HOURS								

PC RAPHAEL CONTRACTING LTD 9100 Chessington, Surrey KT9 1EU www.raphaelcontracting.com Raphael House, 123 Roebuck Road Tel: 020 8391		SITE MANAGER ALLOCATION SHEET		Name: Jason Wray w/c : 07/03/2022							
DAY		SITE/LOCATION		TASK		COST HEADINGS / HOURS					
						WOKI 02		WOKI 03			
MONDAY		Office Office Hotel L1 to L20 Office Office Public Toilets Office Public Toilets Red Carpark Basement & L1 Office		Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Supervising carps doing snagging Time sheets and paperwork etc Going through & signing off snags on Fieldview Going through Damage with Magic Man Operatives lateral flow testing & Daily briefing Supervising carps doing snagging Supervising carps doing snagging Supervising operatives moving materials Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets		0.5 0.5 0.5 0.5 1.0 1.0 1.0 0.5 0.5 0.5 0.5 1.5		1.0 1.0 1.0 0.5 0.5 0.5 1.5			
TUESDAY		Office Office Hotel Stair Levels 9 to 20 Office Office Tower 2 - L4 Public Toilets Office Office Public Toilets		Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Supervising carps snagging doors Going through & signing off snags on Fieldview Toolbox Talk & Lateral flow tests for Formwise Supervising carps fitting wall guard rail Supervising Formwise doing remedial works Sorting out Elite delivery Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets Going through issues with Ben Gibbon of Formwise		0.5 0.5 1.0 0.5		0.5 0.5 1.0 1.0 1.0 0.5 2.0 1.0			
WEDNESDAY		Office Office Hotel L 12 to 16 Office Basement & L 3 & 4 Tower 2 Red Carpark G & UG Green Car Park Office Office		Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Supervising carps snagging door gaps to corridor pivot doors Going through Hotel Post PC Works programme Supervising carps fitting wall guard rail Supervising carps snagging door gaps Supervising carp fitting PVC skirting & corner guards Producing an outstanding works list Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets		0.5 0.5 1.0 1.0 1.0 1.0 1.0 2.0		1.0 1.0 1.0 1.0 1.0 2.0			
THURSDAY		Office Office Office Office Basement & Level 3 Green Carpark Public Toilets Office Office		Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Going through & signing off snags on Fieldview Operatives lateral flow testing & Toolbox Talk Supervising carps fitting wall guard rail Supervising carp fitting PVC Skirting Supervising carp fitting coat hooks Updating outstanding works list for D.S inc dates Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets		0.5 0.5 0.5		1.0 1.5 1.0 1.0 0.5 2.5			
FRIDAY		HOL		HOL							
SATURDAY											
SUNDAY											
TOTAL HOURS											

REF: WOKI 02 &
WOKI 03

COMPILED BY:
J. WRAY

W/E DATE (SUN):
13.03.2022

TIME SHEET

CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

NAME		MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT			
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)																
✓	J. WRAY	10:00	17:00	10:00	17:00	10:30	17:00	09:00	17:00	HOL	HOL	/	/	/	/	
✓	J. SMITH	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
✓	J. BASIQUILLE	/	/	/	/	/	/	/	/	/	/	/	/	/	/	College all week
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)																
✓	K. KULSTINSKAS	09:30	17:00	07:30	12:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	Price work Wed & Thur
✓	M. BYTAUTAS	07:30	12:00	/	/	07:30	10:00	07:30	17:00	07:30	17:00	/	/	/	/	25
✓	S. SINGH BURMI	/	/	07:30	12:00	07:30	10:00	07:30	17:00	07:30	17:00	/	/	/	/	
✓	Balbir. SINGH	07:30	17:00	07:30	12:00	07:30	17:00	07:30	17:00	07:30	12:30	/	/	/	/	
✓	B. RAMCHANDE	07:30	17:00	07:30	12:00	/	/	/	/	/	/	/	/	/	/	
✓	Pushpinder. SINGH	/	/	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (FORMWISE)																
	R. HORNE	12:00	14:00	/	/	/	/	/	/	/	/	/	/	/	/	
	P. JAWORSKI	/	/	07:30	12:30	/	/	/	/	/	/	/	/	/	/	
	J. KARDYNAL	/	/	07:30	12:30	/	/	/	/	/	/	/	/	/	/	
	B. GIBBON	/	/	14:00	15:00	/	/	/	/	/	/	/	/	/	/	

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Hilton Hotel Woking - Woking - WOKI 02 - (RCL - CIS)													
K. KULSINSKAS	✓	07:30	09:30	12:00	17:00	/	/	/	/	/	/	/	6 1/2.
M. BYTAUTAS	✓	12:00	17:00	07:30	17:00	10:00	17:00	/	/	/	/	/	
Pushpinder. SINGH	✓	07:30	17:00	/	/	/	/	/	/	/	/	/	
S. SINGH BURMI	✓	/	/	07:30	17:00	10:00	17:00	/	/	/	/	/	15 1/2.
Balbir. SINGH	✓	/	/	/	/	/	/	12:30	17:00	/	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)													
J. WRAY	✓	07:30	10:00	07:30	10:00	07:30	10:30	07:30	09:00	HOL	/	/	/
J. BASQUILL	✓	/	/	/	/	/	/	/	/	/	/	/	College all week

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REF: Daywork

COMPILED BY: A. Kulsinkas
 W/E DATE (SUN): 13/03/22

TIME SHEET

CONTRACT: 25 Cannon Street

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
A.Kulsinkas	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
A.Lidzius	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
B.Ramchande	✓	Working	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
K.O'Malley	✓	OFF	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
R.Rama	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
V.Baliulevicius	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
R.Canacrai	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
S.Simonovich	✓ 07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00					
E.Amaning	✓ 07:30	17:00	MF FRAMES		MF 4 1/2 / 2.500		MF FRAMES		MF FRAMES (H6)						