

9.

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 8/3/22

CONTRACT

OPERATION

LOAD VAN JMS
DEL TO H.O.
LUNCH
DEL CANNON ST

REF

3 3 1/2 3

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

JOE DYETT

3 3 1/2 3

9 1/2

TOTALS

TYPE OF MACHINE

JMS81

9

RAPHAEL CONTRACTING
LIMITED

DAILY ALLOCATION SHEET

Date 10/3/22

CONTRACT

OPERATION

Dec + corr working

Dec H.O.

Lunch

Harlow Towns

REF

3 1/2

4

1/2

1 1/2

9 1/2

CHECK
No.

NAME

TRADE

HOURS WORKED ON OPERATION

TOTAL
HOURS

Joe Dyer

3 1/2

4

1/2

1 1/2

9 1/2

TOTALS

TYPE OF MACHINE

Woker 3

7 1/2

Manual

1 1/2

REF: WOKI 02 &
 WOKI 03

TIME SHEET
CONTRACT: VSW - Hilton Hotel (02) & Public WC's & Red carpark (03)

 COMPILED BY:
 J. WRAY
 W/E DATE (SUN):
 20.03.2022

NAME	MON		TUE		WED		THUR		FRI		SAT		SUN		COMMENTS
	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - PAYE)															
J. WRAY	✓	09:30	17:00	08:30	16:00	10:30	16:00	08:30	17:00	08:30	17:00	/	/	/	
J. SMITH	✓	07:30	17:00	07:30	17:00	07:30	17:00	/	/	07:30	17:00	/	/	/	Thur @ 21 Moorfield
J. BASQUILLE	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	2	/	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (RCL - CIS)															
K. KULSINKAS	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	Price work Mon
S. SINGH BURMI	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	
Balbir. SINGH	✓	14:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	h	/	/	/	/	
Pushpinder. SINGH	✓	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	07:30	17:00	/	/	/	
Red Carpark & Public Toilets - Woking - WOKI 03 - (FORNWISE)															
A. BARSASTEANU	/	/	/	/	/	/	08:30	14:30	/	/	/	/	/	/	Magic Men (well lady)
E. DICA	/	/	/	/	/	/	08:30	14:30	/	/	/	/	/	/	Magic Men (well lady)
Hilton Hotel Woking - Woking - WOKI 02 - (RCL - CIS)															
Balbir. SINGH	✓	07:30	14:30	/	/	/	/	/	/	/	/	/	/	/	
Hilton Hotel Woking - WOKI 02 - (RCL - PAYE)															
J. WRAY	✓	07:30	09:30	07:30	08:30	16:00	17:00	07:30	08:30	07:30	08:30	/	/	/	
21 MOORFIELDS - MOOR 02 - (RCL - PAYE)															
J. WRAY	✓	/	/	16:00	17:00	07:30	10:30	/	/	/	/	/	/	/	

DOCUMENT REFERENCE: DOCUMENT OWNER:	SIT-FM-009 DAS	VERSION NO: 1.0	CREATION DATE: LAST REVISION DATE: NEXT REVIEW DATE:	07/02/2013 N/A 07/02/2014	Page 1 of 1
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RAPHAEL
CONTRACTING LTD

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9100

Chessington, Surrey KT9 1EU

www.raphaelcontracting.com

SITE MANAGER ALLOCATION SHEET

Name: **Auris Kulsinskas**
w/c : 14/03/2022

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			CANN01						
MONDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Weekly RCL Paperwork. Weekly Safety Paperwork for BAM.	9						
TUESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Keboni cladding markings. SI 70 setup. Ironmongery checks.	9						
WEDNESDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Ground floor skirting. Orders. Mass Concrete worktop sink fitting. Fire mastic check.	9						
THURSDAY	25 Cannon Street	Morning Site Walk and jobs allocation. Internal building temp. check. Board to lift lobby system setup.	9						
FRIDAY	25 Cannon Street	Morning Site Walk and jobs allocations. Mirrors inspection. Skirting to ground floor check with BAM. TV mirror frame work to EOT issue solution.	9						
SATURDAY									
SUNDAY									

TOTAL HOURS

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**SITE MANAGER ALLOCATION
SHEET**

Name: Kes Kulsinskas
w/c : 14-03-22

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS						
			WOKI02	WOKI03					
MONDAY	Working Car park & Hotel	Fitting cylinders in car park. Organising and checking carpenters works. 2hrs Weekly paperwork 1.5Hr Dabs meeting 1Hrs.		9Hrs					
TUESDAY	Working Car park & Hotel	Going through Snagging and works in hotel with carpenters. 4.5 Organising and checking works for carpenters in public wcs and car park area 2.5 Organising and checking formvize works 0.5Hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs.	4.5Hrs	4.5Hrs					
WEDNESDAY	Working Car park & Hotel	Going through Snagging and works in hotel and checking carpenters works. 4.5hrs Organising and checking carpenters works in car park and public wcs 2hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs.	4.5Hrs	4.5Hrs					
THURSDAY	Working Car park & Hotel	Going through Snagging and works in hotel with carpenters.4.5 Organising and checking carpenters works public wcs and car park. 2.5hrs Weekly paperwork 1Hr Dabs meeting 0.5Hrs.	4.5Hrs	4.5Hrs					
FRIDAY	Working Car park & Hotel	Going through Snagging in hotel GF,L-1,L-6 4.5 Hrs Organising and checking carpenters works in car park and public wcs 2hrs Weekly paperwork 1Hr Dabs meeting 1Hrs	4.5Hrs	4.5Hrs					
SATURDAY									
SUNDAY									
TOTAL HOURS									



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**SITE MANAGER ALLOCATION
SHEET**

Name: Mark Robinson
w/e: 20/03/22

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI 02	CANN 01	HOXT 01	HEAD 01	W03	
MONDAY	Home / site - CS HH	Reply to BAM SI, issue RFA & RFI, EOT Mass basin Reply to Mega queries, revise delivery programme & issue		5	4			
TUESDAY	Site – CS Office - HH	Sell BGY & client the dream basin Print off drawings, order fixings		4	5			
WEDNESDAY	Office - HH	Prep for Internal and then Internal			9			
THURSDAY	Site – CS HH	Respond to O&M queries, order cistern shelf Issue RCL Programme, put together & issue ITP		3	6			
FRIDAY	Site – CS HH	Go to JMS to check Remdale panels Chase up intumescent colour, e-mail Eike		7	2			
SATURDAY								
SUNDAY								
TOTAL HOURS								



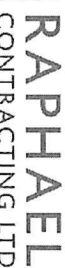
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**SITE MANAGER ALLOCATION
SHEET**

Name: D Sanders
w/c: Monday 14/03/2022

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS					
			WOKI03	HEAD01	REPT 01	Marry 01?	Lords	
MONDAY	Head Office	1/ download and issue JMS drawings for Repton Gardens 2/ Do times 3/ Marylebone house tender with Simon and Inputting prices onto door schedule		10				
TUESDAY	Head Office	1/ Check Palace Yard Documents for security passes 2/Download and print off tender's documents for Maggie's		10				
WEDNESDAY	Holiday							
THURSDAY	Head Office	Working on Marylebone & MBH tenders with Simon Working on Repton Gardens replying to emails etc		8	2			
FRIDAY		Off sick						
SATURDAY								
SUNDAY								
TOTAL HOURS								



SITE MANAGER ALLOCATION SHEET

Name: Jason Wray
w/c: 14/03/2022

DAY	SITE/LOCATION	TASK	COST HEADINGS / HOURS				
			WOKI 02	WOKI 03	MOOR 02		
MONDAY	Office Hotel L1 to L20 Office Export House Basement & L3 Office Office	Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Supervising carp doing snagging Time sheets and paperwork etc Operatives lateral flow testing & Issuing report Key suiting / euro cylinder meeting Supervising cars fitting wall guard rail H&S paperwork for SRM Updating Progress report & Issuing Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	0.5 0.5 0.5 	1.0 1.0 0.5 1.0 1.0 1.0			
TUESDAY	Office Green Carpark – L3 Office Green Carpark - L2 Public Toilets Office Red Carpark core 1 Red Carpark Green Carpark L 2 - 5 Office	Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Going through handrail issues with Kes & SRM & additional works Toolbox Talk Supervising cars fitting wall guard rail Going through quantity of Grab Rails installed Updating labour against grab rails Supervising carpenters cutting down doors (SI 42) Supervising carpenters fitting door set D01.P2.01 (SI 14) Supervising carpenters fitting PVC Skirting to medical centre lobbies Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets Meeting with MOB/RCH, e-mails & Induction paperwork	0.5 	1.5 0.5 0.5 0.5 0.5 0.5 0.5 0.5 2.0		1.0	
WEDNESDAY	Head Office Office Red Carpark Mezzanine Red Carpark L 1 Green Carpark L 2 - 5 Office Church Street Ground to L2 Office	Read / Reply to e-mails & phone calls (WOKI-02) Daily Briefing meeting (WOKI-02) Supervising carpenters fitting door set DLV.01.01 Supervising carpenters fitting door set D01.08.01 (SI 36) Supervising carpenters fitting PVC Skirting to service corridors Printing off & marking up drawings for suited cylinders (SI 40) Going through additional works with Z. Chadwick of SRM Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	0.5 	0.5 0.5 0.5 0.5 1.0 1.0 1.5	3.0		
THURSDAY	Office Office Public Toilets Red Carpark Green Carpark Red carpark Red Carpark Export House Office	Daily Briefing meeting (WOKI-02) Operatives lateral flow testing & Toolbox Talk Supervising Formwise Magic Men Supervising cars fitting door sets Level 1 & Mezzanine plant room Supervising carp fitting PVC skirting Supervising cars cutting down doors in core 1 (SI 042) Supervising carp fitting Thresholds Handover cylinder meeting with SRM Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	0.5 	1.0 0.5 1.0 0.5 0.5 0.5 1.5 2.5			
FRIDAY	Office Office Office Red Carpark Red Carpark Red Carpark RCP & Office Office Office Office	Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets Daily Briefing meeting (WOKI-02) lateral flow testing Report Supervising cars cutting down doors in core 1 (SI 042) Supervising carp fitting Thresholds Supervising carp replacing vision panel Updating outstanding works list & outstanding snags for D.S & Kes Mastic photos and updating & issuing final IT&P's Going through outstanding snags with Kes and closing out . H&S paperwork for SRM Read / Reply to e-mails & phone calls (WOKI-03) & Allocation sheets	0.5 0.5 	0.5 0.5 0.5 0.5 1.0 1.0 1.0 1.0 1.0 2.0			
SATURDAY	Office						